



HARMONY BAND

Chris Fairchild, Band Director
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Dear 7th or 8th Grade Band Student and Parent/Guardian,

Welcome back! I am looking forward to another successful year of music making at Harmony Middle School! The Harmonic Ensemble 7, Concert Band 7-8, and Symphonic Band 7-8 are performance-oriented ensembles, with several performances throughout the school year. Alongside performance preparation, all three ensembles will focus on continued skill development.

Harmonic Ensemble meets during block 2 on the student schedule, and includes all Band 7 students in that block. That class will study basic scale and rudiment exercises, and prepare full band music at the VBODA Grade 1-2 level.

Concert Band meets during block 5 in the student schedule, and includes all Band 7 and Band 8 students in that block. This class will study basic scale and rudiment exercises and prepare music on the VBODA Grade 1-3 level.

Symphonic Band meets during block 1 on the student schedule, and includes all Band 7 and Band 8 students in that block. This class will study basic and intermediate scale and rudiment exercises and prepare music on the VBODA Grade 3-5 level.

Attached you will find important information concerning this year. Please review all of this information with your child. There are several evening concerts and weekend events that your child must attend. Please make any necessary arrangements now, since these concerts and events are mandatory. Missing a performance can severely affect a student's grade in band! Several of the other performances at competitions and festivals will be held at other local schools. The dates and locations for all of these performances are included in the "Band Calendar" section of this packet. Please post a copy of this calendar at home and mark dates on your calendar. If any dates change, you will be notified via email as soon as we know.

Parents, we depend upon parent volunteers and chaperones for support throughout the school year. Please consider helping us out by volunteering your time and effort. The Harmony Band Boosters is an important organization that supports the band program through chaperoning events, fundraising, planning the spring trip, and much more! The dates for the Boosters meetings are included in the Band Calendar - please support the band by getting involved in this great organization!

Please be sure to fill out the attached band contract/field trip permission slip and return it to Mr. Fairchild as soon as possible. **Please make sure Phoenix is updated with a current email address.** All band information this year will be sent via email through the Phoenix system and uploaded on the band website. Again, we welcome you back and anticipate another successful year of excellence in instrumental music!

Sincerely,

Chris Fairchild
Band Director - Harmony Middle School

MATERIALS NEEDED:

1. Performance Attire:

Uniform: Students will be provided a concert uniform that includes a tuxedo shirt and tuxedo pants or skirt. Students will take these home and are expected to keep them clean and in good condition. Students will return uniforms following the last performance.

There is a \$10 fee assessed by the Harmony Band Boosters for the uniform's yearly use.

Black shoes: Students provide their own all-black shoes. Dress shoes preferred, all-black sneakers acceptable. No flip-flops, sandals, etc.

Black socks: Students must provide their own black socks. Girls that choose the black skirt in the concert uniform must provide their own stockings.

2. Pencils for rehearsal purposes. Students must always have at least two.

3. Reeds -All oboe, bassoon, saxophone, and clarinet players should have **at least 3 good reeds** ready at all times. Please buy a supply of reeds for your own use – reeds are not provided! Clarinets and saxophones should be playing on a 2 ½ or 3. Vandoren, Mitchell Lurie, Rico Royal, Juno, or LaVoz are recommended.

4. Instruments-

Most students are expected to provide their own instrument for use in class and for home practice. Students that play Tenor or Baritone Saxophone, French Horn, Baritone, and Tuba may rent a school instrument. Instrument care is the student's responsibility – woodwinds should be swabbed after each use and the reed put back in its case. Brass instruments should be flushed out at least once a month. All mouthpieces should be brushed out and cleaned regularly.

Students will be given a band locker with a school combination lock (no personal locks are permitted). ***HMS is not responsible for loss or theft of materials from a band locker***, it is the student's responsibility to keep his/her locker locked at all times. Students that play Flute, Oboe, Clarinet, Tuba, and Percussion are expected to keep their instrument materials in their school locker - band lockers will not be provided.

5. Music Supplies

Flute: Instrument, cleaning/tuning rod, cleaning swab (handkerchief style).

