PREQUALIFICATION TO BID PACKAGE

for

Elementary School ES-23
RFQ #19-485

Loudoun County Public Schools, Ashburn VA

December 17, 2019
PREQUALIFICATION TO BID PACKAGE

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INVITATION TO PREQUALIFY TO BID  
Elementary School ES-23  
RFQ 19-485  

Loudoun County Public Schools  
Ashburn, Virginia

Contractors interested in submitting construction bids on the Elementary School ES-23 Project for Loudoun County Public Schools in Ashburn, Virginia, are invited to prequalify to bid (RFQ #19-485). The prequalification process will be conducted in accordance with Va. Code §2.2-4317, School Board Policy §6-43, and Loudoun County Public Schools Prequalification Process for Construction Projects.

Contractors:

General Contractors are the only contractors required to prequalify to bid for this Project. Subcontractors are not required to prequalify. Only General Contractors will be considered for this Prequalification to Bid Process. Hereinafter “Contractors” as used herein refers to General Contractors.

Only those Contractors who prequalify to bid in accordance with LCPS’s Prequalification to Bid Process will be eligible to submit a construction bid for the Project listed herein.

Point of Contact:  
COMMUNICATION VIA EMAIL IS PREFERRED

Chris Charron, Construction Coordinator  
Loudoun County Public Schools  
21000 Education Court  
Ashburn, VA 20148  
Chris.charron@lcps.org  
571.252.1297

Deadline for Submittals:

Two (2) hard copies and one (1) electronic copy of fully completed applications shall be received not later than 2:00 p.m. on January 16, 2020. Any application not received by the Loudoun County Public Schools Construction Office in Suite 210 by the deadline in the preceding sentence will not be considered unless deemed by LCPS, in its sole discretion, to be in its best interests. Applications shall be addressed to:

Attention:  
Loudoun County Public Schools  
Mr. Gary Van Alstyne, PE  
Director of Construction  
21000 Education Court, Suite 210  
Ashburn, VA  20148

The outside of the envelope shall be clearly marked “RFQ #19-485, Prequalification to Bid: Elementary School ES-23 Project”. Timely delivery and obtaining a stamped receipt from Loudoun County Public Schools of the prequalification application to the Loudoun County Public Schools Construction Office in Suite 210 is the responsibility of the submitting contractors.

In an effort to conserve paper, plastic, and packing materials, the Owner requests that each hard copy be submitted bound only by a staple or some other simple mechanical binding system. Three-ring notebooks should not be used.
The Project:

The Project is generally comprised of, but not limited to, the following work:

1. The Project generally consists of the construction of a new, 960 pupil elementary school and associated facilities, comprising approximately 113,500 SF. The work includes three-story masonry construction with steel-frame structural systems, interior CMU partitions, single ply membrane roofing, architectural casework, food service equipment, specialties and finishes typically associated with construction of a new elementary school. The project includes classrooms, media center, gymnasium, cafeteria, kitchen, administrative suite and elevators.

2. Site work includes, but is not limited to the clearing and grading of approximately 13.0 acres for improvements consisting of:
   - On-site travelways and parking improvements
   - Wet and dry underground utilities
   - Site lighting
   - Site signage and pavement markings
   - Outdoor athletic facilities including but not limited to grass fields (with irrigation), walking track, softball infield, basketball courts, play area
   - Solar photovoltaic (PV) installation
   - Curb, sidewalks, trails, and paving
   - Landscaping
   - Fencing
   - Erosion and sediment controls
   - Stormwater management pond

