

Loudoun County Public Schools

Registration Checklist for Parents

What is needed for your child's initial school registration?

The following **bolded** items are **required** for your child's initial school registration:

Registration Form (completed and signed) or online _____

Birth Certificate (original or certified copy) or
Notarized Affidavit _____

Parent/Guardian Photo ID _____

Proof of Primary Residence (provide one the following:
signed deed, signed lease, settlement papers, recent
mortgage statement, or notarized shared housing document) _____

Legal/Custody Papers (if applicable) _____

These remaining items may be submitted at the initial registration but **MUST** be returned prior to the 1st day of school.

Pre-K Data Collection Form (Kindergarten only) _____

Physical/Immunization Form: Immunizations will be verified by the school nurse or health clinic assistant. Parents/guardians will be notified if any requirements are missing. *Physical exam not required for middle/high students.

Pg. 1 - **Signed** and **dated** by Parent _____

Pg. 2 - **Immunizations** present _____

Signed and **dated** by MD, NP, PA, RN _____

Pg. 4 - **Physical date* & TB screening date**
within required limits _____

Signed and **dated** by MD, NP, PA, RN _____

Please Note: Enrollment is a time-sensitive process. Please return any missing items to your school promptly to avoid possible delays. Additional residency verification may be requested.