

# WRITING A RESOLUTION

Resolutions can take an official position or recommend action. Resolutions include whereas clauses which state the reasons for taking such a position or recommending such an action and the therefore clause states the position or action to be taken. It's usually a good idea to have at least three whereas clauses and keep in mind they can easily be transformed into body paragraphs for use later in your speech.

\_\_\_\_\_  
(write the title and number of your resolution here)

1   Whereas: \_\_\_\_\_

2   \_\_\_\_\_

3   \_\_\_\_\_

4   \_\_\_\_\_

5   Whereas: \_\_\_\_\_

6   \_\_\_\_\_

7   \_\_\_\_\_

8   \_\_\_\_\_

9   Whereas: \_\_\_\_\_

10   \_\_\_\_\_

11   \_\_\_\_\_

12   \_\_\_\_\_

13   Therefore, \_\_\_\_\_

14   \_\_\_\_\_

Respectfully Submitted,

(sign your resolution)

Senator \_\_\_\_\_  
(print your name here)

\_\_\_\_\_  
(write your school name here)