3. The mechanical work includes, but is not limited to, HVAC, plumbing and sprinkler systems and automatic temperature controls. The building heating, ventilating and air conditioning (HVAC) system shall be predominantly 4-pipe chilled water / heating hot water with air distribution to rooms/zones via terminal units. Systems include high efficiency gas-fired boilers, air-cooled chiller, pumps, VAV air handling units, and packaged rooftop air conditioning systems. Classroom HVAC shall be provided by rooftop VAV air handling units incorporating energy recovery and chilled and hot water coils. Classrooms and similar spaces shall be served by parallel fan powered or shutoff type VAV boxes with hot water reheat. The administrative area shall be served by a packaged rooftop VAV air conditioning unit incorporating energy recovery, direct expansion refrigerant cooling coil, and hot water heating coil. The Multi-Purpose Room and Cafeteria shall be served by packaged rooftop air conditioning systems with energy recovery, direct expansion refrigerant cooling coil, and indirect gas-fired heat exchangers. Kitchen shall be served by a packaged rooftop air conditioning system with chilled water coil and hot water coil. Along with an indirect gas-fired make-up air unit that is coupled with the hood exhaust system serving the kitchen equipment. The building HVAC systems shall be controlled by a web-based DDC building automation system. The plumbing work includes, but is not limited to, providing domestic water, sanitary, vent, storm, and natural gas services to serve all equipment, fixtures, and appliances. The domestic service includes a new 4” water service with dual backflows at the service entrance, a main building domestic water heating system consisting of (2) high efficiency gas-fired boilers, storage tank, circulation pumps and appurtenances. The grease waste from the kitchen is to be handled by a 1500-gallon gravity type grease interceptor located outside below grade.

4. The electrical work includes, but is not limited to, an electrical service rated 277/480-volt, 3 phase, 1600 amps and will be fed underground from the local Utility Company (Dominion Virginia Power) pad-mounted transformer. The main service entrance shall feed a 1600-amp switchboard. An outdoor diesel generator shall be sized to provide standby and emergency power, estimated at 150kW. Interior lighting shall be LED type with drivers and low-voltage control throughout. Interior fixture types generally include recess mounted volumetric and lensed 2’x4’ fixtures, recessed linear fixtures, pendant mounted direct/indirect fixtures, and recessed downlights. Classrooms, offices, and similar spaces will contain recess mounted volumetric type fixtures. The media Center, and Cafeteria will utilize recessed linear lights, and recessed downlights. Corridors, storage rooms, and other utility spaces will contain either recess mounted lensed fixtures or pendant mounted industrial style fixtures. The gymnasium space will contain high-bay LED type fixtures interfaced with the BAS system. Exterior building-mounted fixtures shall utilize LEDs. The
facility shall have low-voltage switching of lighting zones interfaced with ceiling-mounted occupancy sensor and local daylight harvesting control. Lighting control for corridors and restrooms shall be via combination of occupancy sensors, wall switches and contactors controlled through the security system (wall switches located in centralized, secure area). Exterior site lighting shall include pole mounted LED fixtures, full cut-off type. Exterior lighting shall be controlled the BAS schedule/photocell. Receptacles throughout the building shall be tamper-proof type in all spaces accessible to students.

5. The main building shall have a Data/Communication Network System complete with backbone, vertical and horizontal consisting of three (3) systems – Data Network, Outside Telephone, and Administrative Telephone System. The electronic devices for the Data/Communication Network System will be furnished by the Owner. The main building shall also have a Audio Visual systems, Sound Systems, Inter-Communications System, IPTV, Community Antenna Television System, Wireless Clock System, Radio Frequency Booster System, Security and Communication System, Intrusion Detection System, Surveillance System, Area of Rescue Assistance System, and fully addressable Digital Fire Alarm system.

6. Construction is anticipated to begin by March 2020.

7. Substantial Completion is anticipated to be no later than May 2021.

Contractors will be prequalified without regard to race, religion, color, sex, national origin, or disability

END OF INVITATION TO PREQUALIFY TO BID
Pursuant to Code of Virginia §2.2-4317, Loudoun County Public Schools (“LCPS”) adopts the following as its prequalification process to prequalify prospective contractors to bid on selected projects:

1. The Assistant Superintendent of Support Services or his designee may, in his discretion, when he believes it to be in the best interests of LCPS, require prequalification of prospective contractors to bid on a specific construction project for LCPS. The purpose of such prequalification shall be to limit prospective bidders for such construction project to contractors who show themselves to be qualified to construct the project. When the prequalification process is used for a project, only contractors who have complied with the prequalification process and been found qualified will be eligible to submit bids for the project.

