<table>
<thead>
<tr>
<th>Front Plaza</th>
<th>Signage</th>
<th>Amphitheater/Side of Building</th>
<th>Walkways</th>
<th>Basketball Court</th>
<th>Path to W&amp;OD</th>
<th>Naming Opportunities</th>
<th>Miscellaneous</th>
<th>Groups or Individuals to be Acknowledged</th>
</tr>
</thead>
<tbody>
<tr>
<td>Remove Tobler Memorial</td>
<td>Revise info on White Historic Sign</td>
<td>Relocate Margaret Lloyd Memorial</td>
<td>Pavers with students names</td>
<td>Mural on Back Wall</td>
<td>Trailhead sign</td>
<td>Pavilion</td>
<td>Mural on side of building or shop</td>
<td>Graduates</td>
</tr>
<tr>
<td>Remove Trees and replace in other space on site (Keep 2 end trees? Eliminate those in the middle?)</td>
<td>Replacing White Historic Sign</td>
<td>Planters with Douglass HS history</td>
<td>Decorative Fencing (2 sides)</td>
<td>Historic pathway</td>
<td>Field</td>
<td></td>
<td>Students who Attended</td>
<td></td>
</tr>
<tr>
<td>Provide a light for historical plaque on school wall</td>
<td>Design Monument Sign &amp; place to left or right on plaza</td>
<td>Pavers with other names</td>
<td>Fountain with Ram shape</td>
<td>Playground (Are P&amp;R Naming?)</td>
<td>Living Legends</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Create &amp; bury a time capsule</td>
<td>Name Campus</td>
<td>Eating spaces/stone benches</td>
<td>Central walkway with plants &amp; misters</td>
<td>Amphiitheatre</td>
<td></td>
<td></td>
<td>Countywide League</td>
<td></td>
</tr>
<tr>
<td>Place ‘Formerly Douglass HS 1941-1968’ on peak of building</td>
<td>Sign at W&amp;OD Trail</td>
<td>Symbolize MayDay with flags &amp; pictures</td>
<td>Benches</td>
<td>NAACP</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Statue with lighting and water showing upward struggle; slope with children walking up with family-teachers</td>
<td>Flowers and continuous color</td>
<td>Wall of names</td>
<td></td>
<td>Teachers</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Benches (stone or quartz)</td>
<td>Seating in Outdoor Area</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Names in Pavers or around Statu(e)s</td>
<td></td>
<td></td>
<td></td>
<td>Custodians</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Something smaller in front of windows when trees are removed such as statues and/or plants</td>
<td></td>
<td></td>
<td></td>
<td>Coaches</td>
<td></td>
<td></td>
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<tr>
<td>Flagpole to stay</td>
<td></td>
<td></td>
<td></td>
<td>Custodians</td>
<td></td>
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</tr>
</tbody>
</table>

**INTERIOR SPACE- Commemorative Opportunities and Ideas**

<table>
<thead>
<tr>
<th>Front Entrance Room</th>
<th>Stage Area</th>
<th>Classrooms</th>
<th>Upstairs Hallway</th>
<th>Current Display Cases Up &amp; Down</th>
<th>Back Hallway of Stage</th>
<th>Gym</th>
<th>Naming Opportunities</th>
<th>School Motto?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diorama of LeBoung</td>
<td>Marion Curtains</td>
<td>Interactive Booths with historical info.</td>
<td>Wall of Graduates</td>
<td>8 classrooms in front</td>
<td>Quotes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Computer screen with rotating information</td>
<td>Photo of Frederick Douglass at back of stage</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Timeline for Feeder Schools</td>
<td>Maintain Podium</td>
<td></td>
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<tr>
<td>Teacher Wall with photos, subject taught and time period</td>
<td></td>
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<td></td>
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<tr>
<td>Moving photo on wall that runs continuously</td>
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<td></td>
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<tr>
<td>Professions of Alumni</td>
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<td></td>
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<tr>
<td>Display Case with Memorabilia</td>
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<tr>
<td>Touch screen to show a person and then click to get more info</td>
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<tr>
<td>Photo of each Graduating Class</td>
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<tr>
<td>Interactive database for people to provide information</td>
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<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Bust of Frederick Douglass</td>
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<tr>
<td>Crowdsourcing site to leave info about Douglass Alumni</td>
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<tr>
<td>Brochure in lobby with guided tour information</td>
<td></td>
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<tr>
<td>Oral History Interviews</td>
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<tr>
<td>Purchase $1 bill from 1941</td>
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</tbody>
</table>

K:\Planning\Donna's Folder\DOUGLASS\Commemorative Committee Info\Committee Members - Suggestions for Commemoration\Committee Ideas - Continuous Update.xlsx
The period of significance for this landmarked building is 1941. Douglass School was originally constructed in 1941 and was expanded with two additions, in 1954 and 1960.

1. Crawl Space Below 1941 Building
2. Entrance
3. Gymnasium/Auditorium
4. Stage
5. Classrooms
6. Restrooms
7. Principal's Office

*These plans are based on the historic plans and photos provided.

