Kindergarten hours:
Full Day  8:00-2:45
Student drop off begins at 7:40.
Students are marked tardy if they are not in their classroom by the start time indicated.

Attendance
It is expected that your child is in school every day, on time. Regular, consistent attendance supports student learning so please plan family vacations during school breaks.
If your child is ill and will be out of school, please call the absentee line (by 8:30 AM) or send an email stating the reason for your child’s absence.

Absentee line- 571-252-2071
Absentee email- LuckettsAbsentee@lcps.org

Back To School Night/ Open House
August 23rd - Back To School Night - 6:30 -7pm and 7:05- 7:35pm - for adults
August 24th - Kindergarten Open House - 9:30am - 10:15am

Breakfast
Breakfast is an option for all elementary students. It is served between 7:40-8:00.

Bus Tags
IMPORTANT, IMPORTANT, IMPORTANT
Information in Dismissal section
Clinic

If a student has a fever, the student needs to stay home until there is no fever (without medication) for 24 hours before returning to school.

Prescription Medication

School Board Policy requires that prescription medication be accompanied by written instructions from the physician. Loudoun County Medication Forms may be obtained from our health clinic personnel at any time. All prescription medications, including antibiotics, must be in an original pharmacy bottle with the proper label containing the student’s name, medication, dosage, and instructions for administration. The pharmacy will give you an extra bottle with the proper amount of medication for school. School personnel will not give prescription medication without proper packaging and paperwork.

Non-prescription Medication

Non-prescription medication must be in the original packaging with the name of the medication and administration instructions accompanied by a complete Loudoun County Non-Prescription Medication Form-Parent Section (over-the-counter medications). Medications includes products such as cough drops, cold medications, ibuprofen, non-prescription eye drops, etc. Our health clinic personnel will give only the amount on the package for your child’s age and weight. If your child needs a larger dose, your physician must complete a medication form. School personnel will not give non-prescription medication without proper packaging and paperwork.

Food Allergies

Please notify your child’s teacher and our health clinic specialist of any allergies. If your child requires medication, please refer to the above information.

Communications with Parents

The school website contains current information of things happening at the school. You can access classroom information through this site as well.

A weekly Connect ED email and/or call will be sent to inform parents of activities, changes, or other important information.
If you LIKE Lucketts Elementary PTA on Facebook, you will receive updates of upcoming events.

From the Classroom:

A weekly email will be sent every Friday. This will include information learned in class that week. It will also contain questions to ask your child about his/her week. The questions will be specific to the content learned. The email may also include important class information, reminders, or important upcoming dates.

Conferences- The teacher will meet with each parent at the end of the 1st quarter. Additional conferences can be scheduled at any other time throughout the year by contacting your child’s teacher.

Personal or Time Sensitive Information - Please send in a note or call the school if you are sharing or asking for information that is personal or is time sensitive. Although email is often expedient, the teacher does not always have time to check her email between the time you send it and the time that the information is relevant. If the teacher is absent that day, the information would not be received at all.

Report Cards- A report card is generated for your child at the end of each of the 4 quarters. It is available to view in ParentVue. Grading does not begin until the 2nd quarter for kindergarten.

Delayed opening

2 Hour Delay- Students will come to school 2 hours later than regular start time. Early Dismissal- Students will be released early from school as indicated at the time.

Dismissal

At Back to School night, you will give the teacher information regarding your child’s dismissal procedures. If at any time plans change (playdate, childcare, after school activity) you will need to send a note to the teacher via the student’s folder. If changes are necessary during the school day please do not email changes. Changes cannot be made without parent consent.

IMPORTANT IMPORTANT IMPORTANT IMPORTANT IMPORTANT IMPORTANT

Bus tags- You will receive 3 bus tags.

● One tag MUST stay on your child’s backpack all year.
● Parents or caretakers (whoever gets your child from the bus) MUST have a matching tag when receiving their child from the bus or car lane.
• If an older sibling, attending Lucketts Elementary, is responsible for getting your kindergartner off the bus and home, he/she **MUST** have a matching tag.

**Lunch**

Most years, students can purchase a lunch or pack each day. If purchasing a lunch, you may set up an account at myschoolbucks.com (easiest for the kids) or send cash/check in an envelope with your child’s first and last name.

**PTA**

The Lucketts Elementary PTA has been instrumental in creating a welcoming environment in which to volunteer. Getting involved in helping with PTA activities will ensure that you are connected to others here at the school. The PTA has one or two big fundraising activities during the year so that all of the events here can be free for everyone. Please get involved!

**Snack**

Students should bring a small healthy snack to school each day.

**Student ID number**

Your child will receive a student ID number. This is like a password- memorize it, don’t share it. This will be a number that students will use while in LCPS. Students will use this when logging on to computers/programs.

**Personal Care**

There is a restroom in the kindergarten classroom. Before entering Kindergarten, your child needs to be able to take care of all personal needs in the bathroom independently. If an accident occurs, the child will be taken to the clinic to have support in getting cleaned up.

*Please send an extra set of clothing in your child’s backpack.

**Safety**

All adults who enter the building must show identification. There is a buzzer at the front door and this is the only door through which visitors may enter during school
hours. The adults in the office are expected to require ID for everyone entering the building, even once they get to know you. This is for your child’s safety.

After entering the building, please come into the office and sign in, either as a visitor or volunteer. Visitor badges need to be worn throughout your visit; this ensures that everyone has checked into the office. Thank you for your understanding as we keep all of our students safe every day.

Instructional time is valuable. We ask that if you need to see your child or the teacher or get a message to him/her, that you come to the office and we will assist you with that. Teachers are available for scheduled conferences and are happy to meet with you. Please respect their instructional time.

**Specials**

Kindergarten participates in the following special classes:

Library, School Counseling, Search, Art, Music, PE

**Volunteers**

You are also encouraged to volunteer your time with the PTA; this entity is the key to getting to know other parents, being connected and helping with fun events throughout the school year.

In addition, we would love volunteers in the classroom if it is permitted. More information will be given at the start of the school year.
2022-2023 SCHOOL CALENDAR

July 4  Holiday (Independence Day)
August 10-16  New Teacher Workdays
August 17-18  In-School Staff Development
August 19  Unencumbered Planning
August 22  County-Wide Staff Development
August 23-24  Unencumbered Planning
August 25  FIRST DAY OF SCHOOL
September 2, 5  Holiday (Labor Day)
September 26  Student Holiday (County-Wide Staff Development)
October 5  Holiday (Yom Kippur)
October 10  Holiday (Indigenous Peoples' Day)
October 24  Holiday (Diwali)
October 28  End of the Grading Period
October 31  Student Holiday (Unencumbered Planning)
November 1  Student Holiday (Unencumbered Planning)
November 8  Holiday (Election Day)
November 23-25  Holiday (Thanksgiving)
December 19-January 2  Winter Break (Classes Resume January 3, 2023)
January 16  Holiday (Martin Luther King Jr. Day)
January 20  End of Grading Period
January 23  Holiday (Lunar New Year)
January 24  Student Holiday (Moveable Planning)
February 20  Holiday (Presidents' Day)
March 13  Student Holiday (County-Wide Staff Development)
March 24  End of Grading Period
March 27  Student Holiday (Unencumbered Planning)
April 3-7  Holiday (Spring Break)
April 21  Holiday (Eid al Fitr)
May 29  Holiday (Memorial Day)
June 8  LAST DAY OF SCHOOL/End of Grading Period
June 9, 12  Unencumbered Planning
June 19  Holiday (Juneteenth)