2. The Assistant Superintendent of Support Services or his designee shall develop the appropriate documentation for potential contractors to apply for prequalification. The Assistant Superintendent of Support Services or his designee may prescribe in such documentation specific mandatory requirements contractors must meet in order to prequalify for a specific project.

3. In conducting prequalification of potential contractors, the Assistant Superintendent of Support Services or his designee shall follow this prequalification process and the requirements of Code of Virginia §2.2-4317.

4. The documentation used in LCPS’s prequalification process shall set forth the criteria upon which the qualifications of prospective contractors will be evaluated. The documentation shall request of prospective contractors only such information as is appropriate for an objective evaluation of all prospective contractors pursuant to such criteria. The documentation shall allow the prospective contractor seeking prequalification to request, by checking the appropriate box, that all information voluntarily submitted by the contractor as part of its prequalification application shall be considered a trade secret or proprietary information subject to the provisions of §2.2-4342, of Code of Virginia.

5. In all instances in which LCPS requires prequalification of potential contractors for construction projects, advance notice shall be given of the deadline for the submission of prequalification applications. The deadline for submissions shall be sufficiently in advance of the date set for the submission of bids for such construction so as to allow the prequalification process to be accomplished.

6. At least thirty (30) days prior to the date established for submission of bids or proposals under the procurement for which the prequalification applies, LCPS shall advise in writing each contractor who submitted an application whether that contractor has been prequalified.

7. Intentionally Deleted.

8. In the event that a contractor is denied prequalification, the written notification to the contractor shall state the reasons for the denial of prequalification and the factual basis of such reasons.

9. A decision by the Assistant Superintendent of Support Services or his designee under this prequalification process shall be final and conclusive unless the contractor appeals the decision as provided in Code of Virginia §2.2-4357.

10. LCPS may deny prequalification to any contractor only if LCPS finds one of the following:
   a. The Contractor does not have sufficient financial ability to perform the contract that would result from such procurement. If a bond is required to ensure performance of a contract, evidence that the Contractor can acquire a surety bond from a corporation included on the United States Treasury list of acceptable surety corporations in the amount and type required by the public body shall be sufficient to establish the financial ability of the Contractor to perform the contract resulting from such procurement;
   b. The Contractor does not have appropriate experience to perform the construction
c. The Contractor or any officer, director or owner thereof has had judgments entered against him within the past ten years for the breach of contracts for governmental or nongovernmental construction, including, but not limited to, design-build or construction management;

d. The Contractor has been in substantial noncompliance with the terms and conditions of prior construction contracts with a public body without good cause. If the public body has not contracted with a Contractor in any prior construction contracts, the public body may deny prequalification if the Contractor has been in substantial noncompliance with the terms and conditions of comparable construction contracts with another public body without good cause. A public body may not utilize this provision to deny prequalification unless the facts underlying such substantial noncompliance were documented in writing in the prior construction project file and such information relating thereto given to the Contractor at that time, with the opportunity to respond;

e. The Contractor or any officer, director, owner, project manager, procurement manager or chief financial official thereof has been convicted within the past ten years of a crime related to governmental or nongovernmental construction or contracting, including, but not limited to, a violation of (i) Article 6 (§ 2.2-4367 et seq.) of this chapter, (ii) the Virginia Governmental Frauds Act (§ 18.2-498.1 et seq.), (iii) Chapter 4.2 (§ 59.1-68.6 et seq.) of Title 59.1, or (iv) any substantially similar law of the United States or another state;

f. The Contractor or any officer, director or owner thereof is currently debarred pursuant to an established debarment procedure from bidding or contracting by any public body, agency of another state or agency of the federal government; and

g. The Contractor failed to provide to the public body in a timely manner any information requested by the public body relevant to Subdivisions a through f of this subsection.

