



**Broad Run High School**  
21670 Ashburn Road  
Ashburn, VA 20147  
571-252-2300

August 9, 2017

Dear Broad Run Students and Parents:

Welcome to the 2017-2018 school year! Student schedules can be viewed in ParentVUE and StudentVUE on August 14: <https://portal.lcps.org/>. Parents are encouraged to update information on the "Student Info" menu item and "My Account" tab. If you do not have an account, please contact the school where your youngest child is enrolled. You will have one account for all of your students in LCPS.

Under the Schedule tab, you will find a draft class schedule for the year, reflecting the course selections made during course registration. Please note that schedules are subject to change at any time by the Counseling Department and BRHS Administration as we continue to balance and add classes. **Students will get a final copy of their schedule in Spartan Seminar on the first day of school. Schedule changes will be made for the following reasons only:** schedule conflicts, inappropriate placement, incomplete schedule. If one of these reasons applies to you, please see your school counselor during the following times:

Monday August 14:	1:00 pm – 3:00 pm	<b>JUNIORS/SENIORS</b>
Tuesday August 15:	1:00 pm – 3:00 PM	<b>FRESHMEN/SOPHOMORES</b>

Please contact your school counselor for an appointment if the designated time does not work for you. E-mail addresses are located on the BRHS School Counseling website: <https://www.lcps.org/domain/813>. Other changes will only be considered in conference with the parent, teacher, counselor and student after September 8TH. **WE CANNOT ACCOMMODATE CLASS OR TEACHER REQUESTS.**

Counselor Assignments:

**Kimberley Harris** - School Counselor (A – Co, CAMPUS Students)  
**Lauren Pasek** - School Counselor (Cor - Hen)  
**Vanessa Koubratoff** - School Counselor (Her - Mec)  
**Jennie Kroll** - School Counselor (Med - Sal)  
**Taylor Kewer** - School Counselor (Sam - Z)

Please pay special attention to the website and Connect-Ed messages, which will contain information about athletics, clubs, PTSO, parking permits, and lunches. Please also reference our website and LCPS website for school opening information.

We hope you will join us for the following events:

- **Open House(Back to School Night)** for all parents and students 4:00 pm – 6:00 pm Monday August 21.
- **Welcome Night** for Parents of 9th Grade students 6:00 pm to 7:00 pm August 21 in the Auditorium.
- **Freshmen and New Student Orientation** on Tuesday August 22, from 10:00 am to noon. Starting in the Auditorium. Pizza lunch will be provided.

School will begin at 9:15 am each day beginning Thursday, August 24. Students will report to Spartan Seminar (Homeroom) on the first day of school. We will also have staff posted throughout the building to

help direct students to their Spartan Seminar classrooms. Students will receive information pertaining to Student Rights and Responsibilities and Emergency Care Cards, along with other items that must be completed, signed, and returned before lockers are issued.

We use the Connect-Ed message system as a frequent method of communication. The Connect-Ed distribution list is generated from Phoenix, the student information system. Please make sure we have the correct contact information on the Emergency Care Card.

We will continue to send report cards electronically this year. Parents and students are encouraged to access ParentVUE and StudentVUE on a regular basis to monitor academic progress. Notification will be sent when gradebooks are closed and report card grades are able to be viewed on the following dates:

November 15  
February 7

April 25  
June 20 (final report cards/test scores will be mailed)

Parents and students may request a printed copy of the report card from the School Counseling Office.

Our Mission Statement exhorts us to "Strive for Excellence." We encourage every student to get involved in a school activity. School means more when you are involved and interested. Broad Run is your school with many opportunities. The faculty and staff are here to help and support you. We look forward to a great year!!

Sincerely,



David Spage  
Principal



Jennifer Hvozdovic  
Assistant Principal



Chad Runfola  
Assistant Principal



Melissa Sargeant  
Assistant Principal



Casey Sarafinas  
Director of School Counseling