



MINUTES

EMES EXECUTIVE COMMITTEE MEETING

Date | time 7/16/2014 9:30 AM | *Meeting called to order by* Maureen Kirk, President

In Attendance

Maureen Kirk, President
Laurie Williams, Vice President
Juana Kazmierczak, Treasurer
Theresa Dinman, Secretary

PTA Survey

- General Membership Survey
 - Committee discussed publishing the survey results. Maureen will come up with a summary and send for review before the end of the summer.
 - Maureen pointed out that only 36 of our 300 members took the survey, so results represent only 10% of the membership. Some highlights: Activities that involve eating (Spirit Days, Donuts with Dad, etc.) are popular; some folks would like to see programs like Watchdogs (Dogs of Great Students); there is a desire for new and refreshing activities and events; outreach to under involved groups (Spanish speakers, etc.) would be nice.
- Teacher Survey
 - Teachers seem generally very happy with the PTA

Review of 2014-2015 Calendar

- Open Chair positions
 - Fall activities or events need to have a chair by mid-August
 - Winter/Spring activities will need to have a chair by late Fall
 - If nobody steps up to chair events or committees, they will be cancelled
- Dance Options
 - Committee decided they would seek approval from Mr. Pellegrino for a "Monster Mash" event to include a DJ, cake-walk, possibly games.

Budget/Financial

The budget should be finalized and posted for review 30 days prior to the general membership vote. Juana Kazmierczak will plan to finalize the budget and meet with Maureen no later than the week of August 4 to accomplish this goal.

PTA Mail Schedule

- Juana noted that the mailbox needs to be checked on a regular basis (preferable every day). At this point, no schedule is needed; committee members will check periodically when they are at school and we can re-address if this is not working.

Chair Guidelines

Maureen will work on a revision and forward it to the rest of the committee for comments

Communication Strategy

Maureen would like to explore the PTA have a column in Mr. Pellegrino's monthly school newsletter in lieu of the doing their own monthly newsletter. She will discuss this with Communications Chair, Michelle Taliaferro. She will also talk to Michelle about coordinating the Python Post-Its and develop a schedule for the year.