11. In determining if a contractor has the “appropriate experience” to be prequalified, LCPS may consider and use specific minimum experience requirements established by the Assistant Superintendent of Support Services or his designee for the specific project. LCPS may also consider the contractor’s past performance on the projects that provide its past experience to determine if the projects provide the appropriate experience required.

12. To the extent any provision in this process is deemed to be inconsistent with Code of Virginia §2.2-4317, whether due to amendment of that statutory provision or otherwise, then the provisions of §2.2-4317 shall control as to such inconsistency.

13. The provisions of this process and its implementation are intended to be severable, and if any provision is deemed invalid, this shall not be deemed to affect the validity of other provisions.

14. This prequalification process does not apply to any procurement done under the Public-Private Education Facilities & Infrastructure Act of 2002 (“PPEA”), Code of Virginia §56-575.1, et seq., and is in no way intended to limit LCPS’s discretion in the way it selects contractors under the PPEA.

15. A determination that a contractor is prequalified does not necessarily preclude LCPS from determining that such contractor is not responsible following bid opening. Among other things, a change in circumstances or change in information, as well as different criteria allowed to be considered for prequalification versus responsibility, may lead to a different result. For example, a prequalified contractor that becomes debarred between prequalification and bid opening, or a contractor who is subsequently discovered not to have been totally candid in answering its prequalification questionnaire, might be deemed non-responsible.

16. Prequalification of a contractor to bid on one project does not prequalify that contractor to bid on a different project or mean that the contractor will necessarily be deemed to be a responsible bidder for a different project.

17. Neither this Prequalification Process nor its implementation by LCPS shall be deemed to create any contract right in any prospective contractor or to give any prospective contractor any right beyond that conferred by Code of Virginia §2.2-4317. All prospective contractors
shall be responsible for their own expenses in applying for prequalification, and LCPS shall have no liability for any such expense.

END OF PREQUALIFICATION TO BID PROCESS FOR CONSTRUCTION PROJECTS
INSTRUCTIONS TO CONTRACTORS
REGARDING PREQUALIFICATION TO BID PROCESS
for
Elementary School ES-23 Project
Loudoun County Public Schools
Ashburn, Virginia

A. Purpose

1. Loudoun County Public Schools (herein referred to as “LCPS”) has established a Prequalification Process pursuant to Section §2.2-4317 of the Code of Virginia. A copy of the Prequalification Process for Construction Projects is included in the Prequalification to Bid Package.

2. The purpose of the Prequalification Process is to provide LCPS with a means to determine which General Contractors are qualified to participate in bidding for construction of the Project. Subcontractors are not required to prequalify. Only General Contractors will be considered for this prequalification to Bid process. Hereinafter “Contractors” as used herein refers to General Contractor.

3. Only those Contractors who have duly complied with the Prequalification Process and have been determined to be qualified will be prequalified to bid and be eligible to submit construction bids on the Project.

4. The Project is generally defined in the Invitation to Prequalify to Bid.

B. Application

1. Contractors wishing to prequalify to bid must submit their “Application” in a sealed envelope in the following form:
   a. Contractor’s Application to Prequalify to Bid
   b. Contractor’s Qualification Statement and Questionnaire
   c. Contractor’s informational or marketing brochure, if available.

2. If questions arise concerning the Prequalification Process or the Project, contact the Point of Contact for information and clarifications.

3. Prequalification Packages are available in accordance with the Invitation.

4. The Application and all supporting data must be submitted for each of the number of copies required by the Invitation.

5. Each copy of the Contractor’s Qualification Statement and the Questionnaire must have original signatures (and shall be sealed if a corporation) and shall be notarized and sealed by a Notary Public.

