

Loudoun County Public Schools

Bus Driver (PS4311)

JOB POSTING

Job Details

Title

Bus Driver

Posting ID

PS4311

Description

Position Overview:

The Bus Driver is responsible for safely transporting students to and from school, performing daily pre-trip inspection and safety checks, following an assigned route and schedule, maintaining vehicle cleanliness, and enforcing safety rules. The bus driver follows specific instructions and procedures and nonstandard situations or problems are referred to Lead Bus Driver or Area Supervisor.

Roles and Responsibilities:

The following information is intended to describe the overall nature and scope of the work being performed in relation to the position. This is not a comprehensive listing of all responsibilities or tasks; other work may be assigned when deemed appropriate:

- Provides safe transportation of students, maintains effective control of students, and assists bus attendant in boarding. Driver does not leave the seat.
- Performs daily pre-trip inspection and safety checks of bus and reports any defective equipment.
- Fuels bus following all established safety procedures.
- Adapts driving methods to weather and road conditions.
- Recommends route changes as needed.
- Performs basic First Aid and CPR procedures as required.
- Manages students in case of an emergency evacuation.
- Converses with students, staff, the general public, parents and caregivers of students regarding proper safety procedures, transportation updates and any related concerns.
- Completes written bus incident reports as necessary and completes daily and monthly operations report.

Qualifications:

Below are the qualifications for this position:

- High School Diploma or GED required
- Four years of driving experience, minimum age of 20, and ability to obtain and maintain a Commercial Driver's License with school bus endorsement
- In accordance with 49 CFR § 391.11(b)(2), the successful candidate must demonstrate the ability to read and speak the English language sufficiently to converse with the general public, students, staff and parents or guardians, to understand highway traffic signs and signals in the English language, to respond to official inquiries, and to make entries on reports and records.
- A satisfactory pre-employment physical examination and a completed physician's certificate (School Bus Driver's Application for Physician Certificate, form EB.001) which is required under the provision of Section 22.1-178 of the Code of Virginia and Regulations of the Virginia Board of Education) with controlled substance testing, annual physical examinations, and random tests for use of controlled substances and alcohol, as prescribed by the Virginia Board of Education and Loudoun County Public Schools
- Completion of school bus driver training requirements of Loudoun County and Commonwealth of Virginia
- Knowledge of local street and road system and basic mechanical principles of motor vehicle operations
- Ability to operate a two-way radio
- National Safety Council First Aid and CPR Certifications (provided during training)

Physical Requirements:

The following provides a brief description of physical requirements for this position:

While performing the duties of this job, the employee is regularly talking, expressing, or exchanging ideas by means of the spoken word. The employee must convey detailed or important spoken instructions to other workers accurately, loudly, or quickly. The employee must possess normal cognitive abilities including the ability to learn, recall and apply certain practices and policies. Frequently sitting and/or remaining in a stationary position for long periods of time. Exerting up to 50 pounds of force occasionally and/or negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects.

Pay Lifecycle:

In Training: Universal Level 8, Step 1

After Training in Full-Time Position: Universal Level 8

After Training in Part-Time Position: Banded Level 7

Salary Scale: lcps.org/compensation

Salary: \$24.43

FLSA status: Non-Exempt

Months/Days/Hours: As Needed

Reports to: Team Lead - Training or Lead Bus Driver

Shift Type

Part-Time

Salary Range

Please view compensation page linked above - from menu, click corresponding salary scale / Universal Level 8

Location

Vehicle Operation Services

Applications Accepted

Start Date

01/27/2023

Job Contact

Name

**SUP-13F, SUP-13J, SUP-13T,
HRTD-C**

Title

Email

recruitment@lcps.org

Phone