



LOUDOUN COUNTY PUBLIC SCHOOLS
DEPARTMENT OF BUSINESS & FINANCIAL SERVICES
 Employee Health, Wellness, and Benefits
 21000 Education Court, Suite #309
 Ashburn, VA 20148
 Phone (571) 252-1810 Fax (571) 252-1401

RETIREMENT QUESTIONNAIRE

NAME:

(First Name)	(Middle Name or Initial)	(Last Name)
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Each year, a retiree yearbook is published. An example of a typical yearbook biography is provided below. Please feel free to draft your own biography for us to review; you may attach a separate sheet of paper. Employee Health, Wellness, and Benefits will have final editorial privilege with regard to content of biographies. Regardless of whether or not you choose to provide a biography for yourself, please provide answers to the questions listed on the next page.



Sample Biography:

Laurie has worked for Loudoun County Public Schools for 30 years, most recently as a teacher at Sanders Corner Elementary School. Laurie’s colleagues will best remember her for her patience, sense of humor, and hard work. Laurie most enjoyed the smiles, hugs, nice notes, and appreciation shown for her efforts by students and parents. She says, "Children have a way of appreciating the simple things in life. They have so much to teach us!" Congratulations on your retirement Ms. Employee.



Continue on Reverse Side

What have you enjoyed most about your job(s)?

Have you had an unusual, amusing and/or interesting story in your work experience with Loudoun County Public Schools?

What are your retirement plans (for example: hobbies, activities, or interests)?

Please share a quote (and who said it) that has provided inspiration to you throughout your career with LCPS.

Did you graduate from Loudoun County Public Schools? If so, which one?

Please list the schools in which you have worked during your career with LCPS; please note in which school you worked the most years and which school you are retiring from.

What was your job title at the time of retirement?

Signature

Date

Please return this questionnaire when you submit your final retirement paperwork.