6. Applications shall be submitted prior to the Deadline for Submittals as described in the Invitation or they might not be considered. It will be the Contractor’s responsibility to obtain a receipt from LCPS as to their submission time of the prequalification package. Please note that the prequalification applications must be submitted to the LCPS Construction Office in Suite 210.

7. Applications, which are incomplete or illegible, may be rejected at the discretion of LCPS. Determination of the completeness of the application will be at the sole discretion of LCPS.
8. LCPS reserves the right to waive any informality and/or to request additional information from Contractors, at its discretion.

9. Contractor understands the importance to the prequalification process for this project of LCPS obtaining candid information about Contractor’s past performance. Accordingly, by submitting an Application, the Contractor agrees that (1) LCPS and/or its representative(s) may research and/or verify the information provided and contact third-parties regarding such information, at its discretion; and (2) Contractor shall make no threat to sue, claim or lawsuit, including without limitation, for disparagement or defamation, against LCPS and/or any of its representatives and/or against any such third-parties providing information to LCPS in connection with Contractor’s prequalification for this project.

C. Addenda

1. Any clarifications, alterations, or changes made to this package shall not be valid unless included in an Addendum.

2. Addenda will be posted at www.LCPS.org and the eVA website. The applicant will be responsible for regularly looking for and obtaining any and all addenda from one of these sites.

3. No addenda modifying the Prequalification to Bid Package will be issued within a period of twenty-four (24) hours prior to the deadline for submittals, in addition to intervening Saturdays, Sundays, and legal holidays (if any). If it is necessary to issue an addendum within the twenty-four (24) hour period, the date shall be extended without the requirement of re-advertising.

4. Each Contractor shall ascertain prior to submitting their Application, that they have received all addenda issued, and shall acknowledge their receipt of same in the Application.

D. Evaluation

1. The criteria upon which qualifications of Contractors will be evaluated are set out in paragraphs 10 and 11 of the LCPS Prequalification Process for Construction Projects. The purpose of the evaluation is to objectively determine which Contractor(s), in the opinion of LCPS and its representative(s), are qualified to perform the Work required for the Project. Each Contractor retains the sole responsibility for adequately demonstrating its own capabilities so that it is perceived to be qualified for the project.

2. Evaluation of the Contractor’s qualification to perform will be based upon the criteria indicated in paragraph D.1 above, including “appropriate experience” required to prequalify for this project as follows:

   a. Specific minimum construction experience that constitutes “appropriate experience” required to prequalify for this Project includes:

      (1) Successful completion as the General Contractor of a minimum of three (3) new and/or addition/renovation educational projects in excess of 80,000 square feet or $18,000,000 total construction value for each project, since December 1, 2012.

      (2) Successful completion as the General Contractor of new and/or addition/renovation educational or comparable institutional projects of similar size as this Project and/or complexity as this Project and/or sitework requirements as this Project.

      (3) For each representative project used to demonstrate compliance with these requirements, provide written explanation of project management approach used to control construction schedule and quality

      (4) Level of complexity shall be determined by considering the following elements: schedule constraints, management team and approach, automatic building systems, (ATC controls, fire alarm, security, technology wiring infrastructure, and intercommunications); central plant (boilers, water pumps, chiller);
automatic sprinkler system; steel and masonry bearing construction; masonry exterior and interior walls; aluminum composite material/panels; curtainwall systems; pre-manufactured metal roofing, and mechanically attached roofing; and sitework commonly associated with educational facilities.

b. The same minimum construction experience requirements shall also apply to Contractor's project manager and superintendent to be used on the Project. The Contractor's project manager shall possess a minimum of ten (10) years' experience as the primary project manager on educational or comparable institutional projects of similar size and complexity as this Project. In addition, the Contractor's superintendent shall possess a minimum of ten (10) years' experience as the primary project superintendent on educational or comparable institutional projects of similar size and complexity as this Project.

c. LCPS may, in its discretion, consider other experience by Contractor and its project manager and superintendent closely analogous and comparable, in LCPS's judgment, to specific minimum construction experience specified in D.2.a above as satisfying the requirements of D.2.a.

