

BROAD RUN HIGH SCHOOL HONOR CODE



INTRODUCTION

Broad Run High School is an academic community that values respect, responsibility, trustworthiness, fairness, citizenship and care for others. We expect members of our school community to be honest, independent in their work, trustworthy, respectful of peers and staff and responsible for their actions and choices.

Like all other communities, BRHS can function properly only if its members adhere to clearly established goals and values. Essential to the fundamental purpose of BRHS is the commitment to the principles of truth and academic honesty. Accordingly, the Honor Code is designed to ensure that the principle of academic honesty is upheld. While all members of BRHS share this responsibility, the Honor Code is designed so that special responsibility for upholding the principle of academic honesty lies with the students.

DEFINITIONS

ACADEMIC DISHONESTY: any of the following acts, when committed by a student, shall constitute academic dishonesty:

- (a) **CHEATING:** intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise.
- (b) **FABRICATION:** intentional and unauthorized falsification or invention of any information or citation in an academic exercise.
- (c) **FACILITATING ACADEMIC DISHONESTY:** intentionally or knowingly helping or attempting to help another to violate any provision of this *Code*.
- (d) **PLAGIARISM:** intentionally or knowingly representing the words or ideas of another as one's own in any academic exercise.

HONOR PLEDGE

- 1) On every examination, paper or other academic exercise not specifically exempted by the instructor, the student shall write by hand and sign the following pledge:

I pledge on my honor that I have not given or received any unauthorized assistance on this assignment/examination.

Failure to sign the pledge is not an honor offense, but neither is it a defense in case of violation of this *Code*. Students who do not sign the pledge will be given the opportunity to do so. Refusal to sign must be explained to the instructor. Signing or non-signing of the pledge will not be

considered in grading or further procedures. Material submitted electronically should contain the pledge, submission implies signing the pledge.

- 2) On examinations, no assistance is authorized unless given by or expressly allowed by the instructor. On other assignments, the pledge means that the assignment has been done without academic dishonesty, as defined above.
- 3) The pledge is a reminder that at Broad Run High School students carry primary responsibility for academic integrity because the meaningfulness of their diploma depends on it. Faculty is urged to emphasize the importance of academic honesty and of the pledge as its symbol. Reference on syllabi or course policies and procedures to the pledge and to this *Code* is encouraged.

PROCEDURES

- 1) Any faculty member of the BRHS community who has witnessed an apparent act of academic dishonesty, or has information that reasonably leads to the conclusion that such an act has occurred or has been attempted, shall notify the Administration promptly in writing.
- 2) The Administration or its designee shall review the information and determine if there is a Level 1 violation or a Level 2 violation.
 - a) If the student is deemed to have committed a Level 1 violation, the following will occur:
 - I. Parents will be notified.
 - II. Reassessment with a reduction in grade
 - III. Student will complete an ethics study as assigned by the Administration
 - b) If the student is deemed to have committed a Level 2 violation, the following will occur:
 - I. Parents will be notified
 - II. Any Honor societies the student is a member of will be notified.
 - III. Student will lose credit on that assignment
 - IV. Honor violation will be added to the student's permanent discipline record in Star Web.
 - c) If a student has received three Level 1 violations over their academic career at Broad Run, any subsequent violations will be treated as Level 2 violations.

Printed student Name: _____

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____