

STUDENTS

ACTIVITIES

§8-45B Interscholastic Activities Additions and/or Deletions

REGULATION

A. Philosophy

Student interscholastic athletic activities supplement curriculum and help to make school engaging and enjoyable for students. When the School Board has not designated a student interscholastic activity as a Tier 1 activity, and, when adequate parent financial support and interest for the activity exists generally, the School Board may add an activity to the Registry of Interscholastic Activities as a Tier 2 or Tier 3 activity in which an alternative funding mechanism may be used as provided below.

B. General Requirements for Tier 2 and Tier 3

1. For all Tier 2 and Tier 3 interscholastic athletic activities, a Memorandum of Agreement (MOA) will be entered into between the school principal and a duly organized parent association supporting the activity. The MOA will incorporate by reference, as if fully re-written, all School Board policies, this regulation, and the LCPS Athletic Handbook and Training Rules and Regulations.
2. The supporting parent association will be a legally separate and autonomous association from the school and Loudoun County School Board and its goals will include supporting the team and the school system in a manner that brings credit upon the team, the school and the school system.
3. A parent association organized as a non-profit, non-stock corporation under the laws of Virginia is preferred but other legal entities will be considered.
4. The parent association will be responsible for its own operations, bylaws, articles of incorporation, obtaining and maintaining tax-exempt status, and all other items related to internal operations including, but not limited to, obtaining its own tax and legal advice.
5. The parent association will defend, hold harmless and indemnify the Loudoun County School Board, its members, officers, employees and agents for any and all loss, damage, liability (including tax and tort liability), claims, or other loss whatsoever arising out of the actions or omissions of the team, its members, or parent association except as specifically stated in this Regulation.

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6. If reasonably available in the school, the school will provide space for the storage of equipment, uniforms and supplies.
7. If reasonably available, the school will provide its gym, weight room, fields, athletic locker rooms and meeting spaces for use by the team and coaches as scheduled with the Athletic Director.
8. The team will be authorized to use the school's name, logo and mascot.
9. The principal and coaches will ensure that only proper, appropriate and safe equipment is used.
10. Proof of customary and reasonable health insurance coverage must be provided prior to the first try-outs or physical conditioning for each student.
11. Principals may suspend the operation of the activity at a school if parent association expenses from the prior season remain unpaid in excess of 60 days following the receipt of the invoice for expenses.

C. Tier 2 Program Structure. The following additional requirements (in addition to the general requirements) will apply to Tier 2 activities:

1. School Responsibilities
 - a. Supervision. The principal will exercise supervisory control over the coaches and the activity. The principal will be responsible for the operation of the athletic activity through the athletic director and will hire the coaches who will serve at the pleasure of the principal. Coaching positions may be voluntary to the extent permitted by applicable league rules and in the discretion of the principal who is ultimately responsible for the program. LCPS background checks will be required of all coaches if not already accomplished. This cost for stipends (if any) and background checks will be borne by the parent association. See funding responsibility below.

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- b. Duties. The principal's duties will include, but are not limited to, ensuring applicable league rules, School Board policies, Student Rights and Responsibilities Handbook, LCPS Athletic Handbook and Training Rules and Regulations and all laws are followed; ensuring coaches training, selecting officials, maintaining sportsmanship and safety, scheduling contests with other schools, making student eligibility determinations, overseeing selection of students for placement on the team roster/activity roster and so on.
- c. Equitable Participation. The principal will insure that no student is denied the opportunity to participate solely as a result of economic disadvantage/hardship under Policy 4-2 (Student Fees and Charges). See below for funding responsibility.
- d. Transportation. All transportation will be provided by LCPS. See below for funding responsibility for transportation.
- e. Gate Receipts. Gate receipts collected from the activity's contests will be deposited in the student activities fund for accountability purposes but will be used first to offset any advanced expenses paid the school and the balance, if any, reconciled at the end of the season against all expenses. See funding responsibility below.
- f. Student Athletic Fees. Student athletic fees will be charged in accordance with School Board Policy 4-2 (Student Fees and Charges). See funding responsibility below for offset to expenses.
- g. Catastrophic Insurance. League-available catastrophic insurance coverage will be initially purchased by LCPS each year but will be reimbursed by the parent association as noted below under the funding responsibility under Tier 2.
- h. League Fees. Applicable league fees will be initially paid by LCPS each year, but will be reimbursed by the parent association under the funding responsibility below for Tier 2.

