MINUTES
Tuesday, December 6, 2016, 8:30 a.m.

Committee Members Present: Brenda Sheridan, Eric Hornberger
Other Board Members, Staff: Michael Richards, Karen Dawson
Audience Attendees: Clark Bowers, Heidi Smith

I. Approval of Minutes. The Committee reviewed minutes for the meeting held on November 1st. The minutes were approved 2-0-0-1 (Marshall absent) with no revisions or additions.

II. Public Comment. None.

III. Policy Restructure/Review. The Chair led a discussion on policy restructure/review.

   - The policy was an Information Item at the 9/13/16 School Board meeting. It was sent back to Committee for further language clarification.
   - Policy outlines two separate ways a Board member can participate remotely during a meeting: (1) emergency or personal; and (2) disability or medical.
   - At the request of the Committee, staff made stylistic changes to improve the flow of the policy.

   ACTION: The Committee voted 2-0-0-1 (Marshall absent) to recommend restructured policy 2420 as amended by the Committee to the full School Board for consideration as an Action Item at its next regularly scheduled meeting.

   - VDOE regulation states that a division may establish a School Health Advisory Committee, but it is not required to do so.
   - Staff revised the policy to change the word “shall” to “may” in accordance with state regulations.
   - Staff recommends maintaining a School Health Advisory Committee.
     - The Committee commented that they do not ever recall receiving any staff reports/updates from this advisory committee in the past.
     - If the School Board maintains this advisory committee, it will need to have more awareness of its activities.
     - The Committee suggested that staff look into whether this should be an advisory committee developed by the School Board or an advisory committee developed by the Superintendent.

   ACTION: None. Staff will confer with the Department of Pupil Services to determine if this should be a sanctioned School Board advisory committee and bring it back to the next regularly scheduled Committee meeting with a recommendation for revision or deletion.
IV. **Legislative Update.** Discussion points were as follows:

- The 2017 Legislative Breakfast was held on Friday, December 2, 2016.
  - Senator Black and Favola have submitted draft legislation for the transportation position.
  - Delegate Greason has submitted a placeholder for our priority position on School Divisions of Innovation.
  - Staff has shared LCPS’ Legislative Program with the County and the Chamber.
  - Staff and legislative consultants are following up on requests from the legislators at the breakfast (i.e. top five unfunded mandates and which bills need to be changed).
  - Staff will also look into legislators’ deadlines to submit draft legislation.
  - Committee requested that staff send LCPS’ Legislative Program out to neighboring school districts and request that they share their legislative program with us. Also, in subsequent years, it would be helpful to collaborate more with the neighboring schools’ districts when developing our Legislative Program.

- The Legislative Conference will be held in Richmond on January 23rd-24th.

**ACTION:** None - discussion item only.

V. **Adjourn.** The meeting was adjourned at 9:00 a.m.