



Loudoun County Public Schools Media Release

FOR IMMEDIATE RELEASE

February 12, 2024

ASHBURN, Va. -

LCPS Instructional Awards

Loudoun County Public Schools (LCPS) is officially kicking off its Instructional Awards program, which contains five categories and includes four brand-new awards. This means that all school-based employees are now eligible to be nominated for an award!

This year's Instructional Awards position categories include:

- Professional Employee of the Year
- Administrative Support Employee of the Year
- Instructional Support Employee of the Year
- Student Services Support Employee of the Year
- Substitute of the Year

A complete list of eligible positions within each category can be found at: [LCPS Instructional Awards Eligibility](#)

To nominate an outstanding employee for the Instructional Awards, submit a completed nomination form using the link below by **5:00 pm, Friday, March 22, 2024**: [2023-2024 LCPS Instructional Awards Nomination Form](#)

LCPS Operational Awards

This is also a reminder about nominations for the LCPS Operational Awards, which is in addition to the LCPS Instructional Awards. A complete list of eligible positions within each category can be found at: [LCPS Operational Awards Eligibility](#)

To nominate an outstanding employee for the Operational Awards, submit a completed nomination form using the link below by **5:00 pm, Friday, February 23, 2024**: [2023-2024 LCPS Operational Awards Nomination Form](#)

Nomination Rules

Nominations can be submitted by staff, parents, students and/or community members for an outstanding employee based on their exemplary performance. Self-nominations will not be accepted. A selection committee composed of current LCPS staff and community members will review nomination materials and use a standardized rubric to determine winners. Performance and past evaluations will be considered.

Late or incomplete packets will not be considered. Please visit the [Employee Recognition website](#) for additional details.

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MEDIA CONTACT

Dan Adams
Public Information Officer
(o) 571.252.1237
(c) 571.479.9177
daniel.adams@lcps.org