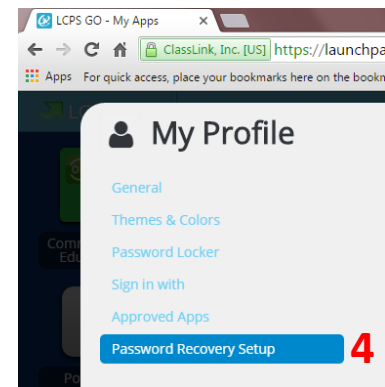
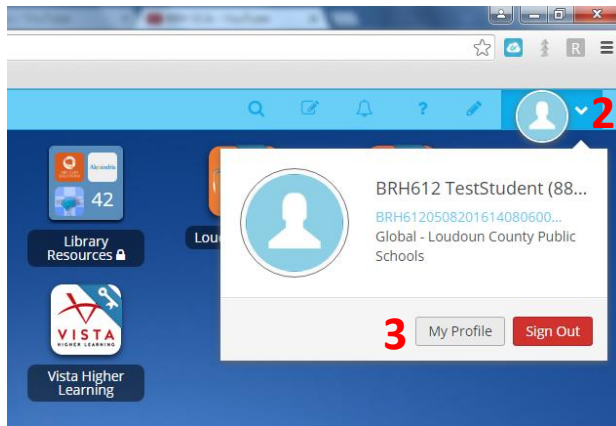


## Password Recovery Setup

1. Visit [go.lcps.org](http://go.lcps.org) using the Google Chrome browser and log in as you normally do.
2. Click on the top right corner, where there looks to be a picture.
3. Click My Profile to access all of your profile settings.
4. Next, click on the Password Recovery Setup link on the left of the My Profile window.

1



5. You can reset a forgotten password by setting options for any or all of the three methods listed on this page.
  - a. Text Message
  - b. Email Verification
  - c. Challenge Questions
6. Once you have provided the appropriate information, click Save for that option, and repeat for additional options

**Password Recovery Setup**

**Mobile Phone**  
We will only use your phone to send you a text message to help you access your password.

**Phone Number**

5a  Save 6

**Email**  
We will only use your email address to verify that you own your account.

**Recovery Email Address**

5b  Save 6

**Questions**  
If you forget your password, we will use these questions you set below to help you reset it.

5c

6 Save Questions

7. The Text to Phone Number and Recovery Email Address options will not become active until you verify the phone number and/or email address.
8. Follow the on-screen prompts to verify the account.
9. If you forget your password, you can recover it from the LCPS Go login screen.

**Verify Phone Number**

Please check your mobile device (+15715285584) for a verification code

If you have not received the code in a few minutes, click [Try again](#)

7 & 8

9