Douglass High School Renovation
June 2021 Stakeholder Tours
Committee Members Who Attended Douglass:
Dwight Brooks
Glory Howard
Mary Randolph
Larry Simms
Sylvia Smith
Gertrude Evans
Joyce Jackson
James Roberts

Other Potential Interviewees:
Dwight Brooks Parents
Sterling Cook and Friends (Class of 1966)
Charles Hankerson (Teacher)
Thelma Burton (Teacher)
Mary Lee Crabbe
Alvin Dodson
Mary Lee Perry
Reggie Simms
Janet Wiggins
Earl Hampton
Guthrie Ashton
James B. Woodson ?? (Last principal)
Marie Briscoe ??
Mack Bryant
Louis Jett
Vivian Ramey
Shirley Sims

Mr. Washington
Mrs. Cole
The Legacy Group Class of 1968
Adolph & Alvah Sims (Teachers)
Arthur Lloyd
Virginia McCorn
Barbara Scott
Sheila Coates
Arnold Ambers
Mildred Nichols
Charlotte Coates (Group Setting)
David Thornton
Edith Ferrell
Ronald Hampton
Richard Moore
Harold Jackson
Potential Interview Questions:
- When did you attend Douglass?
- Share a favorite story from your time at Douglass High School.
- When you attended Douglass High School, where did you live? How did you get to school? How far did you travel to/from Douglass High School?
- How did you spend your time during your school days? Tell us about a typical school day at Douglass High School.
- What was your most memorable year?
- What was your favorite class? Who was your favorite teacher?
- What did you learn in school that helped you after graduation?
- Did you have any hobbies/interests? Were you on any athletic teams?
- What were your goals/dreams for when you grew up?
- What would you want to share with today’s students about your time as a Douglass High School student?
- How did the desegregation of schools effect you/your family/your schooling?
- Did you have an opportunity to integrate?
- Did your graduating class leave a gift to the school (i.e. 1960 – flagpole and stonework)
- What elementary school did you attend?
- Do you recall your parents talking about Douglass High School?
- Were there events that your family participated in at the school?
- Do you recall any special school celebrations or events?
- What do you think is the legacy of Douglass HS? What is significant about Douglass to you personally?
- Were there events that your family participated in at the school?
- Do you recall any special school celebrations or events?
- What do you think is the legacy of Douglass HS? What is significant about Douglass to you personally?
Douglass High School Commemorative Committee
September 27, 2021 Meeting
SUGGESTED CAMPUS NAMES

1. Formerly Douglass High School
2. Douglass High School
3. Douglass High School Community Engagement Center
4. Douglass Community Engagement Center
5. Douglass High School Educational & Performance Center
6. Douglass Educational & Performance Center
7. Douglass High School Educational Event Center
8. Douglass Educational Event Center
9. Douglass High School Community Outreach Event Center
10. Douglass Community Outreach Event Center
11. Historic Douglass High School
12. Douglass Countywide League Center
13. Douglass Educational Center
14. Douglass Community Educational Resource Center
15. Douglass
16. Douglass Education and Community Center
17. Douglass Educational Resource Center
18. Historic Douglass High School Campus
19. Douglass High School 1941-1968
20. Douglass High School Campus
21. Douglass Campus
22. The Historic Douglass High School Education and Development Campus

9/22/2021 7:13 AM
All, I agree that the Douglass High School name 1941-1968 should be on the arch in front of the school building. The word Resource was not in any of the suggested names we received last night. Since the site will not serve as a High School my rationalization for including the words resource and community in another suggested name follows.

Douglass
Community Resource Development Center

LCPS - developing young minds through their available resources, mandated by Federal and State for all in the community.

Loudoun County Parks and Rec. - developing all minds - resource for outside groups in need of event space and will coordinate all outside events and develop in-house recreational programs for Leesburg and surrounding community.

****************************************************************************************
Organizations vying for space will be using their own individual resources to tell story of Douglass.

LDAA - developing all minds - through personal stories photos, archives, programs and using docents to educate and convey the Douglass High history from 1941-1968 to all in community.

EWP - developing all minds - conveying facts of Loudoun County’s segregated education and sharing that research with community and other researchers through archives, photos, in person conversations with small groups, programs and docents.

NAACP - developing all minds - by relaying the institutional knowledge of the behind the scene efforts to construct Douglass High School and remind and educate the community that inequities still exist. The story will be told through archival documents and docents.
just a suggestion for the names, remove the high school from list.

Example: Douglass Educational Event Center etc.

Tammy Carter

Activities Coordinator THS
ISR teacher
Varsity Winter Cheer Coach
Dance Team Sponsor
Husky Travel Advisor
571-252-1960 ext. 81424

From: Sara Howard-O'Brien <Sara.HowardOBrien@lcps.org>
Sent: Friday, August 20, 2021 1:23 PM
To: LCPS-DCS-RENOVATION <DouglassRenovation@lcps.org>
Subject: Douglass High School August 23, 2021 Commemorative Committee Meeting documents

Please find attached the agenda for Monday night’s meeting along with the draft minutes for Aug 9. The agenda includes two notations: 1) if voting occurs at the meeting it will be part of the open discussion (and not by written ballot as previously indicated) and 2) please wear your mask to the meeting. Also attached are the previously suggested building names along with an email from a committee member (Gert Evans) offering a name and the reasons for her suggestion.

