School Business Partnership Executive Council Meeting
Minutes
Thursday, January 21, 2021

Committee Members Present: Tony Stafford, Bob Bisson, Susan Crosby, Nancy Evanko, Astrik Tenney, Amber Davison, Jim Deprado, Melvin Greer, Adele Tierney, Melanie Scoggins, Julie Leidig, Denise Rowell, Dr. Scott Ziegler, Threase Baker, Tony Howard, Geoff Lawson, and Michael Perham.

Others Present: Grant Schafer, Tina Howle, Neil Slevin, Wayde Byard, Danielle Meyer, Nicole Herndon, Nick Grzeda, Kristina Lee, Kelley Wyatt, Dr. Lhe Smith, Dr. Shelly Oforan, Lead Teacher, Freedom High School Leadership Academy, Stevie Palmer (FHS Student), Madisen Raut (FHS Student), and Nicholas McGraw (FHS Student).

Location: WebX Virtual Meeting

1. **Call to Order and Review of August Minutes**

   - Meeting called to order at 8:00 a.m. by Grant Schafer.
   - Motion to approve the minutes from the November 19, 2020 meeting by Tony Stafford. Geoff Lawson seconded the motion—**Motion Carried**

2. **Member Announcements/Updates**

   - Grant Schafer introduced Dr. Scott Ziegler, Interim Superintendent, LCPS.
   - Grant Schafer introduced Adele Tierney from INOVA. Adele was the INOVA coordinator with Job for A Day in November 2020.
   - Nick Grzeda and Kristina Lee from the LCPS Computer Science Department spoke briefly about the success of the Virtually Tech Internship Fair held on January 13, 2021. They also said that there will be an Internship Fair on March 24th and they are looking to partner with at least 12 companies.
   - Financial Update: Current balance is $13,812.10. The only expense made in SY 2021 was $700 payment to CVENT to hold our contract for 1 year. CVENT is the platform that we use for the annual School Business Partnership Breakfast.

3. **Executive Council focus areas**

   - Grant Schafer shared the results from the guiding questions survey that was sent to Executive Council members in November. Additionally, a draft was presented that introduces Resume Review, and Interview Skills workshops for March 2021. Business partner reviewers and presenters are needed. Please contact Grant Schafer if you are able to help.

- Dr. Shelley Oforan, Lead Teacher, Freedom High School Leadership Academy presented an overview of the program. The Leadership Academy is in its second year. It is a program designed for students that are uncertain about their plans outside of High School. English, Government, Math, and Project Management are taught through the lens of career choices and opportunities. Currently 17 students are enrolled in the FHS Leadership Academy: 69% of them participated in Job for a Day, and all of them are concurrently participating in the Pathways Program with Northern Virginia Community College.
- Stevie Palmer, Nick McGraw, and Madi Raut, students currently enrolled in the FHS Leadership Academy program spoke to the Executive Council about the positive things that they have experienced within the program.
- Astrik Tenney asked about funds needed by the Academy. Dr. Oforan stated that funds are needed to pay for various certifications for students. Last year they received grants from LEF and the FHS PTA.
- Grant Schafer will be setting up a directory between Dr. Oforan and the Executive Council in order to facilitate collaboration.

5. Career & College Readiness: next steps

- Resume review and Interview skills workshops—coming in March 2021
- Career Conversations-Ashburn High Schools—will address in February meeting
- LCPS Business Network—will address in February meeting
- #LCPS Partner Newsletter—monthly newsletter. This will be continued monthly and the January 2021 edition was attached with the meeting documents

6. Adjournment

The next School Business Partnership meeting will be held virtually on Thursday, February 18, 2021.

Meeting adjourned at 9:02am.