Timeline for Continuity of Education

Instruction Starting March 30
   Student Work Time Guidelines Starting March 30

Instruction beginning April 15
   Assessment and Grading beginning April 15

Teacher Communication with Students
   Starting March 30 and Continuing beyond April 15

Support for Students with Disabilities

Additional Resources Available to My Child

### Timeline for Continuity of Education

<table>
<thead>
<tr>
<th>Date</th>
<th>Learning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to March 30</td>
<td>Teachers prepare lessons for continuity of education using previously taught material. Materials for students and families are available at <a href="https://www.lcps.org/ContinuityOfEducation">https://www.lcps.org/ContinuityOfEducation</a></td>
</tr>
<tr>
<td>Starting March 30</td>
<td>Teachers are providing online learning experiences specifically for their students addressing previously covered skills and knowledge during this time.</td>
</tr>
<tr>
<td>Beginning April 15</td>
<td>Beginning Wednesday, April 15, adjustments to our distance learning instructional model will include new content. The timeline and plans will be announced prior to that time. Beginning April 15, grades 3-12 teachers will provide synchronous and asynchronous learning opportunities. K-2 teachers will have the flexibility to provide offline learning opportunities through ParentVue or other forms of communication previously established with their students’ families. Details of the plans, including support for teachers are under development and being finalized to ensure equity and accessibility for all of our students. Additionally, details regarding Quarter 3 and grades will be provided in a future communication.</td>
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</tbody>
</table>
Instruction Starting March 30

Teachers are providing online learning experiences specifically for their students addressing **previously covered** skills and knowledge during this time. As explained below, instruction will focus on additional content and skills, starting April 15.

Teachers will engage students in synchronous and asynchronous learning experiences. Teachers of some K-2 students have used a different platform this school year and so to increase consistency for our youngest learners, their teachers may choose to continue to use the platform with which their students are accustomed. Learning experiences provided by the teacher will be both digital and non-digital. Packets of offline or non-digital resources will be available to families at the “meal stops” beginning on Monday, March 23.

Teachers are expected to connect with students and families regularly during the closure. Here are examples of best practices for that regular communication:

- Communication with parents via email;
- Communicate with students via Google Classroom on a regular basis during the closure;
- Maintaining consistent times at which they are readily available via Google and/or regularly checking email to answer questions;
- Acknowledging or responding to emails within 24 hours.

Student Work Time Guidelines Starting March 30

The following student work time guidelines are in place starting March 30 and continuing beyond April 15:

- K-2 - Up to 60 Minutes daily
- 3-5 - Up to 90 Minutes daily
- 6-8 - Up to 30 minutes per class (Up to 3-4 **cumulative** hours daily or **150 minutes a week per class**)
- 9-12 - Up to 30 minutes per class (Up to 3-4 **cumulative** hours daily or **150 minutes a week per class**)
- AP/Dual Enrollment - Aligned to course expectations

Art, Music, Physical Education, and Library learning opportunities will also be provided at the elementary level and these opportunities are not considered to be part of the student work time guidelines listed above. In addition to the guidelines listed above, students are encouraged to read and write daily, engage in creative pursuits, and stay physically active.
Instruction beginning April 15

Beginning April 15, teachers will provide online learning experiences specifically for their students that includes a focus on new skills and knowledge. Grades 3-12 teachers will provide synchronous and asynchronous learning opportunities through Google Classroom. K-2 teachers will have the flexibility to provide offline learning opportunities through ParentVue or other forms of communication previously established with their students’ families. Details of the plans, including support for teachers are under development and being finalized to ensure equity and accessibility for all of our students.

Guidelines for student work time may change beginning April 15. Changes will be announced prior to April 15.

Assessment and Grading beginning April 15

Details regarding Quarter 3 grades as well as grading and assessment beginning April 15 will be provided in a future communication.

Teacher Communication with Students

Starting March 30 and Continuing beyond April 15

As of March 30, teachers are expected to connect with students and families regularly during the closure. Here are examples of best practices for that regular communication:

- Communication with parents via email;
- Communicate with students via Google Classroom on a regular basis during the closure;
- Maintain consistent times at which they are readily available via Google and/or regularly checking email to answer questions;
- Acknowledge or respond to emails within 24 hours.

The school administration at each school is available to answer specific questions related to your student’s learning experience.

These practices may evolve and we will keep the community informed of any changes.
Support for Students with Disabilities

The LCPS Office for Special Education continues to be in contact with the U.S. and Virginia Departments of Education related to expectations around IDEA and Section 504 requirements. It is important to know that, during this unprecedented time of school closure, LCPS and other divisions across the nation may not be able to provide all services in the same manner they were typically provided in the traditional school setting.

The Office for Special Education has added a number of instructional resources to the LCPS Continuity of Education website. Students with disabilities that are instructed in the general curriculum are to utilize the tools at the appropriate grade level. Special education teachers and case managers will continue to collaborate with general education teachers and assist students with disabilities by providing support and accommodations, where reasonably feasible.

The LCPS Continuity of Education website also has on-line and off-line resources to support students served in early childhood special education classrooms, students instructed through the adapted curriculum, augmentative communication resources, and other accessibility supports.

Transition teachers that work within the high schools, CAST, and Project SEARCH will reinforce skills and knowledge related to the 21st century workplace readiness skills for Virginia in addition to independent living skills.

For students with a Section 504 Plan, school case managers will collaborate with general education teachers and provide collaborative assistance so that these students have needed accommodations as reasonably feasible.

Parents may contact their student's case manager or school counselor if they have any questions. The Special Education Supervisor assigned to your student's school is also available to assist parents/guardians with any questions.

Additional Resources Available to My Child

LCPS will continue to update the LCPS Continuity of Learning website. This website has optional learning experiences that are consistent with the curriculum. The emphasis in these learning experiences, in contrast to the learning experiences provided by teachers starting April 15, is only on reinforcing skills and knowledge that have been previously taught.