

Loudoun County High School Athletic Hall of Fame

Guidelines for Nomination and Election

Purpose

The purpose of the Loudoun County High School Athletic Hall of Fame is to recognize and honor those Loudoun County High School athletes, coaches, administrators and supporters who excelled in their respective sports or coaching/support roles and who helped to bring recognition, distinction and excellence to Loudoun County High School. Through the nominee's conduct and achievements, both on and off the field, or court, of competition, these individuals brought (and continue to bring) honor to their school.

Eligibility for Membership

Membership is open to all athletes beginning ten (10) years after they have left Loudoun County High School in good standing or in special circumstances as determined by the Board Members; such athletes must have competed in a VHSL-sanctioned varsity sport and must have excelled in such sport. Among the accomplishments taken into account will be individual (all-District, all-Region, all-State, all-Met) and team accomplishments, individual school or team records held, and impact on teams and the overall athletic program at Loudoun County High School during their era and accomplishments thereafter.

Membership is also open to coaches or administrators, who must have participated with distinction and/or made significant contributions to athletics at Loudoun County High School, as evidenced, for example, by the success of their teams and the acknowledgement of their former student-athletes. Such coaches or administrators shall be eligible for membership beginning five years after they have left Loudoun County High School for any reason, or in special circumstances as determined by the Board Members.

As determined by the Board Members, Contributors will also be considered for nomination based upon their service and dedication to the athletic programs at Loudoun County High School.

Nomination Process

A candidate may be nominated for Hall of Fame membership by any member of the community. Formal nomination shall be made by using the form prescribed for such purpose and made available to the public. All applications are to remain confidential, to be shared among the members of the Board only. Information relating to a nominee's career statistics, records, achievements, etc. should be supported by accompanying documentation or sources cited so that the information may be verified independently.

Once presented as an eligible nominee, a candidate who is not elected shall automatically be reconsidered annually until he/she has been considered for three years. Thereafter, re-nomination may occur at any time.

Board Members

The Board Members can include, but not be limited to, people from the following list:

- The LCHS Athletic Director, who shall serve as a standing Board Member and will appoint a Chairperson after year 1 of the committee. AD will serve as Chairperson for the inaugural year.
- LCHS Assistant Athletic Director
- LCHS Building Administrator(s)
- LCHS Athletic Booster Club Board Member(s)
- retired or former LCHS athletic coach(s)
- current LCHS athletic coach(s)
- retired or former LCHS faculty member(s)
- current LCHS faculty member(s)

All Board Members shall be appointed by the LCHS Athletic Director and shall serve for a two-year term initially. At any time, there shall be no fewer than 5 members nor more than 11 members. All members may be re-appointed for 2-year terms by the Athletic Director at the conclusion of their current term; however, the LCHS Athletic Director may appoint new members at his discretion

Election Process

The Board Members shall meet at a time determined by the Chairman in order to nominate, review, and elect candidates. The quorum for any meeting at which election of candidates shall take place shall be 5 members. Background information on each nominee should be distributed to Board Members prior to the meeting and members should familiarize themselves with the nominees prior to voting. Each Board Member shall have one vote and all votes shall carry equal weight. In order to gain election, a candidate is required to receive a number of votes equal to at least 70% of those members present at the meeting. Candidates shall be discussed and voted upon in any order designated by the Chairman. Voting electronically will be permitted in circumstances in which a member is unable to attend, at the discretion of the Chairperson.

The voting will remain strictly confidential. If, in the opinion of the Board Members (as evidenced by failure to obtain the 70% threshold described above), no candidate nominated in a particular year is

worthy of election to the Hall, so be it; it is not necessary to induct new members each year. At the same time, there shall be no limit on the number of members who may gain admission in a year.

If, at any time, a sitting member of the Board is being considered for membership in the Hall of Fame, that person must be dismissed from the room until the discussion and vote is complete. No sitting member may cast a vote for other immediate family members. The 70% threshold must still be met by the remaining members of the committee.

Induction Ceremony

The induction ceremony shall be at a time and a place designated by the Board. However, the inaugural Board establishes the First (1st) home football game after Labor Day to be named “Hall of Fame” night, unless unforeseen circumstances or undue hardship would be present in keeping this date, as determined by the current Board. The induction ceremony will take place at 5pm on Friday and all inductees will be recognized at halftime of that night’s Varsity Football game.

Nomination/Election/Induction Timeline:

February 15th: Nomination Form due to the Hall of Fame

Committee May Meeting of Hall of Fame Committee: Selection of
each Class June 1st: Publication of that year’s class

July 1st: Pictures of selections of the Athletic Dept.

First home football game after Labor Day: Hall of Fame Induction Night

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