



# MINUTES

## EMES EXECUTIVE COMMITTEE MEETING

*Date | time* 5/28/2014 9:40 AM | *Meeting called to order by* Maureen Kirk, President

### In Attendance

Maureen Kirk, President  
Laurie Williams, Vice President  
Juana Kazmierczak, Treasurer  
Theresa Dinman, Secretary

### Outdoor Classroom

Maureen Kirk provided a briefing of her meeting on Friday, May 23, 2014 with Mike Pellegrino. They discussed the teacher "Wish List."

There were many substantive modifications made to the Outdoor Classroom, primarily:

- Elimination of a number of elements
  - three of the six planting beds
  - butterfly way stations
  - river with canal and locks
  - bridge
  - decomposition station
  - engraved bricks in courtyard
- Addition of:
  - window "see through" birdhouses
  - tables/benches/workstations
- EMES does not want any obligations or strings attached to the project
  - Return of grant money
  - EMES will provide funds if there is a shortfall
- EMES does not want the PTA to use the brick fundraiser on this project

On the teacher "Wish List," the Outdoor Classroom (in its modified form) ranked five out of nine in terms of priority of things the teachers would like to see.

Maureen Kirk made a motion to meet with the Outdoor Classroom Committee as soon as possible to present the staff's revised design and funding options. Laurie Williams seconded. Motion passed unanimously

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## Standing Committees

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The officers reviewed the list of committees which currently appear on the EMES PTA website to determine which committees are year-round or Standing Committees. They are:

- After School Programs
- Boxtops for Education
- Bulletin Board
- Communications
- Concessions
- Fifth Grade Activities
- Grocery Program
- Landscape Committee
- LEAP
- Membership
- MSAAC
- SEAC
- Spirit Nights
- Spirit Wear
- Staff Appreciation
- Storybook Friends

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## New Business

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Maureen Kirk made a motion to establish a “Special Projects” committee to evaluate those items on the teacher Wish List. Laurie Williams provided a second. Motion approved unanimously.

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## Agenda Items for Full Membership Meeting

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- Brief membership on new Special Projects Committee
- Dissolve Umbrella Committees

Motion to adjourn was made at 10:45 am and passed unanimously.