

# How to Submit the New NOVA Application

*student guide*

first, you'll need:





then, go to: <https://apply.vccs.edu>

select "New Users" if this is your first time submitting an application

or

select "Returning User" if you had already started the application, but did not finish

*did you know...*

you can now use your  or  account to complete an application. you can also choose to receive text alerts on your phone!

*create an account by using your email...*

- provide your first & last name
- date of birth
- active email address
- account username & password
- security question
- agree with privacy policy

- go to "Apply" & select Northern Virginia Community College
- read the welcome letter, then click on "Apply Now"

check your email for validation c0d3

*let's begin!*

the basics:

- full & legal name
- date of birth
- other names (aliases)
- gender & ethnicity
- VCCS application history

*tip: you don't have to provide your SSN*

communicating with you:

- mailing address
- working email
- Virginia domicile

*tip: VA domicile is your permanent home state*

your background:

- US residency status
- in-state tuition

your military service:

- active duty, veteran, military dependent, or none of the above

your education:

- find your current high school
- pick "no" for previous college
- enter the current term & year
- select your enrollment status
- pick a NOVA campus

*tip: you may now upload a copy of your HS transcript & test scores*

*confirm & submit*

review your application:

- print a copy (if allowed)
- set up your MyNOVA password & Gmail

*you did it!*

★ NOVA SIS/EMPLID: \_\_\_\_\_  
 username: \_\_\_\_\_  
 confirmation # (last 8 digits) : \_\_\_\_\_  
 date: \_\_\_\_\_  
 high school: \_\_\_\_\_