



**Special Education Advisory Committee Agenda**  
**LCPS Administrative Building**  
**21000 Education Court, Ashburn, Virginia 20148**  
**SEAC-Sponsored Program, 6:00 – 7:30 p.m.**

**Wednesday, October 6, 2021 - Live Stream:** <https://www.lcps.org/Page/140009>

**Presentation**

Meet the Office of Special Education Staff: Understanding Their Roles and Responsibilities  
(Supervisors, Specialized Instructional Facilitators, Consulting Teachers, and Specialist)

Presenters: LCPS Special Education Office Staff

**Business Meeting Agenda**

1. Welcome and Call to Order, Sharon Tropf, SEAC Chair
2. Public Comment
3. Reports and Updates
  - A. SEAC Chair
    - PTA/PTO Representatives
    - Update Annual SEAC Awards
    - Current/New Issues
  - B. Executive Committee Members
  - C. Subcommittees
  - D. Parent Resource Services
  - E. School Board Liaison
  - F. Office of Special Education and the Department of Student Services
4. New Business
  - A. Policy and Compliance Subcommittee
5. Adjourn

**SEAC Leadership:**

SEAC Chair	Sharon Tropf	<a href="mailto:SEACChair@lcps.org">SEACChair@lcps.org</a>
SEAC Vice Chair Planning	Shehnaz Khan	<a href="mailto:SEACViceChairPlanning@lcps.org">SEACViceChairPlanning@lcps.org</a>
SEAC Vice Chair Membership	Heidi Bunkua	<a href="mailto:SEACViceChairMembership@lcps.org">SEACViceChairMembership@lcps.org</a>
SEAC Vice Chair Communications	Craig Metz	<a href="mailto:SEACViceChairCommunications@lcps.org">SEACViceChairCommunications@lcps.org</a>
SEAC Secretary	Kathryn Rosenbrook	<a href="mailto:SEACSecretary@lcps.org">SEACSecretary@lcps.org</a>

**SEAC Liaisons:**

LCPS Staff Liaison, Acting Director	Donna Smith	<a href="mailto:Donna.Smith@lcps.org">Donna.Smith@lcps.org</a>
School Board Liaison Alternate	Ian Serotkin	<a href="mailto:Ian.Serotkin@lcps.org">Ian.Serotkin@lcps.org</a>

**Stay Connected:** **Facebook:** loudounseac **Twitter:** @loudounseac **WWW:** [www.loudounseac.org](http://www.loudounseac.org)

*Anyone needing accommodations for a disability to attend or take part in this activity should call (571) 252-1011.  
Calls should be made five days prior to the activity when possible so that proper arrangements can be made.  
If schools close for weather or other reasons, there will be no SEAC meeting.*