



What? Why? When? And how?

What?

eHallPass is an electronic hall pass system that works on both student Chromebooks and personal cell phones. When students need to legitimately travel from one place to another in the building during the school day, they will create the pass, have an adult release them by PINning them out, and then have the receiving adult PIN them into their destination.

Why?

Student safety and security are a top priority of any school. The eHallPass system allows for knowing the whereabouts of all students that are not currently in the location where they are expected. The system provides a way for adults to know that a student who left their location actually made it to their destination and was appropriately checked in by another adult. eHP eliminates physical passes – those written on official forms, scraps of paper, or any other more “creative” item. The system puts the ownership and responsibility of creating the pass on the student. Finally, eHP allows for actual data on the movement of students during instruction and study hall times, sometimes of critical importance in meetings and conferences.

When?

The eHP system will go into full school-wide implementation on Friday, August 31, 2018.

How?

eHP is a website, not an app. It cannot be downloaded onto a device, although an icon can be created for cell phones to make the website easier to access when needed.

Students begin by going to e-hallpass.com/login and clicking the red bar:



Login with Google

Students use their LCPS email, **studentID@LCPS.org**, and their LCPS password to log in.

Using the



tab, students create the pass, have the releasing teacher PIN them out, and then they are on their way.

Expectations

Students are expected to have their own device (Chromebook or cell phone) with them every day in order to write passes when they need them. Staff will not be expected to write passes for students.

Students are expected to use the eHP system for its intended purpose only. Students who misuse the system in any way may have their eHP usage restricted or revoked completely.

Students who have an excessive number of passes within a certain window of time – as determined by the administration – may have their eHP usage restricted or revoked completely.

Students are expected to report any problems with the system or questions/concerns they have promptly to the eHP Help Desk in L302.