


Using Camera Tool to Add Items to a Flipchart

Using the camera tool, you can capture pictures, images, charts, or text from documents to create interactive flipcharts.

- a. Once you have found the information that you wish to include in a flipchart, open ACTIVstudio and a new flipchart.
- b. Go to the information that you wish to capture for your flipchart. Click on the camera button  on the toolbar and choose **Area** from the list of options.
- c. On document or page that you are copying from, click and drag your mouse to draw a selection box around the information that you wish to use. You will see a blue, dashed line surrounding your selected area.
- d. After you have selected your area, click on the **To Current Flipchart Page** icon from the photograph menu in the upper left-hand corner.



- e. Your information will be pasted onto the flipchart page. You can resize it and move it as needed.
- f. Repeat this process to add more items to the flipchart page. Be sure to turn the flipchart page prior to taking pictures of items for additional pages.
- g. You may want to lock the picture on the flipchart pages by right clicking on the image, picking **Edit** from the list, and then choosing **Lock**.