

SUPPORT SERVICES

COMMUNITY USE OF FACILITIES

REGULATION

§6-29 Schedule of Fees

A. Building Use

The following fees shall be charged for use of the listed facilities by using organizations or groups in accordance with policy [§6-28](#):

	Two Hour Minimum
Cafeteria, including kitchen	
Elementary & Middle	\$ 79.00 per hour
High School	106.00 per hour
Cafeteria, not including kitchen	
Elementary & Middle	66.00 per hour
High School	99.00 per hour
Gym	
Elementary & Middle & High Aux.	66.00 per hour
High School & Middle Main Gym	106.00 per hour
Auditorium	
Elementary & Middle	66.00 per hour
High School	106.00 per hour
Classroom	20.00 per hour
Artificial Turf Athletic Playing Fields	125.00 per hour*

*Custodial and Supervisory Fees as noted in section B. below also apply.

These fees defray the cost of building operation and are not related to the type of use. Therefore, the fees shall be uniform for all uses and users except those for whom the fees are waived by Policy [§6-28](#).

B. Custodial and Supervisory Fees

Custodial and supervisory fees shall be \$40.00/hour (two hour minimum/one-half hour increments thereafter).

If supervision is performed by a certified employee, the reimbursement fee to the school system shall be \$40.00/hour with the certified employee receiving \$31.00/hour (two hour minimum/one-half hour increments thereafter).

If two or more groups use a facility at the same time, the principal shall allocate a proportionate share of custodial or supervisory fees to each group.

(continued)

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§6-29 Schedule of Fees (continued)

C. Rules and Regulations

Community organizations that use facilities of the Loudoun County Schools agree, as a condition to approval of their use of school facilities, to abide by the following rules:

1. All outside agencies must complete a building use contract.
2. Use for commercial or personal gain is prohibited.
3. Proceeds of any money-raising activity shall be used solely for charitable, educational, cultural, or other community welfare purposes.
4. School authorities shall have access to any meeting or activity held on school property.
5. Groups must see that the school facility is clean and undamaged after use, shall pay for necessary custodial costs, and shall reimburse for any damages.
6. Applicants must provide adequate supervision of persons on school property in connection with the use of facilities. The amount of supervision must be agreed upon by the school principal and may include a requirement for police protection. The applicant must designate one person to be present and responsible for supervision.
7. No alcoholic beverages are permitted on school property.
8. After September 1, 1990, smoking, use of tobacco, or electronic cigarettes in the buildings of Loudoun County Public Schools by anyone at anytime will be prohibited. Refer to policy [§6-40](#).

Use of tobacco products or electronic cigarettes by adults coaching and/or supervising extra-curricular activities on or off school property is prohibited.

All persons attending school events and/or extra-curricular activities are prohibited from smoking, using smokeless tobacco products, or electronic cigarettes on school property.

(continued)

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§6-29 Schedule of Fees (continued)

Use of tobacco products or electronic cigarettes by any person at anytime on any Loudoun County Public Schools' property, will be prohibited.

9. No food or beverages are permitted in any auditorium or gymnasium.
10. No group may change the setting of any electrical switch or control without approval of the principal or principal's designee.
11. Groups using school facilities shall have access only to those parts of the facility for which the application was approved.
12. Principals may specify additional rules for the use of school facilities.

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