Oboe/Bassoon: Instrument, bore swab (handkerchief style), reeds, reed case, small container for reed soaking.

Clarinet: Instrument, bore swab (handkerchief style), reeds, reed case, mouthpiece cleaning brush, mouthpiece (Hite Premiere or Fobes Debut is recommended, or talk to your private teacher).

Saxophone: Instrument, bore swab (handkerchief style), mouthpiece cleaning brush, reeds, reed case, mouthpiece (Hite Premiere is recommended, or talk to your private teacher).

Trumpet: Instrument, valve oil, cleaning cloth, mouthpiece cleaning brush, mouthpiece (Bach or Blessing 5C is recommended, or talk to your private teacher).

French Horn: Instrument (rented from school), cleaning cloth, rotary oil, mouthpiece cleaning brush, mouthpiece (Schilke 11 mouthpiece is recommended, or talk to your private teacher).

Trombone: Instrument, cleaning cloth, slide oil, mouthpiece cleaning brush, mouthpiece (Bach or Blessing 6.5AL mouthpiece is recommended, or talk to your private teacher).

Baritone: Instrument (rented from school), cleaning cloth, mouthpiece cleaning brush, mouthpiece (Bach or Blessing 6.5AL is recommended, or talk to your private teacher).

Tuba: Instrument (rented from school), cleaning cloth, mouthpiece cleaning brush, mouthpiece (Bach or Blessing 18 is recommended, or talk to your private teacher), mouthpiece pouch.

Percussion: Drum pad and bell set, stick bag with your name on it, one pair of drum sticks, one pair of plastic or rubber tipped mallets for bells/xylophone, one pair of yarn mallets for suspended cymbals/marimba/vibraphone.

6. Folders and Music- Each student will be assigned a folder or share a folder for concert music, warmup/scale/etude sheets, sightreading books, etc. Students will be responsible for the care and return of all sheet music. Folders should be kept in the folder storage cabinet located in the band room.

GRADES:

PERFORMANCE PARTICIPATION (100 points each): A musical ensemble cannot function properly when members are missing. Every member of the band is vital to the successful performance of the prepared music! Students that fully participate in a performance will generally receive full credit for the performance grade. Points may be deducted if a student is late for warmup, does not stay on task during warmup and performance, or leaves the concert before it is over. Participation in all performances is required of all students participating in a band class, and *students that do not participate in a performance will receive a failing grade for that performance.*

In the event of a missed performance, the student may complete an alternate assignment. The grade received for the alternate assignment will replace the failing grade for missing the performance. Details of the alternate assignment are:

- 1) Parent or guardian must contact Mr. Fairchild *prior* to the missed performance. Signed letter, email, or phone call are all acceptable. The reason for the absence must be indicated in the parent contact.
- 2) Make an audio or video recording of yourself playing ALL of the band music from the performance. You may use your own device or you may make an appointment with Mr. Fairchild to record on an HMS device..The recording must be submitted within two weeks of the next student attendance day following the missed performance. Submission of the recording may be done via email, flash drive, google drive sharing, or submitted through Google Classroom. This part of the makeup assignment is worth up to 60 points.
- 3) Listening assignment - Choose two of the pieces that you would have played on the concert and listen to three separate recordings of each of the two pieces (online). Student will complete a worksheet to accompany the listening assignment, this will be available on the student's next attendance day. This part of the makeup assignment is worth up to 40 points.

PLAYING TESTS (50-65 points each, 2 per quarter): Two playing tests will be assigned per quarter, and will be used to determine ensemble seating. ALL PLAYING TESTS WILL BE RECORDED AND SUBMITTED THROUGH GOOGLE CLASSROOM. Material may include but is not limited to: current band music, district band audition material, and chromatic and major scale ranges. Tests will be assigned 2-3 weeks before the test is due, and ensemble seating will be reassigned based on test performance. In the event of multiple playing tests assigned between performances, test results from all playing tests completed between performances will count towards ensemble seating.

