Committee Members Present: Brenda Sheridan, Eric Hornberger, Beth Huck
Other Board Members, Staff: Michael Richards, Ashley Ellis, Karen Dawson

I. Approval of Minutes. The Committee reviewed minutes for the special meeting held on October 13th. The minutes were approved 2-0-1-0 (Huck abstained) with no revisions or additions.

II. Public Comment. None.

III. Policy Revision/Restructure.

1. Policy 2210, Annual Meeting and Election, Regular and Other Meetings. The Chair led a discussion as follows:
   - Staff revised this policy for consistency and clarity of the Annual Meeting process by adding a script for the Superintendent to follow. The policy was also degenderized from Chairman to Chair.
   - The Committee requested the following revisions to the Introductory paragraph of the policy:
     - Take out all phrases relating to “notice of meetings” and insert the phrase “Notice of such meetings shall be given as provided by law” in order to remove repetitive language; and
     - Committee meetings also should be mentioned in this paragraph.
   - The Committee requested the following revisions to Section A of the policy:
     - A script spelled out in policy is unnecessary and requested that the process be spelled out in a list format;
     - Staff to look into whether the VSBA requires the election of the VSBA liaison by the full School Board;
     - Since other business has been conducted at the end of the Annual meeting at times, add the phrase “additional agenda items may be added to the Annual meeting agenda, as needed in accordance with Policy 2430, School Board Agenda”; and
     - Staff to check Robert’s Rules of Order regarding the order of Chair nominations and revise policy as necessary.
   - The Committee requested the following revisions to Section D of the policy:
     - Add the phrase “or by a direct vote of the School Board” since the Chair is not the only one that schedules work sessions or public hearings.
   - The Committee requested the following revisions to Section E of the policy:
     - This paragraph should be clarified and language added similar to the language in Section C.

ACTION: None. The Committee requested that the above changes be made and brought back to the next regular Committee meeting.
2. **Policy 2530, Board-Staff Communications (Former Policy 2-30).** The Chair led a discussion as follows:
   - Policy was restructured with minor clarifications and addresses communications to the School Board outside of any kind of grievance procedure.
   - The Committee requested that Section B be reworded to be more committee neutral and not directed solely to the L&P Committee.

**ACTION:** None. The Committee requested that the above change be made and brought back to the next regular Committee meeting.

3. **Policy Restructure Update:** An update was provided to the Committee regarding the remaining unstructured policies before the Committee:
   - Policy 2-18, School Health Advisory, was before the Committee earlier this year and sent back to staff for further research. After working with Pupil Services, it was determined that this policy should be reviewed by the Student Support & Services Committee.
   - Policy 2-19, Superintendent's Recommended Capital Improvements Program: Closure of an Existing School, will be moved to a different chapter and is better suited to be reviewed by the Finance & Facilities Committee.
   - Policy 3-4, Wellness, is in the research phase and Dr. Bays is monitoring it at this time. Staff recommends when research is completed, the policy should be reviewed by Student Support & Service Committee.
   - The new school consolidation policy will also be moved to the Finance & Facilities Committee.

**ACTION:** None. Discussion item only.

**IV. Legislative Program.** Staff asked the Committee to readdress the L&P recommendations of the 2018 Legislative Program to amend Priority Position #2, which was presented to the full School Board as an Information Item at their October 24th meeting.

   - Staff continued to do research to enhance assessment and accountability of student learning and felt that the current Priority Position #2 would not get the division where it wants to be and provided alternative language to the Committee for their consideration as follows:
     - Requests that the State direct the Virginia Board of Education to authorize School Divisions of Innovation (SDIs) with demonstrated capacity and interest to enhance assessment and accountability of student learning by replacing select SOL exams (elementary and middle school science, Virginia Studies, and Civics and Economics) with locally scored and externally validated performance assessments at select schools.
     - The Committee made editorial changes and approved of the amended language.

**ACTION:** The Committee voted 3-0 to amend Priority Position #2 and send the L&P Committee Amended Recommendations of the 2018 Legislative Program to the full School Board for consideration as an action item at its next regularly scheduled meeting.

**V. Adjourn.** The meeting was adjourned at 6:25 p.m.