

July 7, 2023

Loudoun County School Board
Beverly Tate/Jefferson Miller
Director/Planning Coordinator
960 Sycolin Road, S.E., Suite 110
Leesburg, VA 20175

RE: CMPT-2023-0006, DULLES NORTH HS & ELEMENTARY SCHOOL

Hello:

On July 7, 2023, the Loudoun County Department of Planning and Zoning officially accepted the above referenced land development application for processing. Your application has been assigned to a Project Manager from the Department of Planning and Zoning's Land Use Review division for processing. From this point forward, the following Project Manager will assist you with your application and help you navigate the review process.

Assigned Project Manager: Zach Pyle, Project Manager
Phone: 703-737-8862
Email Address: Zach.Pyle@loudoun.gov

Below is a projected schedule for the staff review, Planning Commission Public Hearing, and Board of Supervisors Public Hearing and Business Meeting. These dates are approximate, nonbinding, and contingent on both staff and the applicant meeting the deadlines as outlined in Section 6-1305 of the Revised 1993 Loudoun County Zoning Ordinance.

You may view the application materials at <https://www.loudoun.gov/3362/LOLA> by typing the application number (CMPT-2023-0006) in the search box. Throughout the review process, the Project Manager will post staff reports, referral comments, and other related documents for you and the public. This link also provides an additional opportunity for public input on active applications.

Review Schedule		
Action	Schedule	Projected Date
Initial referral review	Application acceptance plus 30 calendar days	8/7/2023
Referrals due to Applicant	Referral due date plus 10 calendar days	8/17/2023
Applicant Response to initial referrals	Referral reports transmittal date plus 15 calendar days	9/1/2023
Second referral review (if needed)	Date of receipt of applicant response plus 30 calendar days	10/2/2023
Second referrals to Applicant	Second referral due date plus 5 calendar days	10/19/2023
Applicant response to second referral	All review and action deadlines are suspended until receipt of the Applicant's response.	
Planning Commission Public Hearing	Typically 45 days after resubmission of the Applicant's final documents or request to be scheduled for hearing.	November 2023
Board Action	Typically within 12 months of acceptance.	December 2023

** When a submission date falls on a weekend or holiday, the deadline is extended to the next business day.*

It has been a pleasure assisting you with the official acceptance of your application. I look forward to working with you on future applications.

Sincerely,

Kris Smolens
 Planning Technician
 Planning and Zoning Customer Service Center

cc: Brian Wegener, AICP, CZA, Customer Service Center Manager, Planning & Zoning
 Richard Hancock, AICP, CZA, Customer Service Center Principal Planner, Planning and Zoning
 Marchant Schneider, Land Use Review Manager, Planning & Zoning