IN CLASS PLAYING QUIZZES (10 points each, as assigned): Students are responsible for preparing their part for all music currently being worked on for performances. Quizzes on short sections of current band music may be assigned. Students will always receive at least one rehearsal notice for an upcoming quiz (example: "Flutes, you have a quiz on measures 13-21 next class").

WRITTEN ASSIGNMENTS (10 points each, as assigned): Music theory worksheets, self evaluations, listening assignments, etc. may be assigned as needed. When any written/electronic assignments are given they will be graded and included in the student's final grade for the quarter.

CLASSROOM RULES

- 1) No talking while the teacher is working.
- 2) On a rehearsal cut-off, all playing stops immediately, and does not start again until directed by the teacher.
- 3) All equipment, including instruments and music, must be put away properly following each class.
- 4) All students must be in their seat, with instrument assembled and ready to play, within 3 minutes of the tardy bell.
- 5) No gum, candy, food, or drinks (other than water) are permitted in the band room or practice/storage areas.
- 6) No cell phones or other personal electronic devices may be used during class for non-rehearsal purposes.

Students that break classroom rules are assigned a lunch detention or assigned seat in the cafeteria, to be coordinated between the student, band director, and house dean. Students that repeatedly break classroom rules may be assigned additional consequences, since in that case the lunch detentions are not proving to be effective in addressing the student's ability to follow the classroom rules.

HOME PRACTICE

Learning an instrument is a skill, and like any skill, individual practice is required. Students are expected to take their instrument home on a regular basis to work on basic skills and performance music. Instruments should go home several times a week and every weekend. Students are advised to practice for 15-20 minutes per session, and to include 5-6 practice sessions per week. Please encourage regular practice, and make home practice a positive experience for your child. Your child will become a better musician and your child's band will become a better ensemble! A typical practice session would include:

- 1) Warmups (3-5 minutes): Breathing exercises, lip slurs, register leaps, long tones.
- 2) Skill development (3-10 minutes): Major scales (with music and from memory), Chromatic scale, Etudes (“workouts”) by key, rhythm exercises.
- 3) Band music practice (3-10 minutes): Isolation of difficult passages, repetition of technically difficult sections. Run-throughs of pieces (perhaps with a recording of the piece) when getting close to performances.

PARENT VOLUNTEERS

Without parent volunteers, the band program would not be able to succeed. There are many opportunities for your participation in your child’s band program. The most important way for you to participate is to attend all of your child’s performances – your support at concerts is the most important support you can lend to the program! In addition, ***volunteers are needed to assist with fundraisers, District Band Auditions, Concert Assessment, all Concert Performances, and the Spring Trip.*** If you are able to assist with any of these events, please join the Harmony Band Boosters organization! Meetings are one Thursday per month at 7:00pm in the Harmony band room.

SPRING TRIP

The Spring Competition Trip to Hersheypark is scheduled for ***Friday, May 29, 2020***. All Harmony 7th and 8th grade band students are invited to participate! The trip will be an all-day event, beginning very early Friday morning and arriving back at school late Friday night/early Saturday morning. The cost of the trip is estimated to be around \$140 per student, which includes festival fees, charter bus transportation, Hersheypark ticket, spring trip band t-shirt, and covers part of the cost for chaperone tickets. Please do everything possible to allow your child to participate - this is a great trip that your child will always remember!

To be eligible for the trip, students must fulfill the following requirements:

- Participate in the band program for the entire 2019/20 school year.
- Receive no more than 3 days combined of in-school or out-of-school suspension for the school year.
- Receive no more than 5 band detentions for the school year.
- Have no more than one absence from any required performance, and have completed the alternate assignment for that absence.

If a child fails to meet these obligations, he/she will be removed from the trip. If the removal from the trip is early enough to cancel that student from the trip, his/her money will be refunded. If the removal from the trip comes after our final deadline to set exact numbers for the trip and make our final payment (around April 29), payment for the trip cannot be refunded. Students that cancel or become ineligible after that time will receive their park ticket that can be used later in the season if desired.