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2. Parent Association Responsibilities
 - a. Equipment, Uniforms, and Supplies. The Parent Association will provide proper, safe, and appropriate equipment, uniforms and supplies to operate the activity for the principal's approval. The principal and coaches will review and approve all equipment, uniforms and supplies for safety concerns.
 - b. If issues arise not covered by this policy, principals and team parents will work cooperatively together to amicably solve problems.
 - c. The parent association will assist with and support effort to maintain good sportsmanship by athletes, coaches, parents and fans at all times.
3. Funding Responsibilities
 - a. The school will provide to the parents a reasonable estimate of the activity's costs in advance of the season for their planning purposes.
 - b. The School Board will budget for and advance on behalf of the parent association the following costs, but the parent association will be responsible to reimburse the school for all of these costs no later than 30 days from the receipt of the invoice following the conclusion of the season:
 - (1) Coaching stipends, if applicable, and the officiating costs;
 - (2) League registration fees, including catastrophic insurance; and
 - (3) Transportation costs.
 - c. The parent association will also be and remain responsible for all costs including the equipment, uniforms and supplies, except as noted in this Regulation.

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- d. The School Board will budget for and will be responsible for the costs of students who are unable to participate due solely to economic disadvantage/hardship as determined by the principal in accordance with School Board Policy 4-2 (Student Fees and Charges). The individual costs associated with participating students who qualify under Policy 4-2 will be deducted from the activity's total expenses (including School Board's advanced expenses) and will represent the School Board's unreimbursed contribution to the activity.
- e. The school will also purchase or arrange access for personal equipment needed for try-outs for economically disadvantaged/hardship students financially unable to purchase their own equipment as determined by the principal in accordance with School Board Policy 4-2 (Student Fees and Charges). This will also represent the School Board's unreimbursed contribution to the activity.
- f. The parent association will be responsible for all costs, including those advanced by the School Board (except for costs stated above in paragraphs d and e). The School Board will, after first deducting the individual costs associated with students qualifying under Policy 4-2, offset against the expenses, gate receipts (to the extent permitted by applicable league rules) and student fees. The parent association shall remit payment of expenses exceeding revenue within 30 days of receipt of invoice at the conclusion of the season.

D. Tier 3 Program Structure. The following provides additional requirements (in addition to the general requirements) for Tier 3 activities:

- 1. School Responsibilities
 - a. Supervision. The principal will exercise supervisory control over the coaches and the activity. The principal will be responsible for the operation of the athletic activity through the athletic director who will assist with the selection of the

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coach who will serve at the pleasure of the principal. Coaching positions may be voluntary to the extent permitted by applicable league rules and in the discretion of the principal who is ultimately responsible for the program. LCPS background checks will be required of all coaches if not already accomplished. This cost for stipends (if any) and background checks will be borne by the parent association.

- b. Duties. The principal's duties will include, but are not limited to, ensuring applicable league rules, School Board policies, Student Rights and Responsibilities Handbook, LCPS Athletic Handbook and Training Rules and Regulations and all laws are followed; ensuring coaches training, selecting officials, maintaining sportsmanship and safety, scheduling contests with other schools, making student eligibility determinations and so on.
- c. Student Athletic Fees. Student athletic fees listed in Policy and Regulation 4-2 (Student Fees and Charges) are not applicable to Tier 3 activities.

2. Parent Association Responsibilities

- a. The parent association shall be responsible for all costs as stated in the Funding Responsibilities section below.
- b. If issues arise not covered by this policy, principals and the parent association will work cooperatively together to amicably solve problems.
- c. The parent association will assist with and support efforts to maintain good sportsmanship by athletes, coaches, parents and fans at all times.

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3. Funding Responsibilities
 - a. The parent association will be responsible for all costs associated with the activity, including, but not limited to, proper and safe equipment, uniforms, officials and coaches stipends, transportation, and supplies. Neither the School Board nor the school will have any responsibility for any of the costs. The School Board will not advance costs for any reason.
 - b. Catastrophic Insurance. League-available catastrophic insurance coverage will be provided by the parent association listing Loudoun County School Board as an additional insured.
 - c. League Fees. Applicable league fees will be paid by the parent association each year.

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