We look forward to seeing you on Monday. Have a safe and good weekend.

Sara and Donna

Sara Howard-O'Brien
Land Management Supervisor
LCPS Planning Services
21000 Education Court
Ashburn VA 20148
571-252-1156
703-969-8919 (cell)

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Hello Sara,

I would like to add the name "Douglass" to the list of possible names for consideration. Thank you.

Gladys Burke  
ADJ Enterprises  
(703) 777-3480  
www.ADJEnterprises.com

Draw in leads and customers through promotional marketing and branding for today's economy. Plan a trade show, golf tournament, corporate event, or conference with the right items to move your brand forward.

-----Original Message-----
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You're receiving this message because you're a member of the Douglass HSCC group from Loudoun County Public Schools. To take part in this conversation, reply all to this message.

View group files   |   Leave group   |   Learn more about Microsoft 365 Groups
Dear Charles and Erica,

I regret that I will miss the August 23rd meeting of the Douglas High School Commemorative Committee due to a long ago scheduled commitment. As there is a possibility that I will miss the vote on the name of the school, I wanted to forward my thoughts.

We are members of the Douglas High School Commemorative Committee. As such, we have been tasked to make recommendations on how best to commemorate this historic building. I think the best way to commemorate it is by retaining the original name. The period of preservation is 1941 - 1968. Those were the years that this building served as an educational institution for Loudoun County's African American population. This may not be something we are proud of but it is something we should never forget. Parents, grandparents, the NAACP, the Countywide League and others, fought to get this school built. They even purchased the land. Finally the first accredited high school for African American students was opened and remained in session until the courts ordered the integration of Loudoun's schools. It was named Douglas High School.

That is a story we do not want to lose track of. We want to highlight the achievement of this reality by the community and celebrate it while at the same time using the story to educate those coming after us. We remember this period of history but the next generation may not unless we retain the name that opens the door to that story.

It is fortunate that the building will continue to provide valuable services for our community but we do not want to forget how it got its start.

Warmly,
Margaret Good

On Wed, Aug 18, 2021 at 6:12 PM Sara Howard-O'Brien <Sara.HowardOBrien@lcps.org> wrote:

Thank you for letting us know that you will be absent from the meeting. Committee membership is a huge volunteer commitment and schedules sometimes necessitate missing a few meetings. The agenda for next Tuesday’s meeting will be distributed on Friday. Currently, the naming of the building is included among the items but it is hard to say whether there will be time to get through the entire agenda. If you would like to express your thoughts/preferences to the Co-Chairs, you may send an email to the Committee email address, DouglassRenovation@lcps.org, or simply respond to all in this email, and we will make sure the co-chairs, and if you would like, the entire Committee receives your information.

Sara
Sara Howard-O'Brien
Land Management Supervisor
LCPS Planning Services
21000 Education Court
Ashburn VA 20148
571-252-1156
703-969-8919 (cell)

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From: Margaret Good <margarettgood1@gmail.com>
Sent: Wednesday, August 18, 2021 5:29 PM
To: Sara Howard-O'Brien <Sara.HowardOBrien@lcps.org>
Subject: [EXTERNAL] Douglas HS

Dear Sara,

I regret that I have to miss another meeting of this group. I hate it. I will look forward to seeing the minutes. I am also hoping the name of the building will not be decided on Monday. Do you think it will? If so, maybe I need to write to the chairs. I would hate to see them change it in any way so maybe I need to send my plea to them.

Thoughts?

Margaret
Please add “Douglass Campus” to the list of names. I know someone mentioned last night Douglass High School Campus but if high school is deleted in the name it’s. Short and sweet. You can delete name I previously submitted; Douglass Community Resource and Development Center.

I was listening to a Town of Leesburg’s Council meeting and one of the council members mentioned the Paxton Campus, and it clicked. I’ve always known the facility as “Paxton” but now known as the Paxton Campus. It has served children in the past and currently in many capacities; daycare, school for the disabled, and currently the ARC of Loudoun, a non-profit for children and adults with disabilities. There may be other entities at campus, I’m not sure. Each October the ARC leases the Paxton mansion for Shocktober, their annual fundraiser.

Thanks so much.

Gert Evans
Yes, of course. Thank you for submitting. Have a great weekend. Sara

Could you please add this to the list for possible consideration:

The Historic Douglass High School Education and Development Campus
Hello All, due to a co-worker personal leave I will have to take over the remainder of the fall cheer team. So I will be unable to attend the meeting this coming Monday due to a game. I would love to be able to call in so I could be present, but the Football game will not allow me to hear anything. I would like to give my recommendation for the following Suggested Campus Names in the order of my preference.

If you can count my vote, it would be Yes to any of these and Abstain to all others. If being present is the only way to vote, then these are just my suggestions from the list we already have. Thank you and see you next meeting unless my game schedule changes. I wish you all a great productive meeting and a safe week.

