Committee Members Present:
Teresa Cambetes, Yvette Castro-Green, Mark Crowley, Cliff Hanger, Jennifer Hvozdovic, Kim Jackson, John Lody, Tom Marshall, Sherri Robinson, Sylvia Ross, David Spage, Sharon Tropf, Ryan Tyler, Lindsey Wilson, Ned Waterhouse, Steve DeVita, Tom Reed

Public Speaker: Eileen Murdock

The following recommendations were presented at the meeting:

Group Item Number: A.12
Presenter: Silvia Ross
Action: Passed (6-4-2)
Recommendation: Parents of students accused of misconduct for “bullying” are to be notified of the accusation of “bullying” and the specific conduct and facts of their child’s behavior alleged to factually constitute the bullying conduct.

Group Item Number: A.13
Presenter: Silvia Ross
Action: Passed (8-3-1)
Recommendation:
1. Include information on related Virginia Criminal law violations in education regarding bullying to inform and make students aware of the potential criminal penalties they may face by misusing social media and other technology tools.

2. Education on bullying should include instruction on the distinctions between speech that is protected and that which is defamatory as part of a civics lessons on individual rights secured by US and State Constitutions.

Group Item Number: A.14
Presenter: Silvia Ross
Action: Passed (10-2-1)
Recommendation: Recommend revision to policy 8-27 section B - Grounds for Removal from School. Provide definitions for each listed offense/misconduct.

Recommendation: Recommend that the SR&R be reviewed and revised to include definitions for each listed offense/misconduct.
**Group Item Number: A.15**  
**Presenter:** Silvia Ross  
**Action:** Failed (4-8-2)  
**Recommendation:** Recommend modification to the discipline policy to include a due process provision on Parental Notification as follows: The school principal or his designee shall notify the parents or guardians of a student:
1. When the student is suspected of violating a school board policy when such violation may result in the student’s suspension, the student’s expulsion, or the notification of law enforcement, and
2. When school administrators begin an investigation into the suspected violation.

The provision would allow for the consideration of exigent circumstance, in which the notification requirement may be waived.

**Group Item Number: A.16**  
**Presenter:** Silvia Ross  
**Action:** Failed (5-7-2)  
**Recommendation:** Recommend modification to the discipline policy to include a due process provision on Written and Signed statements as follows: Students suspected of a violation of school policy, that is a serious violation, or that may result in the student’s suspension or expulsion shall not be required to write or sign a written statement before a reasonable effort has been made to contact the student’s parents or guardian and the parent or guardian has given consent. The provision would allow for the consideration of exigent circumstance, in which this requirement may be waived.

**Group Item Number: A.17**  
**Presenter:** Silvia Ross  
**Action:** Passed (7-6-1)  
**Recommendation:** That the LCPS Board recommend that legislative action be taken that "No statements of admission of a juvenile made as a result of questioning at a school division shall be used as evidence against the student in a juvenile court hearing unless a parent, guardian, or legal custodian was present.

**Group Item Number: A.18**  
**Presenter:** Silvia Ross  
**Action:** Passed (12-0-0)  
**Recommendation:** Recommend that a Standardized Incident Report form be developed and utilized for documenting incidents of student misconduct that result in the removal of a student from class.
Group Item Number: A.19  
Presenter: Silvia Ross  
Action: (11-1-0)  
Recommendation: Revise Policy 8-26 and 8-26 Reg. to provide a concise differentiation between “Removal of Students from Class” from other in-school disciplinary options provided and to include procedural, documentation and notification requirements for each in-school disciplinary measure.

In alignment with the Code of Virginia, the ‘Removal of Students from Class’ (Reg. 8-26) should provide guidelines, including criteria, incident reports, notification, alternative assignments, and procedures for the return to class.

Group Item Number: A.20  
Presenter: Silvia Ross  
Action: Failed (3-6-3)  
Recommendation: Revise Policy 8-26 to include a Notice to Parents when a student is assigned In-School Restriction.

