Committee Members Present: Brenda Sheridan, Beth Huck, Eric Hornberger (late arrival)
Other Board Members, Staff and Audience Members: Michael Richards, Eric Williams, Karen Dawson, Mike Martin, Clark Bowers, Patty Spurlock

I. Approval of Minutes. The Committee reviewed minutes for the meeting held on November 7, 2017. The minutes were approved 2-0-1-0 (Hornberger absent) with no revisions or additions.

II. Public Comment. None.

III. Policy Revision/Restructure.

1. Policy 5065, Kindergarten (Former Policy 5-10). The LCPS 100% FDK Plan, adopted by the Loudoun County School Board on June 27, 2017, states, “staff will provide the Legislative and Policy Committee with a proposed revision to School Board Policy §5-10 that would revise the kindergarten maximum class size membership while requiring that the Standards of Quality always be met.” Dr. Williams presented the following proposed changes:

- The reference to the timing of a child’s sixth birthday is deleted in rows 17 and 18 because this timing does not determine possible placement in first grade. Rows 18-22 set forth the criteria for placement in first grade.

- Rows 24 and 25 reflect the deletion of a statement articulating a maximum class size of 25 for kindergarten classes. However, rows 25 and 26 articulate 25 as the desired maximum class size. These rows also reflect the deletion of a reference to creating a new section as soon as practical if a class exceeds the maximum class size. However, a very similar statement is now included as the last sentence of the introductory paragraph of section D (rows 28-29).

- Rows 26 to 28 state that exceptions to the desired class size may only be made in two situations and even then the Standards of Quality must still be satisfied.

- Rows 31 to 33 set forth the first exception to the desired maximum class size of 25. The proposed revision states that the maximum class size is 27 “when staff deems that sufficient and appropriate classroom space is not available to form a new kindergarten class at the same school. The Board-approved LCPS 100% FDK Plan states that “LCPS will not intentionally overflow students in order to expand FDK.” It also explicitly states that policy §5-10 should be revised “to support the expansion of FDK without overflowing additional students.” This first exception achieves that. For example, if there are 126 kindergarten students projected for a school, a challenge exists if there are only five classrooms available for kindergarten. One option would be to offer four FDK classes and 2 HDK classes. In accordance with the LCPS 100% FDK Plan, the school cannot intentionally overflow one student, but policy §5-10 does not permit any FDK classes with more than 25 students. Rows 31-33 of the proposed revision would change that.

This proposed policy revision would not alter our commitment to maintaining reasonable class sizes. We would maintain our strategic action of having 95% of K-3 classes with 26 or fewer students.
• Rows 35 to 37 set forth the second exception to the desired maximum class size of 25. The proposed revision allows an exception “when the creation of an additional class would result in an average kindergarten class size at that school of 13 or fewer students.

**ACTION:** The Committee voted 3-0 to recommend staff restructured policy 5065 to the full School Board for consideration as an Information Item at its next regularly scheduled meeting.

2. **Policy 2530, Board-Staff Communications (Former Policy 2-30).** The Chair led a discussion as follows:
   - At the Committee’s direction, staff revised Section B to be more committee neutral and not directed solely to the L&P Committee.
   - The Committee requested a change in Section A to broaden the public input language and direct the reader to Policy 2520, Participation by the Public, where the procedures are stated.
   - The Committee discussed Section E, “Communication through School Visitation”.
     - This section is intended when School Board members are meeting with employees at a school on matters of interest and such visits should be scheduled in advance through the principal as a courtesy.
     - This section is not intended to preclude School Board members from visiting schools on a “drop-by” basis for matters that are not employee related.
     - The Committee clarified the language in this section to reflect the above.

**ACTION:** The Committee voted 3-0 to recommend staff restructured policy 2530 as amended by the Committee to the full School Board for consideration as an Information Item at its next regularly scheduled meeting.

3. **Policy Restructure Update:** In accordance with LCPS Strategic Plan – Goal 3 Topic: School Board Policies, the School Board is on track with the 4-year review cycle as follows:
   - FY16/17 – Review/revision of Chapters 2, 3, 4, 7 are nearly completed; and
   - FY18/19 – Review/revision of Chapters 6 & 8 have now started. Chapter 5 has been left for last and is the most shared chapter amongst departments.

**ACTION:** None. Discussion item only.

**IV. Organizational Items.** L&P Committee is a three-member committee with Mrs. Sheridan as committee Chair and Mr. Hornberger and Mrs. Huck as committee members.
   - L&P Committee will meet on the first Tuesday of the month at 5:30 p.m. with the following exceptions:
     - No committee meeting in July;
     - Special committee meetings may be scheduled as needed; and
     - Regular meetings may be rescheduled as needed.
   - The Committee would like to revisit a few policies in light of new information provided by Division Counsel.
     - 2310, Committees of the School Board;
     - 2420, Meeting Procedures;
     - 2520, Participation by the Public;
     - 2450, Board Minutes; and
     - Any other policy that staff feels is affected by Division Counsel’s advice.
V. **Legislative Update.** Discussion points are as follows:

- Staff summarized the Bill Tracking report 02.02.18 on other educational bills:
  - Bell HB 90 - Teacher grievance procedures; hearing, three-member fat-finding panel was tabled indefinitely.
  - Reid HB 350 - Full-day kindergarten program; implementation in school divisions is a moot point for LCPS.
  - Murphy HB 168, Class size limits referred to Appropriations Committee.
  - LaRock HB 492, Passing a stopped school bus was stricken from the docket.
  - Gooditis HB 565, Synthetic turf, 3-year moratorium is moving forward to Rules Committee.

- Staff summarized bills on LCPS legislative positions:
  - A school calendar bill made it through the House.
  - Boysko HB 388, Substitute teachers – LCPS asked her to withdraw this bill.
  - Black SB 270, School property; unrecorded encumbrances is not moving forward. The legislative consultants provided a summary of this decision. Mr. Hornberger requested that the summary be forwarded to the County of Loudoun since it was their initial issue to make them aware of the conflicting legislative body and judicial interpretations.
  - LaRock HB 1278, School Divisions of Innovation; performance-based assessments moved forward in the House but hit a snag in the Senate and may not be successful this year.
  - Black SB 124, Conflict of Interest – Hiring of Relatives is moving forward and was heard in the Senate Rules Committee.
  - Black SB 816, Conflict of Interest – Disclosure is moving forward and was heard in the Senate Rules Committee.

**ACTION:** None. Discussion item only.

VI. **Adjourn.** The meeting was adjourned at 6:30 p.m.