Optional opportunities:

DISTRICT BAND AUDITIONS / DISTRICT BAND

District Band is a great opportunity for students to get to prepare an entire program under a guest director, and perform alongside the best middle school musicians in the area! Auditions will be held in January. This is an optional but highly recommended opportunity for all Symphonic Band students, but is available to ALL 7th and 8th grade band students! Students that wish to get extra help in preparing for these auditions may stay after school on Mondays starting in November.

JAZZ ENSEMBLE

The Harmony Middle School Jazz Ensemble will meet on Thursdays after school from 3:45-5:15, starting in January. Students will be invited to participate in this group by Mr. Fairchild in late November, and the group is open to any interested and dedicated student enrolled in an 7th/8th Grade Band class. Students and parents will be required to sign a contract agreeing to participate in all rehearsals and performances, and a full rehearsal/performance schedule will be released when contracts are distributed.

DISTRICT JAZZ AUDITIONS / DISTRICT JAZZ ENSEMBLE

District Jazz Ensemble is a great opportunity for students to get to prepare an entire program under a guest director, and perform alongside the best middle school jazz musicians in the area! Auditions will be held in March. This is an optional but highly recommended opportunity for any interested saxophone, trumpet, trombone, piano, electric bass, or drum set player enrolled in a band class at Harmony.

SOLO AND ENSEMBLE FESTIVAL

Solo and Ensemble Festival is an opportunity for band students to prepare a solo or put together a small ensemble (2-8 players) and perform for a judge and rating. Students will be largely responsible for preparing their own piece and/or put together their own ensemble for performance. Students that wish to get extra help for this event may attend an after school practice session in March or April. Students that receive an excellent or superior rating at this event will receive a medal as well as spring concert recognition.

BAND LETTER

In recognition of hard work and dedication to the instrumental music program of Harmony Middle School, students are eligible to receive a band letter. To receive a band letter, the student must accomplish nine of the requirements listed below during one school year, which must include #1 and #2 below as part of the nine requirements. The student submits the list of the nine completed criteria to Mr. Fairchild for approval by May 22, 2020 to be eligible to receive the letter at the Spring Concert.

1. (required) Membership in the Harmony Band Program for two years.
2. (required) Participation in all band performances and other required activities for current academic year.
3. Participation in fall fundraiser (six boxes sold or more).
4. Participation in District Band and/or District Jazz auditions.
5. Membership in the District Band and/or District Jazz Ensemble.
6. Serve as section leader (first chair) for the entire school year.
7. Membership in the Harmony Jazz Ensemble for the entire rehearsal season and all performances.
8. Receive a Superior or Excellent rating at Solo and Ensemble Festival.
9. Private study on your band instrument all year (letter from private teacher required).
10. Straight A's in band for the current academic year.
11. Participate in the Woodgrove High School Marching Band for the entire marching season.
12. Receive a Superior Rating at District XVI Band Assessment or Jazz Assessment.
13. Receive a Superior Rating at a spring band competition.

BAND CALENDAR 2019-2020

Please mark the below dates on your home calendar!

All performances/rehearsals in bold are REQUIRED for the students involved.

Symphonic = Symphonic Band (1st block Band 7 and Band 8 classes)

Concert = Concert Band (5th block Band 7 and Band 8 classes)

Harmonic7 = Seventh Grade Harmonic Ensemble (2nd block Band 7 classes)

