THE AD HOC COMMITTEE:

- positively represents the community it serves;
- collaborates with school division staff and the community;
- focuses attention on special education issues, not individual concerns or complaints; and
- utilizes new information, current research, and best practices in special education to make recommendations

*adapted from the Gifted Services Advisory Committee

Feedback “norms”

- Specific, helpful, and kind
- I like, I wonder, I suggest
Agenda Items: August 16, 2018

• Review of School Board Charge
• Review of minutes from June 28, 2018 meeting
• Discussion of planned activity: “Back to the Future” protocol
• Assignment of tasks for completion prior to the next meeting
• 30 second individual reporting out “Rounds”
CHARGE FROM THE BOARD

• Review appropriate policies, procedures, and practices associated with/in SPED
  • Policies: 5-52, 5-53, 5-54, 5-55, and 5-64

• Avail itself of all resources including experts from various disciplines of SPED services

• Develop recommendations to report to the Board no later than November 30, 2018

• Staff will consider all recommendations regarding practices and procedure

• Staff will update the Student Support and Services committee as well as the Board regarding plans pertaining to implementation of recommendations to practices and procedures

• Voting members are outlined by the Board Charge
June 28, 2018 Meeting Review

• Review of June 28, 2018 minutes

• Expectations for alternates:
  • Alternates are permitted to attend and participate when the assigned member is absent.
  • Alternates are expected to advise the absent member of the content of the meeting. Voting on recommendations will be for appointed members.
  • If a member wishes to relinquish their membership to an alternate, the request will be considered for approval by the committee chair.

• BCBA unbiased member recommendations discussed:
  • Welcome Karen Berlin, BCBA from the Virginia Training and Technical Assistance Center (TTAC) at GMU

• Group brainstorm activity: Priority topics for committee review
Ad Hoc Committee Meeting Dates

- August 16<sup>th</sup> 3:30-5:00  Room 102 A/B
- August 30<sup>th</sup> 9:30-11:00  Room 102 A/B
- September 13<sup>th</sup> 9:30-11:00  Room 100C
- September 20<sup>th</sup> 3:30-5:00  Room 100C
- October 4<sup>th</sup> 9:30-11:00  Room 100C
- October 18<sup>th</sup> 3:30-5:00  Room 100C
- November 6<sup>th</sup> (9:30-11:00) and November 15<sup>th</sup> (3:30-5:00)  Room TBD
THEMES IDENTIFIED ACROSS GROUPS
(JUNE 28, 2018 MEETING)

• Consistency of practices district-wide and school-based
  • IEP implementation
  • Data collection
  • Transitions between grade levels and across schools
  • Outside providers of related services

• Community involvement
  • Involving outside observers
  • Promoting understanding/education for parents and other stakeholders

• Communication
  • Between home and school
  • Between OSE and the community

• Data and information needed to equip ad hoc committee for recommendation development
SPECIFIC TOPICS IDENTIFIED ACROSS GROUPS (JUNE 28, 2018 MEETING)

- Data collection/review
- Policy review
- Observation by private providers
- Fear of retaliation
- Transparency of practices
- Parent Resource Services
- Special education expertise of school administrators
- Non-compliance with IEP/504

- Restraint/Seclusion
- Transitions
- Autism services
- Inclusive practices
- Mental Health/Social Skills
- Home-School communication
- BCBAs
- Therapy provision (music, animals, art)
# FUTURES PROTOCOL

<table>
<thead>
<tr>
<th>Task</th>
<th>Time</th>
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| **Present Tense (2020):** Project into the future and thoroughly describe what it looks like, sounds like and feels like having accomplished this endeavor.  
✓ Record your thoughts on Post-it notes.  
✓ Must write response in present tense.  
✓ Describe what is in this best case scenario.  
✓ Do not yet describe how.  
✓ Focus on the sights, sounds, behaviors and feelings surrounding this accomplishment. | 10 min |
| **Looking Back (from 2020 to 2018):** Look “back” from your projected present and describe how it looked when it started.  
✓ Must talk in past tense.  
✓ Think about issues, culture, conversations, teacher’s work, student achievement, etc.  
✓ Try to remain as tangible as possible. | 5 min  |
## FUTURES PROTOCOL (FROM 2020)

<table>
<thead>
<tr>
<th>Task</th>
<th>Time</th>
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<tbody>
<tr>
<td><strong>How did we get here?</strong> Continue looking back from the “projected present” and discuss how you addressed the starting place and how you moved from that to the projected present. ** ✓ Must talk in past tense. ✓ Directly relate the previous description of how it looked when it started. ✓ How did we implement what was in the memo? ✓ Consider discussing how, when, with what resources and by whom.**</td>
<td>5 min</td>
</tr>
<tr>
<td><strong>Presenter Remarks:</strong> Presenter shares with group thoughts about the future and info he has gathered.</td>
<td>5 min</td>
</tr>
<tr>
<td><strong>Debrief</strong></td>
<td>5 min</td>
</tr>
</tbody>
</table>
TASK LIST AND PRIORITIES

• Consensus building for priorities
• Planning for specific tasks/assignments
• Describe deliverables
• Identify needed resources
30 SECOND ROUNDS

• What I did today.
• What I will do between now and the next meeting.
• What challenges do I anticipate and who can help me.
AD HOC COMMITTEE – SPECIAL EDUCATION

August 16, 2018

MRS. BETH HUCK, CHAIR
MS. BRENDA SHERIDAN
MRS. DEBBIE ROSE