Douglass Community Educational Resource Center
Douglass educational and Community Center
Douglass Educational Resource Center

Tammy Carter
ISR teacher
Varsity Winter Cheer Coach
Dance Team Sponsor
Husky Travel Advisor
571-252-1900 ext. 81424
Sara and Donna

Sara Howard-O’Brien
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Tuesday, September 28, 2021
4th Tuesday School Board Meeting 5:00 p.m.

Loudoun County Public Schools, Administration Building, 21000 Education Court, Ashburn, Virginia 20148.

---
Those who sign up to offer public comment to the School Board must be one of the following:
Members of the public eligible to address the School Board include:
Residents of Loudoun County (including incorporated towns within);
Owners of businesses located in whole or part in Loudoun County;
LCPs students;
Parents and guardians of LCPS students that live outside of Loudoun County; and
LCPS employees.

---
Those wishing to speak to the School Board must provide proof that they meet these criteria. The following means of identification will be accepted:
A valid Virginia driver’s license indicating Loudoun County residency;
A utility bill from 2021 with the resident’s name and a Loudoun County address;
A mortgage or rental lease agreement displaying the resident’s name and current street address of residency or business;
A current Employee ID or Student ID;
An email or letter from Loudoun County Public Schools to the parent from the 2021-22 school year regarding a currently enrolled LCPS student.
A student report card or progress report

---
“The School Board is making these changes in order to ensure that the voices of our parents and the LCPS community are heard rather than out-of-town agitators who would make Board meetings a platform for national politics or to enhance their own media profiles,” said School Board Chair Brenda L. Sheridan. “An informal survey of our neighboring jurisdictions shows that the Loudoun County School Board is one of the few governmental bodies that has minimal restrictions on speakers. Even with these changes, the School Board has some of the most open public comment practices in our region.”

---
The public may access the meeting by viewing the live-streamed video via the LCPS website or by viewing it in real time on Comcast channel 18 or Verizon FIOS channel 43.

---

1. Call to Order

1.01 Attendance

1.02 Remote Participation

2. Pledge of Allegiance

3. Disclosures

3.01 Disclosures

4. Approval of Consent Agenda

4.01 Minutes of the September 14, 2021, 2nd Tuesday School Board Meeting

4.02 Licensed Personnel Action

https://go.boarddocs.com/vsba/loudoun/Board.nsf/Public#
4.03 Classified Personnel Action

4.04 Finance and Operations Committee: Water Line Easement at Sycolin Creek Elementary School for Loudoun County Sanitation Authority (LCSA)

4.05 Finance and Operations Committee: IFB #I22315 Toner and Ink Cartridges

4.06 Finance and Operations Committee: RFQ #87780 Petroleum Services, Renewal

4.07 Finance and Operations Committee: RFP #R18161 Printing, Graphic Design, Mailing and Related Services, Renewal

4.08 Finance and Operations Committee: RFP #R20239 Construction Support Services, Renewal

4.09 Finance and Operations Committee: Appropriation of Jack Kent Cooke Foundation Grant to Loudoun County Public Schools Grant Fund to support LCPS-BEAM Discovery Summer Program (National Pilot)

4.10 Department of Instruction: Loudoun County Public Schools (LCPS) Head Start Program Recruitment, Outreach, and Enrollment Policy 2021-2022 Update

4.11 Department of Support Services: Acquisition of Alternative Site for Valley Service Center Replacement and Bus Parking Improvements, and Associated Interim Leases

4.12 Department of Student Services: New Special Education Advisory Committee (SEAC) Members

4.13 Office of Superintendent: Nominations of New Members to Replace Existing Superintendent Representatives for the Equity Committee

5. Student/Staff Recognitions

5.01 Students Attend Governor's School

5.02 Department of Instruction: Teaching and Learning Spotlight, Blue Ridge Middle School

6. Public Comment

6.01 Procedures for Public Comment

7. Superintendent's Report

7.01 Superintendent's Report

8. Student School Board Representatives' Comments

8.01 Student School Board Representatives

9. Action Items

9.01 Indigenous Peoples' Day Proclamation

9.02 Disability History and Awareness Month Proclamation

9.03 National School Lunch Week Proclamation

9.04 Bullying Prevention Month Proclamation

9.05 School Bus Safety Awareness Week Proclamation

9.06 Legislative and Policy Committee: Revision of Policy 2510, School - Community Communications and Community Involvement

9.07 Student Services Committee: Adoption of Policy 5350, Parental Notification for Screening and Assessments

10. Information Items

10.01 Department of Support Services: Douglass High School Renovation Project and Building Use Requests
10.02 Department of Student Services: Restraint and Seclusion of Students Annual Report SY 2020-21

10.03 Joint Board of Supervisors and School Board Committee: Amendment to Work Plan (Study and Reconciliation for the Operation of Segregated Schools in Loudoun County)

10.04 Finance and Operations Committee: Revision of Policy 7626, Health Insurance

10.05 School Board Member Serotkin: Bus Driver Shortage

11. Board Members' Comments and Committee Reports (5 minutes each)

11.01 Board Members' Comments and Committee Reports (5 minutes each)

12. New Business

13. Adjournment
**Agenda Item Details**

**Meeting**  
Sep 28, 2021 - 4th Tuesday School Board Meeting 5:00 p.m.

**Category**  
10. Information Items

**Subject**  
Support Services: Douglass High School Renovation Project and Building Use Requests

**Access**  
Public

**Type**  
Information

---

**Public Content**

**SUMMARY:**  
The former Douglass High School, located at 407 East Market Street in Leesburg, was constructed in 1941 on land purchased by the African-American community and transferred to the School Board to secure a facility for the secondary education of their children. Douglass High School was the only African-American high school in Loudoun County until the end of segregation in 1968. The building is listed in the National Register of Historic Places and the Virginia Landmarks Register.

