

**CHECKLIST FOR WRITERS**  
**End-of-Course (EOC) Writing**  
**2010 English Standards of Learning**

**CHECKLIST FOR WRITERS**

- I planned my paper before writing.
- I revised my paper to be sure that
  - the introduction to my paper captures the reader's attention;
  - my central idea is supported with specific information and examples that will persuade my reader;
  - the content of my paper relates to my central idea and addresses counterclaims when appropriate;
  - my writing is organized in a logical manner;
  - my sentences are varied and read smoothly;
  - my word choice develops my purpose and tone; and
  - the conclusion brings my ideas together without restating.
- I edited my paper to be sure that
  - correct grammar is used;
  - words are spelled correctly and capitalized when appropriate;
  - sentences are constructed and punctuated correctly; and
  - paragraphs are clearly indicated.
- I reviewed my paper to be certain that it accurately reflects my intentions.