6th Grade = All 6th Grade Band classes

Jazz = After school Jazz Ensemble

Interested students = Open to interested students

Selected students = Students selected by audition or director

<u>Date, Time</u>	<u>Event</u>	<u>Location</u>	<u>Students involved</u>
Thursday, Sept. 19, 7pm	Band Booster Meeting	HMS	Interested students/parents
Sept. 27 - Oct. 11	Cookie Dough Fundraiser	HMS	All students
Thurs., Oct. 24, after school	Cookie Dough Delivery	HMS	All students
Thursday, Oct. 24, 7pm	Band Booster Meeting	HMS	Interested students/parents
Wed., Oct. 30 and Nov. 6, 4-5pm	Hillsboro Veterans Day rehearsals	HMS	Selected students
Thursday, Nov. 7, 9am	Veterans' Day Performance	HMS	Symphonic
Friday, Nov. 8, 7:40am	Veterans' Day Performance	Hillsboro Academy	Selected students
Tuesday, Nov. 12, 7pm	Fall Concert 1	HMS	Concert, Harmonic7
Thursday, Nov 14, 7pm	Fall Concert 2	HMS	Symphonic
Thursday, Nov. 21. 3:45-5:30pm	District Band Audition help	HMS	Interested students
Thursday, Nov. 21, 7pm	Band Booster Meeting	HMS	Interested students/parents
Monday, Nov. 25. 3:45-5:30pm	District Band Audition help	HMS	Interested students
Monday, Dec. 2. 3:45-5:30pm	District Band Audition help	HMS	Interested students
Monday, Dec. 9. 3:45-5:30pm	District Band Audition help	HMS	Interested students
Monday, Dec. 16, 3:45-5:30pm	6th Grade Band Rehearsal	HMS	6th Grade
Tuesday, Dec. 17, 7pm	Winter Concert	HMS	6th Grade
Wed. Dec. 18, 9:00-10:30am	Rising 6th Grade Assembly	HMS	Symphonic
Monday, Jan. 6. 3:45-5:30pm	District Band Audition help	HMS	Interested students
Sat., Jan 11, all day	District Band Auditions	Stone Bridge HS	Interested students
Thursday, January 23, 7pm	Band Booster Meeting	HMS	Interested students/parents
Jan 30-31, Feb. 1, all day	All-District Band	John Champe HS	Selected students
Thursday, February 13, 7pm	Pre-Assessment Concert 1	Woodgrove HS	Symphonic
Tuesday, February 25, 7pm	Pre-Assessment Concert 2	HMS	Concert, Harmonic7
Thursday, February 27, 7pm	Band Booster Meeting	HMS	Interested students/parents
March 13 or 14, times TBD	District Concert Assessment	Potomac Falls HS	Symphonic, Concert
March (to be determined)	Family Arts Night Performance	HMS	Harmonic7
Wednesday, March 25, 5-7pm	District Jazz Ensemble Auditions	Smarts Mill MS	Interested students
Thursday, March 26, 7pm	Band Booster Meeting	HMS	Interested students/parents
Thursday, April 23, 7pm	Band Booster Meeting	HMS	Interested students/parents
Sunday, April 26, all day	Music Trip to Baltimore Symphony	Baltimore, MD	Interested students
April 30, May 2, all day	District Jazz Ensemble	Briar Woods HS	Selected students
Fri., May 1, time TBD	District Jazz Assessment	Briar Woods HS	Jazz
Tuesday, May 5, 3:45-5:30pm	Solo and Ensemble Festival	LVHS or HMS	Interested students
Tuesday, May 26, 7pm	Band Booster/Chaperone Meeting	HMS	Interested students/parents
Tuesday, May 26, 3:45-5:30pm	6th Grade Band Rehearsal	HMS	6th Grade
Wednesday, May 27, 7pm	Spring Concert 1	HMS	6th Grade
Fri., May 29, all day	Band Spring Trip	Williamsburg	All 7/8 Band Students
June 2, 7pm	Spring Concert 2	HMS	Harmonic7, Jazz
June 4, 7pm	Spring Concert 3	HMS	Symphonic, Concert
Thursday, June 4, after concert	Band Booster Officer Elections	HMS	Interested students/parents
July 20-23, 2020	Western Loudoun Band Camp	HMS	Interested students

Harmony Middle School Band Contract/Permission Slip Form

Being a member of the band not only entails responsibility, much practice, and a lot of fun, but also several very important rules and expectations. All of these rules and expectations have been explained in this packet. The following is a brief summary.