In June 2021, timed with the close of the 2020-2021 academic year, the renovation of the school facility began. The renovated Douglass High School is scheduled to reopen in 2022, although specific historical renovation efforts associated with the original 1941 portion of the building may continue beyond 2022.

The Douglass High School Commemorative Committee (DHSCC) was appointed by the School Board on May 11, 2021, with the charge to determine how the history and importance of Douglass High School should be incorporated in the renovation of the Douglass High School building. The co-chairs of the DHSCC will provide an update on the committee’s work to date at the September 28, 2021, School Board meeting. The DHSCC will be presenting commemorative recommendations to the School Board, for action, at a future date.

The DHSCC also discussed future use of the interior of the 1941 portion of the historic building and the requests for dedicated space within the renovated facility by the Edwin Washington Project, Loudoun Douglass High School Alumni Association (LDAA), and Loudoun Chapter of the National Association for the Advancement of Colored People (NAACP). The space uses within the building impact the interior commemorative concepts being considered by the DHSCC.

**Requests for Office Space:**

On February 23, 2021, the School Board took action to program the renovated Douglass High School building to house the Loudoun County Public Schools (LCPS) English Learners (EL) Welcome Center, Head Start, STEP (Starting Towards Excellence in Preschool), and Child Find programs; Loudoun County Parks Recreation and Community Services (PRCS) programs; and to provide space for historical artifact displays by community stakeholders. The School Board also endorsed use of the Douglass High School facility after hours and on weekends in accordance with the current systemwide practice outlined in School Board Policy 6310. "Facility Use." No further commitments were made for other community uses of the renovated Douglass High School facility. It is noted that the annual Martin Luther King, Jr. March and Celebration will continue to be a regularly scheduled event at Douglass High School.

Conversations has continued related to dedicated space requests within the renovated facility by the Edwin Washington Project, Loudoun Douglass High School Alumni Association (LDAA), and Loudoun Chapter of the NAACP. Discussion and review of the dedicated space requests of these three stakeholder groups began in earnest last fall by both the School Board and the Board's Finance and Operations Committee (formerly Finance & Facilities Committee):

- **September 15, 2020**  
  Finance and Facilities Committee Meeting
- **October 6, 2020**  
  Finance and Facilities Committee Meeting
- **October 20, 2020**  
  Finance and Facilities Committee Meeting
- **December 8, 2020**  
  Finance and Facilities Committee Meeting
- **February 2, 2021**  
  Finance and Operations Committee Meeting
- **February 9, 2021**  
  School Board Meeting
- **February 23, 2021**  
  School Board Meeting

Any deferment by the School Board regarding dedicated space requests of the three groups has been coupled with additional planning needed, specific to the after hours operations of the facility as well as historical artifact display proposals. Staff has continued the dialogue and has involved the School Board’s appointed DHSCC in the conversation.

At the August 23, 2021, DHSCC meeting, following presentations by the three stakeholder groups (Edwin Washington Project, LDAA, and Loudoun Chapter of the NAACP), the committee voted in support of the School Board providing dedicated and individual space for all three groups within the renovated 1941 portion of the Douglass High School facility.

A decision by the School Board on the dedicated space requests of the Edwin Washington Project, LDAA, and Loudoun Chapter of the NAACP is time sensitive and therefore will impact commemorative decisions moving forward. The DHSCC is considering several commemorative opportunities for recommendation to the School Board; interior considerations will be based on what spaces may/may not be available.
School Board Policy 6310, "Facility Use," specifically addresses future use of Douglass High School:

1. The former Douglass High School may house Child Find, Head Start/STEP, a Welcome Center for English Learner students and other educational programming, as well as other LCPS activities and LCPS administrative uses that may change from time to time and activities administered by Loudoun County Parks and Recreation (PRCS) in the Douglass Community Center.

2. The facility may also house community activities administered by LCPS and PRCS in accordance with the accompanying regulation.

3. If office space is deemed unneeded by LCPS, it is the intent of this policy and its regulations to make these nonpublic office spaces available for limited use in accordance with the regulations and on a basis that does not open these nonpublic spaces to general public use, that serves the educational mission of the school division and that is viewpoint neutral. The details of the limited use and applicable compensation, as identified in the accompanying regulation, shall be defined in a Memorandum of Understanding executed for a time certain period. LCPS-related Historical Organizations must demonstrate a benefit to LCPS that justifies the nominal rent on the basis of good business judgment and sound business principles.

