



# LOUDOUN COUNTY PUBLIC SCHOOLS

## DIVISION OF PLANNING SERVICES

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May 8, 2020

### **By Hand Delivery**

Mr. Christopher Murphy, AICP  
Senior Planning Project Manager  
Department of Planning & Zoning  
Town of Leesburg  
25 West Market Street  
Leesburg, VA 20176

**Re: Special Exception Application (TLSE 2019-0009)  
LCPS Catoctin Elementary School Expansion – Response to Referral Comments**

Dear Mr. Murphy:

In response to Staff referral comments dated April 24, 2019 for TLSE 2019-0009, LCPS Catoctin Elementary School Expansion and additional guidance received from the April 30, 2020 conference call, we offer the following enclosed items:

1. Five (5) copies of the Response to Referral Comments dated May 8, 2020;
2. Five (5) copies of the Revised Special Exception Plats prepared by Bowman Consulting, dated May 8, 2020.

Electronic copies of these items will be forwarded to you shortly.

Please let me know if you have any questions or require additional information or copies.  
Thank you for your continued assistance.

Sincerely,

Sara Howard-O'Brien, AICP  
Land Management Supervisor

### Enclosures

cc: Beverly Tate, Director, Division of Planning (LCPS)

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