

## **Math Department Retake Policy for NON-AP courses:**

*You have the opportunity to retake tests and earn full credit for the test – the highest grade (original or retake) will be the grade recorded, up to a maximum of 93% on the retake test.*

This policy applies ONLY to tests. Quizzes and other assessments are not eligible for retakes.

In order to qualify to take the retake test, you must meet the following criteria:

- 1) Ninety percent (**90%**) of the **homework** for the Unit for which the test applies must have been completed **on time**.
- 2) Test **corrections** for the original test must be completed with **100%** accuracy by the date specified by the teacher prior to taking the retake test. Students must also complete all remediation materials assigned by their teacher.
- 3) The test retake must be **COMPLETED within two (2) weeks** of the date on which the original test is returned in class.
  - a. The retake date deadline will be posted in the teachers' class.
  - b. The retake date deadline will apply to all students in the class. If a student is absent on the day on which the test is returned, they must see their teacher as soon as they return to school to receive their test. The deadline will not be extended due to an absence.