4. It is not the intent of this policy or its regulations to create a public forum of any kind. The Superintendent is directed to develop implementing regulations.

As noted previously, the School Board took action on February 23, 2021, to address items 1 and 2 above of Policy 6310. Item 3 of the Policy requires LCPS to determine spaces as "unneeded" as a precursor to assigning space to outside organizations within the construct of a Memorandum of Understanding with any and all parties that may request and be granted use of a particular space within the facility. At this time, LCPS preliminary staff discussions have identified the Douglass High School as a potential location for an Equity Center for training and awareness activities.

Unless directed otherwise, an item for action will be brought forward to the School Board on October 12, 2021. The recommended action will include alternate options for consideration with respect to the requests of the Edwin Washington Project, LDAA, and Loudoun Chapter of the NAACP for dedicated office space within the renovated Douglass High School building.

- That the School Board endorse the recommendation of the Douglass High School Commemorative Committee and authorize the provision of dedicated office space for the Edwin Washington Project, Loudoun Douglass Alumni Association and Loudoun Chapter of the NAACP within the renovated Douglass High School building for a period of five (5) years and subject to subsequent renewal.

- That the School Board authorize no additional dedicated office space within the renovated Douglass High School building other than programs and uses approved by School Board action on February 23, 2021.

- That the School Board authorize the provision of dedicated office space for the Edwin Washington Project within the renovated Douglass High School building for a period of five (5) years and subject to subsequent renewal.

- That the School Board authorize the provision of dedicated office space for the Loudoun Douglass Alumni Association within the renovated Douglass High School building for a period of five (5) years and subject to subsequent renewal.

- That the School Board authorize the provision of dedicated office space for Loudoun Chapter of the NAACP within the renovated Douglass High School building for a period of five (5) years and subject to subsequent renewal.

- Alternative motions potentially offered by School Board Members.

Upon direction from the School Board, staff is committed to developing terms of agreement and individual Memorandum of Understanding (MOU), as appropriate and outlined by School Board Policy 6310, "Facility Use."

Staff Reference: Beverly L. Tate
Staff Telephone: 571-252-1050

Staff Reference: Kevin L. Lewis
Staff Telephone: 571-252-1385

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Executive Content
At their September 13, 2021 Meeting the Douglass High School Commemorative Committee directed the three stakeholder entities to develop a joint statement on their continued collaboration on the work of the Committee. Below is the joint statement of the stakeholders seeking dedicated office space at Douglass High School.

There is no better approach to solving challenges than the following saying, “two heads are better than one” and in this case three heads are better than two. The Edwin Washington Project (EWP), which has the special assignment of preserving the history of Black education throughout segregation, the Loudoun Douglass High School Alumni Association (LDAA), and the National Association for the Advancement of Colored People (NAACP) have all requested dedicated office space in the renovated Douglass High School. Although the three organizations have much in common, there is so much diversity within the three groups; each brings a wealth of history, and knowledge that will complement each other.

All three organizations agree to partner together in telling the stories of life in segregated Loudoun County, Virginia. Collaboration and strategic partnership are fundamental to bringing awareness to the community by pooling resources to commemorate our common shared interest with Douglass High School and black history.

All three organizations need dedicated office space to manage their operations, however, all agree that serving and sharing responsibilities for tours; helping the front desk with visitors, when applicable; and collaborating with events in support of each other’s outreach efforts are key to better serving the school system and the community.

The three organizations recognize that collaboration and commemoration evolves over time and suggests that a mandate be in place that asks the three stakeholders to do this, partly to continue the work of the Douglass High School Commemorative Committee.

Larry Roeder, Edwin Washington Project

Carlotta Coates, Loudoun Douglass High School Alumni Association

Pastor Michelle Thomas, Loudoun NAACP
Douglass High School Commemorative Committee Information
September 27, 2021

**Douglass Property Deeds:** At the 9/13/21 meeting, the question was raised as to whether the property was purchased all at once. We have checked the property deeds, attached. The initial eight acres was acquired by the Countywide League in 1939. In 1953, an additional 1.94 acres was purchased by the Loudoun County School Board.
THIS DEED, made this 14th day of August, 1965, by and between Inez Trammel and George Trammel, her husband, Parties of the First Part, and the County School Board of Loudoun County, Virginia, a body corporate, Party of the Second Part,

WITNESSETH:

That for and in consideration of Nine Hundred Seventy Dollars ($970.00) cash in hand paid to the Parties of the First Part at and before the sealing and delivery of this deed, the receipt whereof is hereby acknowledged, the said Inez Trammel and George Trammel, her husband, Parties of the First Part, do hereby grant and convey with general warranty of title and in fee simple unto the said County School Board of Loudoun County, Virginia, a body corporate, Party of the Second Part, all that certain tract or parcel of land situate, lying and being in Leesburg Magisterial District, Loudoun County, Virginia, adjoining other land of the Party of the Second Part, other lands of Trammel, the lands of Glenn, The Washington and Old Dominion Railroad and Parker, and being described as follows:

