CHECKLIST FOR WRITERS
End-of-Course (EOC) Writing
2010 English Standards of Learning

CHECKLIST FOR WRITERS

_____ I planned my paper before writing.

_____ I revised my paper to be sure that
    _____ the introduction to my paper captures the reader’s attention;
    _____ my central idea is supported with specific information and examples that will persuade my reader;
    _____ the content of my paper relates to my central idea and addresses counterclaims when appropriate;
    _____ my writing is organized in a logical manner;
    _____ my sentences are varied and read smoothly;
    _____ my word choice develops my purpose and tone; and
    _____ the conclusion brings my ideas together without restating.

_____ I edited my paper to be sure that
    _____ correct grammar is used;
    _____ words are spelled correctly and capitalized when appropriate;
    _____ sentences are constructed and punctuated correctly; and
    _____ paragraphs are clearly indicated.

_____ I reviewed my paper to be certain that it accurately reflects my intentions.