



LOUDOUN COUNTY PUBLIC SCHOOLS
DEPARTMENT OF PLANNING SERVICES

21000 Education Court
Ashburn, Virginia 20148
Telephone: 571-252-1050
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July 13, 2022

By Hand Delivery

Ms. Kristine Smolens, Planning Technician
Department of Planning & Zoning
County of Loudoun
1 Harrison Street, S.E., 3rd Floor
Leesburg, Virginia 20177-7000

**Re: Special Exception (SPEX) and Commission Permit (CMPT)
Academies of Loudoun Service Center
(MCPI 194-16-6764)**

Dear Ms. Smolens:

On behalf of the Loudoun County School Board of Ashburn, Virginia, attached please find Special Exception and Commission Permit application materials for a proposed Academies of Loudoun Service Center. The property is situated on the west side of Sycolin Road, east side of Gulick Mill Road and 1.5 miles south of Belmont Ridge Road in Leesburg, Virginia and is more particularly described as MCPI 194-16-6764 in the Catoctin Election District.

The following materials are being filed in support of this application:

1. Minimum Submission Checklists for a SPEX Application and CMPT Application under the Revised 1993 Zoning Ordinance;
2. Land Development Application forms for SPEX and a CMPT under the Revised 1993 Zoning Ordinance;
3. Disclosure of Real Properties in Interest;
4. Statement of Justification dated July 13, 2022;
5. Landscape Buffer Yard Modification Request dated July 11, 2022;
6. Metes and Bounds Description for SPEX and CMPT Area July 12, 2022
7. Traffic Statement dated July 6, 2022, as prepared by Gorove/Slade;
8. Waters of the US Delineation (Wetland and Stream Evaluation) dated April 13, 2022, as prepared by WSSI;
9. Endangered and Threatened Species Review dated April 4, 2022, as prepared by WSSI;
10. Phase IA Cultural Resources Survey of 199-acre property dated April, 2012, prepared by Dovetail;
11. Phase IB Cultural Resources Survey of 199-acre property dated Jan. 2015, prepared by Dovetail

Re: Special Exception (SPEX) and Commission Permit (CMPT)
Academies of Loudoun Service Center
(MCPI 194-16-6264)

July 13, 2022

Page 2 of 2

12. Department of Historic Resources Letter re cultural resources studies dated May 26, 2015
13. Record of Pre-Application Conference (PRAP-2021-0098) dated January 10, 2022;
14. Notice list labels for immediate surrounding property.
15. Special Exception and Commission Permit Plan, dated July 12, 2022, as prepared by Urban, Ltd.; and

This is an application for Loudoun County Public Schools and, as such, the application fees have been waived.

We look forward to working with staff on this project. Please let me know if you have any questions or require additional information.

Sincerely,



Sara Howard-O'Brien, AICP
Land Management Supervisor

Enclosures

cc: Kevin Lewis, Chief Operations Officer
Beverly I. Tate, Director, Planning Services
LCPS Project Team

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