"Beginning at (1) an iron peg in the fence line between the Douglas High School lot and the land of Inez Trammel, said point being 225 feet West of the West fence line of Road No. 643; thence with a new division line through the land of Inez Trammel S 1 deg. 15 min. E 175.5 feet to (2) an iron peg in the North fence line of the land of Glenn; thence with Glenn N 82 deg. W 542.5 feet to (3) a post at a fence corner, a corner to Glenn; thence S 13 deg. 25 min. W 113.5 feet to (4) an iron peg, a corner to Glenn in the North line of the Washington & Old Dominion Railroad; thence with the North line of the Railroad N 53 deg. 20 min. W 237 feet to (5) an iron peg at the Southeast corner of Parcel "A" of the Parker subdivision; thence with the East line of Parcel "A" N 7 deg. 53 min. W 84.5 feet to (6) an iron peg, a corner between Parcel "A" and Lot No. 7, Parker Subdivision and at the Southwest corner of the Douglas High School lot; thence with the South fence line of the Douglas High School lot N 88 deg. 35 min. E 563.5 feet to the point of beginning, containing 1.94 acres, more or less," according to a recent survey of Richard U. Good, Certified Surveyor, a plat of which is attached to and made a part of this deed.

Being a portion of the lands devised to Inez Trammel by the Last Will and Testament of Roberta Glenn, which will is of record.
in the Clerk's Office of the Circuit Court for Loudoun County, Virginia, in Will Book 4 B's, Page 187, and reference is hereby made to the said will and the references contained therein for a more particular description of the lands hereby conveyed and intended to be conveyed.

The Parties of the First Part hereby covenant that they will warrant generally the land hereby conveyed; that they are seized in fee simple thereof and have a good right to convey the same; that the Party of the Second Part shall enjoy quiet possession thereof, free from all encumbrances; and that they will execute such further assurances of the same as may be requisite.

Witness the following signatures and seals.

[Signature]

STATE OF VIRGINIA  
COUNTY OF LOUDOUN  

I, Elijah B. White, a Notary Public in and for the County of Loudoun in the State of Virginia, do hereby certify that Inez Trammel and George Trammel, her husband, whose names are signed to the foregoing writing bearing date on the 19th day of August, 1953, have this day acknowledged the same before me in my County and State aforesaid.

Given under my hand this 19th day of August, 1953.

Elijah B. White  
Notary Public

My commission expires:  
March 13, 1955
THIS DEED made this 16th day of December, 1940, between John Wanzer, Howard Clark, Fred Lewis, Robert Ambers, John Washington, Eva Sanford and Elizabeth Quisenberry, Trustees, parties of the first part, and the County School Board of Loudoun County, Virginia, party of the second part.

WHEREAS, by deed dated the 4th day of November, 1939, of record in the Clerk's Office of the Circuit Court of Loudoun County, Virginia, in Deed Book 11 P’s, Folio 227, W. S. Gibbons conveyed to John Wanzer, Howard Clark, Fred Lewis, Robert Ambers, John Washington, Eva Sanford and Elizabeth Quisenberry, Trustees, for the use and benefit of the negro public school children of Loudoun County as an athletic field and as the location of a public negro school and other improvements to be constructed thereon, that certain tract or parcel of real estate, situate, lying and being in the State of Virginia, County of Loudoun, Leesburg Magisterial District, about one-half mile east of the Town of Leesburg, bordered by State Highway Route No. 7 on the North and on the East by the public road leading from said highway to Cool Spring, adjoining lands of McIntosh and others, and containing 8 acres, more or less; and,

WHEREAS, at a duly called meeting of the colored citizens of Loudoun County and the County Wide League of Loudoun County, and the contributors to the purchase money fund of said land, held at Leesburg in Loudoun County, on the 11th day of December, 1940, pursuant to notice published in the Loudoun Times-Mirror, and by notices mailed to the members of said County Wide League and the aforesaid subscribers, resolutions were then and there duly adopted to sell and convey to the County School Board of Loudoun County, Virginia, the aforesaid tract of land; and said trustees aforesaid were thereby authorized and directed to make application to the Circuit Court of Loudoun County, Virginia, for the entry of an
order directing and approving said sale, which said resolutions further recited that such sale and conveyance to the County School Board of Loudoun County, Virginia, would be for the advantage and benefit of the colored citizens of said county and said County Wide League of Loudoun County and in furtherance of the expressed purposes of the aforesaid deed of trust; and,

WHEREAS, in a proceeding that was, on the 16th day of December, 1940, instituted in the Circuit Court of Loudoun County, Virginia, wherein the colored citizens of Loudoun County and John Hanzer, Chairman, and Eva Sanford, Secretary, and the County Wide League of Loudoun County by John Hanzer, President, and Eva Sanford, Secretary, and John Hanzer, Howard Clark, Fred Lewis, Robert Ambers, John Washington, Eva Sanford and Elizabeth Quisenberry, Trustees as aforesaid, were petitioners and the County School Board of Loudoun County, Virginia, was defendant, the said Court being satisfied that such sale and conveyance will be for the advantage and benefit of the colored citizens of said County and said County Wide League of Loudoun County and in furtherance of the expressed purposes of the aforesaid deed of trust, ordered that the said sale be and the same was thereby approved and ratified by said Court; and the action of the colored citizens of Loudoun County and the County Wide League of Loudoun County, authorizing, directing and empowering the said John Hanzer, Howard Clark, Fred Lewis, Robert Ambers, John Washington, Eva Sanford and Elizabeth Quisenberry, Trustees, upon confirmation of said sale by the Court, to execute and deliver to the said County School Board of Loudoun County, Virginia, a proper conveyance of the aforesaid land was further approved and ratified.