- Students are expected to come to class prepared, with all necessary materials, including: instrument, music, reeds, two pencils, and other accessories necessary to your instrument.
- Students are also required to have appropriate performance attire – concert uniform, black shoes, black socks. Students are required to maintain their concert attire throughout the school year.
- Instruments should be kept in your assigned locker and never left in the hallway, band room, or on the storage room floor.
- Folders should be kept in the folder cabinet at all times, except when the folder is in use in the classroom or home for practice.
- All performances are mandatory. Absences will severely affect your grade and standing in band!
- If a performance is missed for any reason, a signed written excuse must be submitted to Mr. Fairchild, and the alternate assignment must be completed. Students that do not submit the letter and alternate assignment will retain a failing grade for the performance. The alternate assignment will include a playing test on the performance music and a listening/written assignment. Students that fail to turn in the alternate assignment will retain a failing grade and be ineligible for the Spring Trip.
- Participation in the Spring Trip depends on meeting financial obligations, good citizenship in school, and participating in all performances. Failure to meet these regulations will result in the removal of the student from the trip. Students that are removed from the trip prior to April 29 will receive a refund, however, students who are removed from or cancel from the trip after April 29 will forfeit money spent on the trip.

Lastly, students are expected to follow classroom rules. These include:

- No talking while the teacher is working.
- On a rehearsal cut-off, all playing stops immediately.
- All students must be in their seat, with instrument assembled and ready to play, within 3 minutes of the tardy bell.
- All equipment, including instruments and music, must be put away properly following each class.
- **No gum, candy, food, or drinks (other than water)** are permitted in the band wing.
- No cell phones or other personal electronic devices may be used during class without teacher permission.

Students that break classroom rules are assigned a 30-minute lunch detention, which will be coordinated with Mr. Fairchild and the House Dean. Students that fail to follow the rules of the lunch detention or “skip” the lunch detention will be required to makeup that detention and schedule an additional detention.

I (the parent/guardian) and I (the band student) have read the above contract. We realize that failure to comply with these rules and expectations may result in lower grades in band class, consequences according to the classroom rules policies, and/or disciplinary action (according to the HMS disciplinary policy). We understand that the student is required to attend all band events in bold on the enclosed band calendar, and that a makeup assignment is required for any missed performances.

Parent/Guardian Name (print)

Parent/Guardian Signature

Date

Band Student Name (print)

Band Student Signature

Date

I, (the parent/guardian), give my child (the band student), permission to travel and participate with the Harmony Middle School Band on all Band trips and activities for the current school year. I have reviewed the 2019-20 band calendar. I understand, as does my child, that Band activities are school-sponsored events, and that all school rules and regulations apply to each event. In the event of a medical or surgical emergency (and I cannot be immediately contacted), I give unconditional permission and authorization for any medical or surgical treatment deemed appropriate by a representative of the Loudoun County Public Schools or by a healthcare provider. I realize that any medical or surgical treatment would be at my expense.

Parent/Guardian Name (print)

Parent/Guardian Signature

Date

In addition to this form, the LCPS Field Trip Form on the reverse/next page of this document must be completed.



LOUDOUN COUNTY PUBLIC SCHOOLS SCHOOL DAY AND EXTENDED DAY FIELD TRIP PERMISSION FORM

Instructions: This form and an attached field trip description (1) must be provided for each student (K-12) participating in an LCPS field trip or series of VHSL activities, and (2) must be with the vehicle transporting the student named. (3) The Trip Organizer will complete Section I and provide a copy to each student participant. (4) Section II is to be completed and signed by the student's parent/guardian and returned to the Trip Organizer.

