School Business Partnership Executive Council Meeting
Minutes
Thursday, February 17, 2022

Council Members Present: Tony Stafford (Chair), Wayde Byard, Melvin Greer, Gina Osorio Wallace, Michael Perham, Denise Rowell, Melanie Scoggins, Sharon Wright

Via Webex: Nancy Evanko, Enid Machayo, Adele Tierney, Stuart Vermaak

Others Present: Jason Allison, Nick Grzeda, Theresa Kurzeja, Kristina Lee, Danielle Meyer, Kari Murphy, Danielle Nadler, Grant Schafer, Neil Slevin

Location: LCPS Administration Building, Learning Commons

I. Call to Order

Meeting called to order at 8:12 a.m. by Council Chair, Tony Stafford.

II. Opening Remarks: Member Announcements and Updates

The council welcomed Mr. John Beatty as the new Loudoun County School Board liaison to the School Business Partnership Executive Council.

III. Engagement Events and Outreach Work

LCPS staff members briefed the council on recent and upcoming events and ongoing outreach efforts.

- Kristina Lee spoke about the January 25, 2022 Computer Science Internship Fair and shared that the final Computer Science Internship Fair will be held on Monday, April 18.

- Danielle Meyer reported on the Instruction to Industry Virtual Career Fair taking place February 14, 2022 - February 17, 2022.

- Theresa Kurzeja provided information about the School Counseling Career & Apprenticeship Fair scheduled for April 8, 2022.

Neil Slevin gave recognition to the Career and Technical Education, Community Connections and Computer Science teams for their efforts in the restructuring of the LCPS Partner concept and the internship and work-based learning opportunities made available to LCPS students.

IV. Council Calendar
- Council membership for SY22-23 to be finalized during the April 21, 2022 SBPEC meeting.

- March 4 School Business Partnership Breakfast was cancelled due to pandemic surge and a reduced-capacity event has been scheduled for later in the Spring. The rescheduled Council Awards Recognition event will be at Academies of Loudoun on April 28, 2022 at 6:30 p.m. Mr. Schafer gave a brief overview of the updated format of the event as well as the sponsorship opportunities that will be available. Mr. Slevin also recognize the partnership that exists with Loudoun Education Foundation and their exceptional support throughout the years, especially as it relates to these recognition events.

V. **Review of December Meeting Minutes**

The council did not meet in January due to inclement weather.

Sharon Wright made a motion to approve the minutes from the December 16, 2021 meeting. Motion was seconded by Melanie Scoggins. Motion carried.

VI. **Membership Process Overview and Update on By-Laws Schedule**

- The council will submit names to the school board for next school year. The process will begin with commitment letters to current council members which will be sent in the next day or two. This will be followed by a Membership Committee meeting the week of February 21 where prospective candidates will be discussed. The committee will then bring back recommendations to the full council in April and the council will vote during the April 21 meeting. At that point, the finalized list of names will be sent to the school board for final approval.

- By-laws were last reviewed in 2018 and are on a five-year review cycle. The next renewal is scheduled for 2023. There was a call for council interest in forming a by-laws special committee and a proposed meeting timetable was presented.

VII. **Council Member Check-In**

Council Chair Stafford reflected on the past year and encouraged others present to share their observations as well. Council members discussed their involvement, looking towards the future, and what draws them to participating and continuing to be involved.

VIII. **Adjournment**

Meeting adjourned at 9:09 a.m.

The next School Business Partnership Executive Council meeting will be held on Thursday, March 17, 2022 at the LCPS Administration Building.