Loudoun County Public Schools
Annual Walk Zone Review Process

2021-22

October-January
Annual review of all walk zones is conducted by LCPS Transportation staff.

January-February
Final results of the review are submitted and evaluated by LCPS Traffic & Pedestrian Specialist. Review is completed and recommendations are developed for the upcoming school year for presentation to the School Board’s Finance and Operations Committee.

March-April
Written communication is sent to each household being proposed as ineligible for bus transportation with notification about the upcoming committee meeting. Walk zone modifications are presented to the Finance and Operations Committee.

2022

May-June
Adjustments made from the Committee’s vetting will be reviewed and made to walk zones prior to notifying households.
Households determined ineligible for bus transportation will receive written notification electronically of decisions no later than June 1.
Written appeals to the Superintendent or designee must be received within 30 days of the date of written notification.

July
Administrative appeals procedure completed with a decision sent to the appellant within 30 days of receipt of the appeal by the Superintendent or designee.
Appeals to the School Board of an administrative decision must be submitted in writing to the Superintendent or designee within 10 school days of the notification of the decision that is the subject of the appeal.