3. Additional information or clarification may be requested by the Owner or Architect after the Application has been submitted. Contractors shall respond to such requests within three (3) calendar days after receipt of such requests.

4. Information found to be incorrect, misleading, or non-responsive may be sufficient cause to reject the Application at the discretion of LCPS.

5. Subject to Virginia Law, upon Contractor's proper designation, voluntary information submitted by Contractor shall be considered a trade secret or proprietary information.

6. A list of Contractors determined to be Prequalified to Bid will be made available in the Construction Bid Documents.
E. Notification of Eligibility for Bidding

1. All Contractors submitting an Application will be notified of LCPS’s determination.

2. Only those Contractors determined to be qualified through this RFQ process will be prequalified to bid the Elementary School ES-23 Project.

3. All Applications submitted under this RFQ will become the property of the School Board and will not be returned.

4. The School Board may cancel this RFQ as deemed by the School Board in its sole discretion to be in the best interest of the School Board.

END OF INSTRUCTIONS TO CONTRACTORS REGARDING PREQUALIFICATION TO BID PROCESS
CONTRACTOR'S APPLICATION TO PREQUALIFY TO BID

Date: (insert actual date the application is submitted)

To: Loudoun County Public Schools
   Mr. Gary Van Alstyne, PE
   Director of Construction
   21000 Education Court
   Ashburn, VA  20148

Re: Application to Pre-Qualify to Bid

Gentlemen:

The undersigned Contractor, being familiar with the project description outlined herein, hereby submits to Prequalify to Bid for the Elementary School ES-23 project for Loudoun County Public Schools, in Ashburn, Virginia in accordance with the Prequalification to Bid Package.

The undersigned further certifies that additional research into this Contractor’s history and past work may be conducted by Loudoun County Public Schools or its representative(s), and that insurance and bonding requirements for the Project can be met by the Contractor.

Following is an enumeration of the documents and information comprising this Application:

1. This Application.
2. The Contractor’s Qualification Statement and Questionnaire, signed, notarized, and sealed.
3. Attachments as necessary to provide the information required by the Contractor’s Qualification Statement and Questionnaire.

Sincerely,

(Authorized Signature of Contractor’s Representative)

________________________________________
(Title)

END OF CONTRACTOR’S APPLICATION TO PREQUALIFY TO BID
CONTRACTOR'S QUALIFICATION STATEMENT AND QUESTIONNAIRE

Submitted to: Loudoun County Public Schools
Mr. Gary Van Alstyne, PE
Director of Construction
21000 Education Court
Ashburn, VA 20148

Name: _____________________________
Mailing Address: _____________________________
Street Address: _____________________________
(If other than mailing address)
Telephone Number: (____) (____)
E-mail Address: _____________________________

Name, telephone number, and e-mail address of Contractor's point of contact concerning this questionnaire:
_________________________________
_________________________________
_________________________________
_________________________________

Check one of the following, as applicable:

___ Corporation  ___ Partnership  ___ Individual  ___ Joint Venture  ___ LLC  ___ Other____________________

List all of Contractor's subsidiaries, parent organization; and affiliates:
_________________________________
_________________________________
_________________________________

Check below if the Contractor requests that all information voluntarily submitted shall be considered a trade secret or proprietary information protected from the Freedom of Information Act disclosure, subject to the provisions of §2.2-4342, of the Code of Virginia:

___ Yes  ___ No
1. **ORGANIZATION** (of the office of the Contractor that is proposed to perform the Work)

1.1. How many years has the office that is proposed to perform the Work been in business as a Contractor?

1.2. How many years has the office that is proposed to perform the Work been in business under its present business name?