Group Item Number: Safe Harbor  
Presenter: Silvia Ross  
Action: Failed (3-6-3)  
Recommendation: The following shall not constitute a violation of this policy:  
(a) The accidental or inadvertent possession of a weapon by such student if the student accidentally or inadvertently brought the weapon onto school property or to a school-sponsored activity, provided the student immediately reports the same to a teacher or administrator upon discovery thereof by such student and before it is discovered or seen by a teacher, administrator or other school employee or by another student; or  
(b) The possession of a weapon by a student if such weapon was found on school property or at a school-sponsored activity by such student provided the student immediately reports the same to a teacher or administrator and before such weapon is discovered or seen by a teacher, administrator or other school employee or by another student.  
Notwithstanding the foregoing, there may be a requirement to report such possession to law enforcement officials as provided in state law.

Group Item Number: B.4  
Presenter: Tom Marshall  
Action: Passed (13-0-1)  
Recommendation: Appoint a discipline liaison, considered to be an independent or neutral party, to serve as a point of contact for parent/guardians and students who have questions or concerns about the disciplinary process. The discipline liaison duties may include: Provide information on the discipline process, Make available appropriate resources, and Communicate discipline-related issues to the LCSB, LCPS and other stakeholder groups, with the goal of continuous improvement.
Group Item Number: D.7
Presenter: Teresa Cambetes
Action: Passed (12-0-0)
**Recommendation:** MODIFICATION:
Revise Policy Reg. 8-35, Reg. 8-36 and Reg. 8-37 to remove the predetermined punitive consequences defined in the policy regulation. Investigate and incorporate disciplinary responses that produce evidence based results of the desired behavior modification outcomes.

Group Item Number: D.9
Presenter: Teresa Cambetes
Action: Passed (14-0-0)
**Recommendation:** Recommend that the School Board develop a Discipline Philosophy statement to be included in the School Board discipline policy in order to provide *guidance in policy* and *consistency in practice*.

Group Item Number: D.10
Presenter: Teresa Cambetes
Action: Passed (13-0-1)
**Recommendation:** Recommend that the School Board consider a pilot study for Collaborative Problem Solving (CPS) and Restorative Justice (RJ) with certified trainers in the Loudoun County Public School system in order to determine if CPS and RJ would be effective adjuncts to PBIS.

Group Item Number: D.11
Presenter: Teresa Cambetes
Action: Failed (5-7-0)
**Recommendation:** Recommend that the School Board appoint a committee to continue work on research and development of an action plan for accepted recommendations.

Group Item Number: D.12
Presenter: Teresa Cambetes
Action: Passed (9-4-1)
**Recommendation:** Recommend that the Implementation Team continue the comprehensive review of the School Board discipline policies to ensure conformance with VA Code (goal 1) and clear communication (goal 2). The review shall include, but may not be limited to:
Policy 5-21 (Dishonesty in Assigned Work), Policy 8-29 (Exclusion from Extracurricular Activities), Policy 8-32 (Weapons), Policy 8-40 (Alternative Education), the use of Policy 8-27 in conjunction with Policy 8-28, review all appeal processes, and policy on Bullying.

Group Item Number: D.13
Presenter: Teresa Cambetes
Action: Passed (12-0-1)
**Recommendation:** Clarify Policy 8-32 to ensure that principals are clear that discretions may be utilized.
Group Item Number: N/A
Presenter: Silvia Ross
Action: Failed (2-6-3)

Recommendation: Recommend clarification of language regarding jurisdiction in Policy 8.1 Extent of Authority that is arbitrary; clarification of parental sovereignty in discipline matters that are not on campus, on the bus, or at a school sponsored event.

Suggest the following changes be made:

“These policies and rules shall apply to students during the school day; while going to or returning from school, whether the student is walking, waiting for, or riding a school bus or a private vehicle; while the student is participating in or attending any school-sponsored activity, whether at school or elsewhere; or whose conduct at any time or any place interferes with or obstructs the mission or operation of the schools or the safety or welfare of students or employees or their property.”