

“Request to Retest: English”

This form is for tests and quizzes only.

Per the English Department policy, long term assignments do not qualify for retakes.

Name: _____

Block: _____

Retest due by (two weeks from the date assignment was returned): _____

Assignment Name: _____ Original score: _____

Explanation of low score and/or explanation of why you would like to retake this assignment:

Three activities you have completed in order to improve your understanding of the concept:

(suggestions: create flashcards, see the teacher for resource, rewrite notes, ask for study materials, etc)

1. _____

2. _____

3. _____

Please attach the following:

- Evidence of the activities listed above
- Study guide (if applicable)
- Homework or class notes (if applicable)

I have worked hard to improve my understanding of the concept and feel that I am ready to retake the assignment listed above. Thank you!

Student Signature: _____

For teacher use:

Do you approve the student's request to retake the assignment? YES NO

If no, please explain: _____

If yes, original score: _____

Score after retake: _____