Committee Members Present:
Ms. Brenda Sheridan and Mr. Tom Marshall, School Board
Ms. Nereida Gonzales-Sales, Director of High School Education, Staff

Staff Present:
Cynthia Ambrose, Clark Bowers, Stacee Huffer, Stephanie LaPolla, Janet Lewis, John Lody, Justin Martin, Suzanne Peterson, Steven Pickering, Melissa Sargeant, Stephen Tyler, Jennifer Wall, Hollie Wilee

I. Call to order
The meeting was called to order at 9:00 a.m.

II. Public Comment
None

III. Minutes – Review and Approval
The November 30, 2016 minutes were approved.

IV. Review of School Board Policies §8-35 and §8-36
Nereida Gonzales-Sales

The committee read through the preliminary drafts of §8-35 and §8-36 and discussed proposed changes. The proposed changes to 8-35 and 8-36 note seven days out-of-school suspension for a first offense, not involving distribution or sale, to be followed by a three-day Substance Use Education class. A second violation, or a first violation for sale or distribution is noted as 10 days out-of-school suspension followed by assignment to the 10-day Substance Use Education Program. The proposed changes are intended to bring the policies into line with each other and with current practice. The Substance Abuse Education Program is changed to Substance Use Education Program to more accurately describe the event and to de-stigmatize the terminology. The committee will continue at a later date with the review of connotations of additional specific terminology within these policies and ways in which the language between the two policies can be more closely
aligned. Ms. Rose suggested obtaining principal feedback to make necessary changes for the next iteration.

V. **Discipline Data Review**  
Ryan Tyler  

Data reflects that the division is making progress resolving disproportionality and referrals and suspensions are rather evenly distributed throughout the schools. School staff present at the meeting indicated that they are able to do what they need to do at the school level by utilizing best practices and strategies inside and outside of the classroom. The committee members identified on-going training for teachers, feedback loops, communication with parents, engaging students and ensuring an appropriate instructional level as measures that have minimized the loss of instructional time resulting from discipline issues.

VI. **Adjournment**  
The meeting adjourned at 9:59 a.m.