TR I P O R G A N I Z E R C O M P L E T I O N	FIELD TRIP INFORMATION—See attached Description and Itinerary		
	School Name: Harmony Middle School	Today's Date: 11/8/19-5/29/20	Permission Due Date: 9/20/19
	Class/Grade/or Club Participating: Band	Name of Trip Organizer: Chris Fairchild Title or Position: Band Director	
	Destination(s): All Band Trips for 2019/20 school year	Date, Time and Place of <i>Departure</i> Harmony MS	
		Date, Time and Place of <i>Return</i> Harmony MS	
Purpose of Trip: Performance, adjudication, honor band ensemble			
Risks Involved: (check all that apply to trip) <input checked="" type="checkbox"/> Amusement/Theme Park Activities <input type="checkbox"/> Swimming/Boating/Water Activities <input type="checkbox"/> Athletic/Sporting Event Participation <input type="checkbox"/> Outdoor Activities/Ropes Course <input type="checkbox"/> Other (describe):	Transportation (check all that apply to trip) <input checked="" type="checkbox"/> Walking (to Culbert ES only if applicable) <input checked="" type="checkbox"/> School Bus (most trips) <input checked="" type="checkbox"/> Commercial Charter Bus/Metro Bus or Rail (spring trip only) <input type="checkbox"/> School Vehicle <input type="checkbox"/> Private Vehicle <input type="checkbox"/> Leased Vehicle <input checked="" type="checkbox"/> None—Parents or Participant will be responsible for transportation to and from the activity. (Hillsboro Veterans Day performance, honor band auditions and events, pre-assessment at Woodgrove)	Drivers of Private or Leased Vehicles (check all that apply) <input checked="" type="checkbox"/> Parent <input type="checkbox"/> Teacher or Staff Member <input type="checkbox"/> Chaperone/Other Adult Vehicle Type (check all that apply) <input checked="" type="checkbox"/> Car <input type="checkbox"/> Van (10 passenger or less) <input type="checkbox"/> Other	
PARTICIPANT AND EMERGENCY INFORMATION			
P A R E N T / G U A R D I A N C O M P L E T I O N	Student's Full Name:		
	Full Name of Parent(s)/Guardian(s):		
	Home Address of Student (include number, street, city, state & zip code – NO P.O. Boxes):		
	Home Phone (w/Area Code): ()	Cell or Work Phone (w/Area Code): ()	
	Emergency Contact #1—Name and Relationship :	Phone Number (w/Area Code):	
		Phone Number (w/Area Code):	
	Emergency Contact #2—Name and Relationship :	Phone Number (w/Area Code):	
		Phone Number (w/Area Code):	
	Describe any medical condition/s or special needs of the above named student:		
	Name of Child's Primary Care Physician:	Phone Number (w/Area Code):	
Name of Health Insurance Company:	Phone Number (w/Area Code):	Health Insurance Policy/Member #:	
For Secondary School Extended Day Field Trips Only: Do you give permission for your child to receive Tylenol or its generic substitute while on this field trip? (Age/weight appropriate dose will be given.) <input type="checkbox"/> Yes <input type="checkbox"/> No			
FIELD TRIP MEDICATION NOTE: On field trips that occur during the length of the school day, any prescription medication already provided to the school will be carried and administered by Loudoun County Public Schools staff. On Extended Day Field Trips, additional physician's orders and parental permission may be required for medication that is to be given. Please contact the school nurse or health clinic assistant.			
PARENTAL PERMISSION AND AGREEMENT			
1. I understand that participation in this field trip is voluntary, that it is not required, and that it exposes my child to some risk. I have read and understand the attached travel itinerary or VHSL schedule and the description of the activities involved, and I give my permission for my child to travel and fully participate in all aspects of the trip. 2. I understand that LCPS will not be responsible for personal property that may become lost or damaged during the trip and that LCPS does not provide medical or accident insurance for student illness or injury which may occur while on the trip. 3. In case of emergency, I authorize and give permission for my child to receive first aid, 911 emergency medical care and transport, or to have the designated emergency contact pick up and transport my child to a physician or hospital. I understand that I will be responsible for any related medical bills, fees, or costs incurred. 4. I understand that non-refundable tickets purchased by parents/students will NOT be reimbursed if the trip is canceled due to inclement weather, hazardous conditions, or if conditions make it inadvisable to have students on a trip. LCPS will provide as much advance notice as possible of any cancellations. 5. I understand that during a middle or high school field trip that there may be periods of time when my child will not be supervised by an adult, but he/she will be required to adhere to check-in times with a chaperone, and that all regular school rules and regulations apply during the field trip.			
Parent Signature		Date	
SIGNATURE INDICATES AGREEMENT WITH ALL CONDITIONS LISTED ABOVE			