

The Washington Post Teacher of the Year Award 2016-2017

Nomination Form

Loudoun County Public Schools

Instructions: Please provide the following information to nominate a teacher to receive *The Washington Post Teacher of the Year Award*. All materials requested must be attached to this nomination form. The completed form and supporting documentation must be returned as specified below. **Because selection is based on the Nomination Packet, care should be given to its clear preparation.**

Complete Name of **Nominee:** _____ Home Phone: _____

Nominee's School/s: _____ Grade or Subject: _____

Nominator: Name: _____ Phone: _____

Address: _____

Relationship to Nominee (check): <input type="checkbox"/> fellow teacher <input type="checkbox"/> former student <input type="checkbox"/> student <input type="checkbox"/> parent <input type="checkbox"/> administrator <input type="checkbox"/> other

ELIGIBILITY: Nominees must be certified, full-time teachers (including itinerant and resource) in grades pre-kindergarten through 12 in the public schools of Loudoun County. All nominees must have completed a **minimum of five years** teaching experience, **three of which must be** IN LOUDOUN COUNTY PUBLIC SCHOOLS, at the time of nomination.

NOMINATION CRITERIA: Nominees must be teachers who:

1. Instill in students a desire to learn and achieve
2. Understand the individual needs of students, encourage their talents, and foster their self-esteem
3. Demonstrate a thorough knowledge of subject matter and the ability to share it effectively with students
4. Foster cooperative relationships with their colleagues and the community
5. Demonstrate outstanding leadership
6. Maintain their teaching positions throughout the 2017-2018 school year

As the NOMINATOR you must include with this form the following materials:

- A **minimum of four** statements of support, **one of which must be from a professional educator**, with a **maximum of 8 statements** (including the nominator's statement of support)
- A brief career summary of the nominee: include work history, all degrees earned and other honors received
- A description of contributions made by the nominee in the above nomination criteria: one page for each criterion, in 12 pt. font, with a basic statement for criterion number six

IMPORTANT: Nomination materials should be typed or written in **black ink** and **copy-ready**. Please do **not** submit packets in three-ring binders or other presentation folders. The use of paper clips or binder clips facilitates photocopying. If students write in pencil, a typed copy of their writing should be included with the original. **Please do not include videotapes, original photographs, or newspaper clippings** in your 8½" X 11" copy-ready packet. (Any required photographs will be taken by Loudoun County Public Schools.)

COMPLETED NOMINATION PACKETS must be received by 4:30 p.m. on Monday, December 19, 2016 for a nominee to be considered. Please send or deliver completed packets to:

Mrs. Teri Finn
Supervisor of Elementary Education
Loudoun County Public Schools
21000 Education Court
Ashburn, VA 20148

Contact the Office of Elementary Education at 571-252-1290 with questions.

Further information about this program is attached to this form.

The Washington Post Teacher of the Year Award

Quality education is essential to the well-being of our society, and good teachers are the foundation of our educational system. The Washington Post established the Teacher of the Year Award to recognize teachers who exemplify excellence in their profession. The goals of *The Washington Post Teacher of the Year Award* are to recognize excellence in teaching, to encourage creative and quality instruction and to contribute in a substantive way to the improvement of education in the Washington metropolitan area.

Eligibility

Nominees must be full-time teachers (including itinerants) in grades pre-kindergarten through 12 in an accredited school in one of the below jurisdictions. Each nominee must have completed a minimum of five years' teaching experience, three of which must be in the school or school system in which he or she is currently serving.

- **District of Columbia**
- **Maryland:** Anne Arundel, Calvert, Charles, Frederick, Howard, Montgomery, Prince George's and St. Mary's Counties
- **Virginia:** Alexandria, Arlington, Fairfax, Falls Church, Fauquier, Loudoun, Manassas, Manassas Park, Prince William and Stafford Counties

Nomination Criteria

Nominees must be teachers who:

1. Instill in students a desire to learn and achieve
2. Understand the individual needs of students, encourage their talents and foster their self-esteem
3. Demonstrate a thorough knowledge of subject matter and the ability to share it effectively with students
4. Foster cooperative relationships with their colleagues and the community
5. Demonstrate outstanding leadership
6. Maintain their teaching positions throughout the 2017-2018 school year

Nomination Process

1. Nominations may be submitted by teachers, students, former students, parents, administrators or the general public. Teachers may not nominate themselves.
2. Nomination materials must include:
 - A minimum of four statements of support, one of which must be from a professional educator
 - A career summary
 - A description of contributions in each of the nomination criteria

Selection

Public Schools

Each participating public school system will receive and screen nominations and will make their final selection, in accordance with the criteria and nomination process listed here. A selection committee of individuals that represent teachers, administrators, parents, and The Washington Post will review nomination materials for each finalist. Nominations are scored using a standardized rubric. **One (1) finalist will be selected as The Washington Post Teacher of the Year. The winner will be notified by The Washington Post on Wednesday, March 1, 2017.**

Completed Nomination Packets for LCPS teachers must be submitted to the address below by **4:30 p.m., Monday, December 19, 2016.**

Awards will be presented at The Washington Post ceremony in the spring.

FOR FURTHER INFORMATION, CALL OR EMAIL:

**Mrs. Teri Finn
Supervisor of Elementary Education
Loudoun County Public Schools
21000 Education Court
Ashburn, VA 20148**

**Teri.Finn@lcps.org
Phone: 571-252-1290**