April 6, 2020

Dear LCPS families and staff members:

Following are updates and reminders on several important topics.

**Q3 Grading Window Extension**
Based on feedback Loudoun County Public Schools has received from families, teachers and principals, the Department of Instruction has adjusted the Quarter 3 grading window for middle and high school students and teachers.

- Students will now have until April 24 to submit makeup work and reassessments for Q3.
- Teachers will now have until May 1 to complete Q3 grades in the gradebook.

This adjustment is intended to provide maximum flexibility to students and teachers as we adjust to evolve our processes during the COVID-19 closure.

More information about the LCPS Continuity of Education plan is available on the division’s [Continuity of Education](#) website. Details about what families should expect from teachers, how much time students should expect to commit to learning, how teachers are expected to communicate with students and more are available there.

**AP Exam Updates**
The College Board surveyed 18,000 students to see if they still wanted the opportunity to take Advanced Placement exams this year. Their answer: a resounding yes. As a result, the College Board developed secure, online free-response exams for each course. The exams will only include topics and skills most AP teachers and students have already covered in class by early March. This year’s AP Exams will be [open book/open note](#).

The AP exam dates will be Monday, May 11 through Friday, May 22 (see AP Exam Schedule link for more details). Makeup exam dates will be Monday, June 1 through Friday, June 5. The complete list of exam subjects and dates is available on the [AP Exam Schedule](#) webpage.

Students will be able to take exams on any device (e.g., computer, tablet, or smartphone). They will be able to either type and upload their responses or write responses by hand and submit a photo via their cell phone. More information about exam length, structure and format is also available online. If students need mobile tools or connectivity, parents can contact the College Board directly.

Parents and students can access the latest updates to AP Testing using the link on the LCPS [AP Testing](#) webpage.

**Meals Program for April 8 to April 10**
Meals for Thursday, April 9, and Friday, April 10, will be made available on Wednesday, April 8, during the regular meal program at schools and on buses. Students should plan to collect three days of meals on Wednesday. On Tuesday, April 7, through Wednesday, April 8, the meal service at the schools and those delivered via school bus will continue on the current schedule. Please visit the [interactive map](#) to identify the nearest bus stop for mobile service; the [list of schools](#) where meals are being provided is also available online.
Frequently Asked Questions and How to Contact LCPS
As a reminder, families with questions are encouraged to review the responses to Frequently Asked Questions on the FAQ page. If the FAQs do not provide the information community members seek, they are invited to submit questions via the Contact Us form on the FAQ page as well. Families should reach out to their school counselor with specific questions regarding grades, GPA, and their high school academic plan.

**LCPS Hotline: 571-252-6499**
LCPS staff members continue to answer community questions through the COVID-19 telephone “hotline,” to provide another option for families to get information. The hotline number is 571-252-6499. Community members may call with any question about the status of school operations, current schedules, and the latest information on other topics. The hotline operates between 8 a.m. and 5 p.m. Monday through Friday. The hotline will not be answered Thursday, April 9, or Friday, April 10. On-call interpretation services are available through the hotline, in Spanish, Arabic, Farsi, Vietnamese and several other languages that are common in our community.

Thank you again for your flexibility, support and responsiveness during this challenging time.

Sincerely,

Eric Williams, Ed.D.
Superintendent