



**MMS Student Council Association Elections
2015 - 2016
Letter of Intent**

The purpose of the Student Council Association (SCA) is to build leadership and citizenship within the Mercer community. The SCA creates a sense of pride and school spirit in the middle school. The Student Council will be a part of planning school wide events and activities. This year, the SCA will elect representatives through Resource or Spectrum classes. Two students in each resource class and one student in each Spectrum class will be elected to represent their grade level and team.

If you are interested in running for the SCA or one of its Executive Board positions, you must fill out a Letter of Intent completely and turn it in to Mr. Rutledge (8th grade), Mr. Robertson (7th grade), or Mr. Conflitti (6th grade) no later than **Friday, September 4th**. Detailed descriptions of offices can be found on the back of this form.

Candidates will be required to campaign by using posters. No give away items will be allowed (candy, buttons, stickers, t-shirts, etc).

A few general poster guidelines:

- 8 posters per candidate (2 per house area, 1 cafeteria, 2 hallway, 2 auditorium).
- You must have a **campaign slogan**
- Make no false promises (ex. allowed to have recess after lunch)
- Posters **approved**/signed by
 - Mr. Rutledge/Mr. Robertson/Mr. Conflitti
- All posters will be hung on September 9th.

Elections for SCA Executive Board positions will be held school-wide on Monday, September 21st or Tuesday, September 22nd through resource.

You will need to prepare a speech no longer than **two (2) minutes**, explaining why you want to serve for the Executive Board position. Your speech will be broadcasted during resource during the second week of campaigning. All speeches are due to **Mr. Rutledge/Mr. Robertson/Mr. Conflitti** on or before **Thursday, September 10th**.

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Student Name: _____ (please print first and last) **Grade:** _____

Position Running for: _____ **Resource:** _____

Parent Signature: _____

Teacher Signatures:

- Seventh and eighth grade students must have (2) Mercer teachers sign the form below.
- Sixth grade students must have one (1) Mercer teacher and one other person, beside a parent/guardian, sign the form below.

Yes, I believe this student is qualified to run for position in MMS SCA for the 2015 -2016 school year.

Name: _____ **Signature:** _____ **Relationship:** _____

Name: _____ **Signature:** _____ **Relationship:** _____

Reasons for Running for Office

In at least 3 sentences below, please share why you think you would make a good SCA officer. You can write about your qualifications.

Student Council Positions and Responsibilities

In order to hold an Executive Board position at Mercer, you must agree to abide by the following rules throughout your term of office:

1. Possess an interest in promoting school spirit.
2. Attend required SCA meetings (Monday's after school).
3. Maintain grades at a 3.0 or better.
4. **NO** Detentions or In-school Restrictions.
5. Represent the qualities of a productive team member, be a positive leader, and an enthusiastic Mercer citizen.

Student Council Association positions and Responsibilities:

President: *Executive Board Member* (8th grader)

- Lead all meetings
- Give assistance, guidance, and praise
- Act as a facilitator during discussion
- Maintain frequent contact with faculty and administration
- Work with advisor on all planning
- Participate in SCA sponsored activities/events

Vice President: *Executive Board Member* (7th or 8th grader)

- Work closely with President
- Assume President's duties when needed
- Work with President and Treasurer in preparing calendar and budget
- Assist the President in preparing meeting agendas
- Participate in SCA sponsored activities/events

Treasurer: *Executive Board Member* (7th or 8th grader)

- Oversee council expenses and revenues
- Maintain an accurate and detailed financial record
- Give monetary advice to the council
- Authorize payment/deposits
- Work with President and Vice President in preparing calendar and budget
- Participate in SCA sponsored activities/events

Recording Secretary: *Executive Board Member* (6th or 7th grader)

- Keep an account of minutes at every meeting
- Keep an accurate account of attendance at every meeting
- Help maintain student council files
- Maintain contact information for people who work with the council
- Responsible for "Thank You" cards
- Participate in SCA sponsored activities/events

Historian: *Executive Board Member* (6th or 7th grader)

- Keep student body informed of events, fundraisers, and service projects
- Obtain approval for events
- Responsible for communication between schools
- Help maintain student council website
- Participate in SCA sponsored activities/events

At-Large Member: (All three grade levels)

- Assist the Executive Board in preparing for and promoting SCA sponsored activities/events
- Attend meetings bi-monthly
- Communicate information to students in Resource/Spectrum classes
- Participate in SCA sponsored activities/events