Meet the LCPS Special Education Office
Understanding Their Roles and Responsibilities: Supervisors, Specialized Instructional Facilitators, Consulting Teachers, and Specialists

October 6, 2021
Questions?

LCPS Department of Student Services

- Office of Special Education
- Office of Diagnostic and Prevention Services
- Office of Student Services
Parent Resource Services

Services:

- Provide direct assistance to parents as they navigate the educational processes and array of services either in-person or by phone.
- Connect families to resources.
- Provide workshops for families through Special Education Series or the Mental Health and Wellness Parent Series.
- Maintain a robust website with additional resources and information for families.

Contact Information:
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Website: https://www.lcps.org/parentresourceservices
Facebook: https://www.facebook.com/lcpsprs
Twitter: https://twitter.com/home
Who Might I Meet at an IEP Meeting?

- Administrator
- General Education Teacher
- Special Education Teacher/Case Manager
- Special Education Supervisor
- Itinerant Teacher of the Blind/Visually Impaired
- Orientation and Mobility Instructor
- Itinerant Teacher of the Deaf/Hard of Hearing
- Related Service Providers
Who do I contact if I have questions about my child’s programming?
Special Education Supervisors

Supervisor Contact Information

- Supports school staff and families with the IEP process
- Assists with data collection and analysis at the division and school level
- Part of collaborative learning teams in cluster schools or programs to address needs of students with disabilities
- Collaborate with school leadership in special education to support program implementation and fidelity
- Supports strategic actions related to inclusive practices, and positive and alternative approaches to discipline
- Provides ongoing professional development related to special education regulations
Specialists

- Administrative position that often supports teams in the Office of Special Education and school staff
- Direct program support through training and technical assistance
- Problem solving with school staff and families
  - May participate as members of IEP teams
- Develop and implement professional learning across the division

Programming Specialists Support
- Assistive Technology
- Autism
- Behavior
- Deaf and Hard of Hearing
- Speech Language
- Transition
Children’s Services Act (CSA) Coordinators

- Administrative liaison between LCPS and state-approved private day schools
- Case manage and work closely with parents of students receiving special education services in private day schools and private residential schools
  - IEP team placement
  - Child serving agencies in Loudoun County for non-educational reasons
- Serve as facilitators and second agency representatives on Loudoun County’s CSA Multidisciplinary Team (MDT)

CSA Coordinators in LCPS
- Sarah Buswell
- Andrew Hall
- Lindy Jacobs
Who might I hear about as a support to my child’s school?
Consulting Teachers (CTs) and Specialized Instructional Facilitators (SIFs)

- Various levels of coaching and consulting support as determined by school data
- Specialized instructional programs have built in coaching for implementation for staff
- Not members of IEP teams
- Support is accessible through the request of a special education supervisor
- Provide professional learning opportunities and trainings for staff and families
CTs and SIFs: How our Teams Support Schools
“The CC-CT has assisted in data collection, modifying assignments and quizzes, IEP writing, goal collection, the list goes on. It has been awesome to have such an amazing source of support and knowledge and I am grateful for the opportunity to work with a consulting teacher who has proven to be a positive force in my school year and teaching career.”

- LCPS Special Educator

“It has been wonderful to work collaboratively with a CC-CT to support our entire school community- from teachers, to teaching assistants to related service personnel, to students and families. The CC-CT continues to be supportive, creative, engaging, and collaborative in encouraging us to reflect on our practices, how to enhance our practices and how to look at situations through multiple lenses.”

- LCPS Administrator

“Support from a CC-CT helped build capacity and professional growth by providing feedback on IEPs/Data Collection sheets, as well as observation feedback on teaching strategies and modifications to better support student learning needs.”

- LCPS Special Education Department Chair
Role of the SIF-R:

- Provide direct coaching and support for the teacher/interventionist during specialized reading instruction. This support will be set up in a gradual release of responsibility to the teacher/interventionist in an “I do. We do. You do.” framework. This includes support with lesson planning, modeling of lessons/strategies, and assistance with data analysis.
Specialized Behavior
Our Team
Special Education Supervisor
Consulting Teacher for ECSE-A and ECSE-MD
Two consulting teachers for ECSE resource, ECSE, ECSE inclusive programs

Early Childhood Special Education (ECSE)
CTs and SIFs:
How our Teams Support Schools

- Specialized Programs
  - Autism
  - Emotional Disabilities
  - Intellectual Disabilities
  - Multiple Disabilities
Who are the other staff that support in the Office of Special Education?

- Medicaid Specialist
- IEP Specialist
- Special Education Coordinator
Professional Learning Spotlight

- What?
- Who?
- When?
- How?
Where can I find additional information related to the Office of Special Education?
Questions?