Committee Members Present: Ms. Debbie Rose, Ms. Brenda Sheridan, Mr. Tom Marshall

Staff: Virginia C. Patterson, Ph.D., Ms. Suzanne Fitzgerald

Audience Attendees: Ms. Shena Brown, Ms. Nereida Gonzalez-Sales, Ms. Stacee Huffer, Ms. Janet Lewis, Mr. John Lody, Mr. Scott Torre, Ms. Kim Turner, Dr. Ryan Tyler

Public Present: None

I. Approval of Minutes. Minutes for the October 25, 2017 meeting were approved 2-0-1-0. (Mr. Marshall abstaining as he had a prior commitment as the Chairman of the HRTD Committee of the School Board on October 25, 2017.)

II. Public Comment. None given.

III. Proposed Policy 8215, In-School Disciplinary Measures

1. Proposed Policy 8215 (former §8-26) – In-School Disciplinary Measures. Dr. Virginia Patterson highlighted the intended changes to proposed Policy 8215 based on the committee’s October discussion regarding the appeal of bus suspensions. Dr. Patterson introduced the discussion of staff developed bus codes, definitions and dispositions and she has been working with the Department of Digital Innovation and the Transportation Department to establish bus codes in Phoenix. Mr. Jim Ellis, Assistant Director of Transportation, provided background information regarding dispositions and the level progressions aligned to behaviors:

   • Consistent and uniform consequences for student behavior on the bus is vital at the division level. Students’ behavior on a moving bus directly affects the driver’s ability to focus and directly affects student safety.
   • One example provided was students getting out of their seats. Buses do not have seatbelts and are designed to be compartmentalized. If there were an accident, a student is buffered by the back of the seat in front of him/her. A student not in his/her seat negates that protection.
   • Levels of bus dispositions mirror those for in-school suspensions.
   • The progression of dispositions allows students and parents knowledge of a student’s status-the denial of transportation only occurring after a series of progressive, documented steps.
2. Information regarding codes, definitions of infractions, dispositions and the levels of progression used for buses are currently being incorporated into the *2017-2018 Guidelines for Building Administrators* a handbook distributed to all staff and posted on the School Administration web site. The committee further agreed to removing the appeals process for a bus suspension (Section J. Appeals Rights and Procedures) bringing this in line with the rest of the proposed policy. Regulations for proposed Policy 8215 to be developed by staff for bus suspensions.

2. The committee examined the process for alerting teachers of a student being assigned to In-School Restriction as to the student’s location and need for work assignments. Assistant principals in attendance indicated that students assigned to In-School Restriction are able to go to the clinic for medication as they would during any other class.

- Timing of placement in In-School Restriction can affect the availability of student work. Teachers may not be informed of placements made late in the day until the next day.
- Assistant principals in attendance indicated that there is a practice of following up with teachers of those students placed in In-School Restriction.
- Time assigned to In-School Restriction can include make-up work for a student to complete.
- Delivery of work to a student can take a variety of forms. It may be more appropriate to use an alternate method, for example, the teacher working with the student at another time, to complete assignments.
- Special education students must be given services per the student’s IEP.
- Teachers will be notified as well as parents. Added to Section F. Removal from Class.

**ACTION:** The Committee voted 3-0-0-0 to put proposed Policy 8215, *In-School Disciplinary Measures*, as amended, to the full School Board for consideration as an information item at their next regular meeting. Policy 8215 as presented to the School Board will include staff developed regulations.

IV. Winter Break for Discipline Committee. The committee will reconvene after the New Year. Committee membership may change. Next meeting is scheduled for Wednesday, January 24, 2018.

V. Adjournment. The meeting adjourned at 6:05 p.m.