



Website:

<https://www.lcps.org/Page/200743>

Transition Contact \_\_\_\_\_

School Counselor \_\_\_\_\_

School Nurse \_\_\_\_\_

School Social Worker \_\_\_\_\_

School Psychologist \_\_\_\_\_

School Administrator \_\_\_\_\_

Loudoun County Public Schools  
Department of Pupil Services

21000 Education Court

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Ashburn, Virginia 20148

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Phone: 571.252.1200

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# Return to Learn

Students transitioning back to school following an extended absence

Resource for Parents



Loudoun County Public Schools  
Department of Pupil Services

21000 Education Court  
Ashburn, Virginia 20148

## Return to Learn

Transitioning a student back to school after an extended absence requires care, communication, and coordination. To effectively accomplish this, transitioning planning requires a system of care that involves teaming and collaboration among school staff, family members, and community treatment providers (e.g. hospital staff, psychiatrists, physicians, etc.).

Ongoing communication is essential among all those involved to promote a shared understanding and to help develop and implement an effective plan that appropriately meets your child's educational needs for successful reintegration back to school.

## Teaming

School-based professionals, consisting of school counselors, school nurse and health clinic specialists, school psychologists, school social workers, and school administrators are available to support the transition process as your child returns to the school learning environment. These professionals will work with you, your child, your treatment provider, and other members of the school to develop a plan for your child's return to school.

## Transition Planning

The transition plan will be used to support your child as he or she transitions back to school from an extended absence due to a variety of reasons (such as but not limited to physical or mental illness, hospitalization, residential treatment, etc.). The transition team will work with you and your treatment provider to determine your child's needs based on the student's current level of functioning and develop a plan of support.

### Steps Parents Can Take:

1. Contact your child's school counselor or assigned Transition Contact who will work with you to support your child's learning during the extended absence and when preparing to return to school.
2. Work with your child's school team to schedule a meeting to develop a plan for your child's return to school. The plan will specifically address your child's needs and any accommodations and supports that are necessary for your child's transition.
3. Provide written permission to communicate with the treatment provider. All information received by LCPS is considered confidential and protected under Family Education Rights and Privacy Act (FERPA).

**NOTE:** If your child has been absent for more than 15 consecutive days and is not receiving home-bound instruction, you must re-enroll your child in school. To be re-enrolled, a parent must accompany the student to school and meet with your school's registrar.

## Developing a Transition Plan

The Transition Plan should be developed during the scheduled transition meeting. The plan should identify 1) the school-based staff who will be assigned to implement and monitor the plan and 2) the supports needed as attendance, stamina, and academic engagement increase. Copies of the written plan will be provided to teachers and other relevant staff in order to support implementation.

### Transition Plan:

The transition plan takes into account three related concepts that should be considered in order to develop a clear and effective transition plan:

**Attendance & Stamina:** The plan will address your child's capacity to attend school and participate in classroom activities with the goal of increasing attendance and participation over time;

**Academic Engagement:** The plan will address your child's ability to complete work, spend time on both classwork and homework, and handle the type and difficulty of work with the goal of increasing expectations during recovery; and

**Level of Support:** The plan will consider the supports needed to support attendance, stamina, and academic engagement with the goal of decreasing the level and type of supports needed as your child recovers and reintegrates back into school.