1.2.1. Under what other or former names has the office that is proposed to perform the Work operated?

1.3. If you answer “yes” to any of the following, please provide the name, address, phone number, persons to contact, and circumstances related to the question on a separate attachment.

1.3.1. Has the Contractor or any of its officers, directors, or owners had judgments entered against any of them within the past ten years for the breach of contracts for governmental or nongovernmental construction, including, but not limited to, design-build or construction management:

   - Yes ______
   - No ______

1.3.2. Has the Contractor or any of its officers, directors, owners, project managers, procurement managers, or chief financial officials been convicted within the past ten years of a crime related to any activities at all related to any governmental or nongovernmental construction or contracting, including, but not limited to, a violation of (i) Article 6 (§ 2.2-4367 et seq.) of this chapter, (ii) the Virginia Governmental Frauds Act (§ 18.2-498.1 et seq.), (iii) Chapter 4.2 (§ 59.1-68.6 et seq.) of Title 59.1, or (iv) any substantially similar law of the United States or another state:

   - Yes ______
   - No ______

1.3.3. Is the Contractor or any officer, director, or owner thereof currently debarred pursuant to an established debarment procedure from bidding or contracting by any public body, agency of another state or agency of the federal government:

   - Yes ______
   - No ______

1.3.4. Are there any claims, arbitration proceedings or suits of any kind pending or brought within the last five years against Contractor or any of its officers, directors, or owners relating in any way to any contract?

   - Yes ______
   - No ______

1.3.5. Have any federal, state, or local government agencies, institutions, public bodies, or public entities excluded, suspended, or barred Contractor or any of its officers, directors, or owners from bidding on any contract within the past ten years? (Attach documents as necessary.)

   - Yes ______
   - No ______

2. **LICENSING** (local, state, and/or nationwide)

2.1. Does the Contractor have a Class A Virginia General Contractor’s license?

   - Yes ______
   - No ______
2.2. What is the Contractor’s Class A Virginia General Contractor’s license number (attach a copy of license)?

_____________________________________

2.3. Who is Contractor’s “Designated Employee” within the meaning of the licensing statute and its implementing rules for purposes of its Virginia Class A General Contractor’s license?

_____________________________________

2.4. What is the role of the Contractor’s Designated Employee in the Contractor’s organization?

_____________________________________

3. APPROPRIATE EXPERIENCE

3.1. Has the Contractor (parent organization and/or the office that is proposed to perform the Work) ever been denied Prequalification by any governmental or public agency, entity, or body in the last ten years? If so, provide the date, the name and address of the entity, the reason for denial, and attach a copy of the notice of denial.

Yes ______ No ______

Explanation: _____________________________________

3.2. Has Contractor ever failed to complete any work awarded to it?

Yes ______ No ______

If the answer to this question is yes, provide the name of the Project, Owner, and Architect/Engineer, including Company name, address, and phone number, associated with the event; and details of the failure to complete.

3.3. Labeled as Attachment 3.3, attach a list of all construction projects that the specific office which will perform this work has in progress. Do not include projects being performed by a home office or branch office other than the specific office that will perform this work.

3.3.1. Include for each, the Owner’s name, address, project location, and contact person with phone number and current email address for each project.

3.3.2. State total project cost of the work in progress and under contract:

3.3.3. Include for each, architect’s firm name, telephone number, email address, and the appropriate contact person.

3.4. Labeled as Attachment 3.4, attach a list of all new and/or addition/renovation educational projects in excess of 80,000 square feet or $18,000,000 total construction value for each project that the office proposed to perform the Work has completed since December 1, 2012.

The list shall be limited to projects performed by the specific office from which the project will be managed. Do not include projects being performed by a home office or branch office other than the specific office that will perform this work.

3.4.1. Include for each, the Owner’s name, project type, address, project location, and contact person with phone number and current email address for each project.
3.4.2. State total construction cost of the work and the type of contract basis used. Provide initial contract amount and final contract amount. Provide brief explanation where changes exceed 3%.

