



LOUDOUN COUNTY PUBLIC SCHOOLS

DIVISION OF PLANNING SERVICES

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December 13, 2018

By Hand Delivery

Mr. Christopher Murphy, AICP
Senior Planning Project Manager
Department of Planning & Zoning
Town of Leesburg
25 West Market Street
Leesburg, VA 20176

**Re: Special Exception Application (TLSE 2018-0008)
LCPS School at C.S. Monroe Property**

Dear Mr. Murphy:

In response to Staff referral comments dated October 12, 2018 for TLSE 2018-0008, LCPS School at C.S. Monroe Property and additional guidance received at October 23, 2018 referral review meeting, we offer the following enclosed items:

1. Fifteen (15) copies of the Response to Referral Comments dated December 11, 2018;
2. Fifteen (15) copies of the Revised Statement of Justification dated December 11, 2018;
3. Fifteen (15) copies of the Request to Modify DCSM Sections 7-361.3 and 7-361.5 for the Proposed Entrances to the Site dated December 6, 2018;
4. Three (3) copies of the Revised Traffic Impact Analysis dated November 8, 2018 prepared by Gorove/Slade Associates, Inc.;
5. Fifteen (15) copies of the Revised Special Exception Plats prepared by J2 Engineers, Inc. dated December 7, 2018 including Tree Preservation and Protection Plan prepared by Land Planning & Design and TNT Environmental Inc. dated November 28, 2018;
6. Five (5) sets of Building Elevations and Floorplans prepared by Stantec dated December 13, 2018.

Except for the elevations and traffic analysis, we have assembled these submission documents into sets. Please let me know if you have any questions or require additional information or copies.

LCPS will be hosting a second community information meeting on January 23, 2019 (with a "snow date" of January 30). Thank you for your continued assistance.



Sincerely,

Sara Howard-O'Brien, AICP
Land Management Supervisor

Enclosures

cc: Beverly Tate, Director, Division of Planning (LCPS)

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