

## SUPPORT SERVICES

## COMMUNITY USE OF FACILITIES

§6-28      Eligibility of Organizations and ActivitiesA.            General

School facilities may be used by organizations as that term is defined in policy §6-27. Principals are authorized to permit such organizations to use school facilities subject to the payment of any fees and subject to compliance with policies and regulations governing the use of school facilities. Principals may revoke the permission of any organization or group which does not abide by these policies and regulations, and no organization may use any school facility unless it has current approval of the principal of the facility to be used.

B.            Department of Parks, Recreation, and Community Services

The Loudoun County Department of Parks, Recreation, and Community Services shall have priority to use the school buildings and grounds when not needed for school use. The principal of each school shall determine when the building and grounds are needed for school use and may cancel any use planned by the Department of Parks, Recreation, and Community Services by giving three days' notice. This authority to cancel use is intended to enable a principal to adjust scheduled dates in emergencies in keeping with the priority use of facilities for school purposes.

Fees for use of school facilities may be waived by the Division Superintendent for activities under direct supervision of the Department of Parks, Recreation, and Community Services and for which the Department assumes responsibility. The Department may not sponsor any group or activity of which it does not exercise supervision to enable the group to avoid payment of fees, nor shall the Department sponsor any profit-making or money-raising activity or group.

Fees for custodial services or supervisory services shall be charged to the Department of Parks, Recreation, and Community Services in accordance with Policy §6-29.

The Division Superintendent is authorized to establish by administrative regulation procedures for approval of uses by the Department of Parks, Recreation, and Community Services, and shall provide for revocation of approval if policies and other regulations are not followed.

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§6-28      Eligibility of Organizations and Activities (continued)C.      Other Eligible Organizations/Activities1.      School Sponsored Activities

Activities, including activities of community organizations, which are directly sponsored by the school or the School Board, may use school facilities without payment of any fees or charges. Permission for use must be obtained from the school principal.

2.      School-Related Activities

Parent-Teacher organizations, Boy and Girl Scouts, 4-H Clubs and other organizations whose activities are entirely or primarily for the support or benefit of students, school personnel, or the school may use school facilities without payment of any fees or charges, except necessary custodial fees. Permission for use must be obtained from the school principal.

3.      Other Activities

Community organizations as defined in policy §6-27 may use school facilities for non-school-sponsored or non-school-related activities when approved by the principal upon payment of fees specified in policy §6-29.

Adopted: 10/12/82

Revised: 5/10/94

Current Revision: 10/27/09