3.4.3. Include for each, Architect’s firm name, telephone number, and appropriate contact person with current email address.

3.4.4. Include for each, the schedule.

3.5 **Labeled as Attachment 3.5**, attach resumes of key personnel proposed for this project, demonstrating compliance with the requirements listed in paragraph D.2.b of the “Instructions to Contractors Regarding Prequalification to Bid Process”. For key personnel proposed, provide name, intended role on project, years of construction experience, years with current employer, years in current position, and experience on similar projects. Specific experience with the use of Building Information Modeling (BIM) technologies to improve coordination of construction activities, is preferred.

4. **FINANCIAL**

4.1. Certify below that the Contractor can obtain a Surety Bond from a corporation included on the United States Treasury list of acceptable sureties corporations in the amount and type required for this project (Bid bond as required by law, Performance Bond for 100% of contract sum) and can provide evidence of such ability, if requested:

Yes _____ No _____

4.1.1. Name of surety/bonding company:

4.1.2. Name and address of the bonding company agent:

4.1.3. Current bonding capacity with a contract surety/bonding company:

   4.1.3.1. For any single project:
   4.1.3.2. For all projects:

4.1.4. Current line of bonding credit that surety or sureties have extended to the Contractor (i.e., current total of outstanding bonds).

4.1.5. Have Performance or Payment Bond claims ever been made to a surety for this Contractor on any project, past or present, within the past five years? If the answer is yes, please describe the claim, provide the name and address of the surety involved and the person or entity making the claim, and state the resolution of the claim:

Yes _____ No _____

4.1.6. Has any surety refused to bond the Contractor on any project in the last five years? If the answer is yes, provide the name and address of the surety company and specify the reasons given for the refusal:

Yes _____ No _____
5. Certify below whether the Contractor can obtain insurance from an insurance company licensed in Virginia that is rated by A.M. Best A-1 or better as to quality and VII or larger as to size in the amounts indicated on the attachment hereto.

   Yes ______________  No ______________

5.1. Name of insurance company: ________________________________.

5.2. Name and address of insurance agent: ________________________.

5.3. Current insurance coverage: ________________________________.

5.4. Has any insurance company refused to insure you within the last five years? If your answer is yes, provide the name and address of the insurance company and the reasons.

   Yes ______________  No ______________

   If yes, insurance company name and address and reasons:
   ________________________________.

6. OTHER

6.1. List and/or attach any additional information that the Contractor believes will assist the Owner in evaluating its qualifications for this Project.

   The undersigned Contractor certifies that it is a Class A Contractor under 54.1-1100 et seq., of the Code of Virginia. The undersigned Contractor agrees to comply with and be bound by Loudoun County Public Schools' Prequalification Process.
The undersigned hereby acknowledges receipt of Addenda (if any):

Addendum No. ______, dated ________________

Addendum No. ______, dated ________________

The undersigned affiant certifies under oath and under penalty of perjury that the information contained in this Application and Qualification Statement and Questionnaire and attachments thereto, and any other information submitted with this Application is complete, true, and correct so as not to be misleading in any way.

__________________________________________
(Firm Name) 

__________________________________________
(Seal if Corporation)

__________________________________________
(Address)

__________________________________________
(City, State, Zip Code)

__________________________________________
(Signature)

__________________________________________
(Title) Date

STATE of _______________, County/City of ________________________

__________________________________________personally known to me or satisfactorily identified to me personally appeared before me this ___________ day of __________, 20___, and swore or affirmed under penalty of perjury that the information contained in this Application and Qualification Statement and Questionnaire and attachments thereto, and any other information submitted with it was complete, true, and correct so as not to be misleading in any way.

Notary Public Signature_________________________________________

My Commission expires _________________________________.

Notary Seal

END OF CONTRACTOR’S QUALIFICATION STATEMENT AND QUESTIONNAIRE