THEREFORE, THIS DEED WITNESSETH: That for and in consideration of the premises and the sum of One dollar ($1.00) this day paid in cash to John Wanzer, Howard Clark, Fred Lewis, Robert Ambers, John Washington, Eva Sanford and Elizabeth Quisenberry, Trustees, by the
County School Board of Loudoun County, Virginia, receipt whereof is hereby acknowledged, for other good and valuable consideration and in pursuance of the order of the Court hereinbefore referred to, the said John Tanner, Howard Clark, Fred Lewis, Robert Ambers, John Washington, Eva Sanford and Elizabeth Quisenberry, Trustees, do hereby grant and convey with special warranty of title unto the said County School Board of Loudoun County, Virginia, that certain tract or parcel of land situate, lying and being in the State of Virginia, County of Loudoun, Leesburg Magisterial District, about one-half mile east of the Town of Leesburg, bordered on the North by State Highway Route No. 7, and on the East by the public road leading from said State Highway to Cool Spring, adjoining lands of McIntosh and others, containing 6 acres, more or less, being the same land conveyed to the said trustees by W. S. Gibbons by deed dated the 4th day of November, 1939, of record in the Clerk's Office of the Circuit Court of Loudoun County, Virginia, in Deed Book 11 F's, Folio 227, to which deed and the deeds therein referred to reference is made for a more particular description of the land hereby conveyed.

WITNESS the following signatures and seals.

[Signatures and seals of the trustees]
ments against the said land and premises due on date of sale; and the total amount of principal unpaid on said indebtedness, with interest to date whether the same be due or not, and the balance, if any shall be paid to the said parties of the first part, upon delivery of possession of the said land and premises, less the cost, if any, of obtaining possession thereof.

Should the property hereby conveyed be advertised for sale as above provided and not sold, the trustee, or trustees, shall be entitled to one-half of the commission provided, to be computed upon the amount of the indebtedness hereby secured, plus the expense of such advertisement and reasonable expenses incident thereto, such sums to be a prior lien upon the property herein conveyed.

Should the said indebtedness be fully paid the lien of this trust shall be released at the cost of the grantors.

In this deed of trust the plural shall include the singular whenever the latter is appropriate.

Witness the following signatures and seals.

T. Ashby Smith (SEAL)

STATE OF VIRGINIA, COUNTY OF FAIRFAX, To Wit:

I, W. K. Grosseclose, in and for the County of Fairfax, in the State of Virginia, do certify that T. Ashby Smith whose names are signed to the foregoing writing, bearing date on the 8th day of Nov., 1939, have acknowledged the same before me in my County and State aforesaid.

Given under my hand this the 8th day of Nov., 1939.

W. K. Grosseclose, Notary Public

My commission as notary public expires on the 20th day of May, 1940

Clerks Office of the Circuit Court of Loudoun County to wit: November 21, 1939

The foregoing deed was this day received in said office and admitted to record at 3:50 o'clock P. M.

Teste: ____________________________

Gibbons

THIS DEED made the 4th day of November, 1939, by
and between W. S. Gibbons (widower), Party of the
Wanzer &c's Tens. First Part; and John Wanzer, Howard Clark, Fred Lewis,
B. & S. & Ven's. Lien Robert Ambers, John Washington, Eva Sanford and Eliza-
beth Quisenberry, Trustees, Parties of the Second Part.

W I T N E S S E T H:

That for and in consideration of Four Thousand Dollars ($4,000.00), of which the sum of Fourteen Hundred Dollars ($1400.00) has been paid, receipt whereof is hereby acknowledged, and the residue secured by a vendor's lien hereinafter reserved, the said Party of the First Part doth hereby grant and convey with general warranty of title unto the said Parties of the Second Part all of that certain tract or parcel of land situate, lying and being in the State of Virginia, County of Loudoun, Leesburg Magisterial District about one-
half mile Easterly of the Town of Leesburg bordering on its North State Highway No. 7, and on its East the public road leading from said State Highway to Cool Spring, adjoining lands of McIntosh et al and containing eight acres, more or less. It being the same property that was conveyed to the above named W. S. Gibbons by deed dated October 12, 1882 by Stilson H. Hall, Special Commissioner in the chancery cause of Lillian Grimes vs Charles Grimes et al, which deed is of record in the Clerk's Office of the Circuit Court of Loudoun County, Virginia, in Deed Book 10 W's, Folio 76, reference to which is hereby made for further and more particular description.

The above named Trustees or their successors shall hold the same in full and absolute fee simple IN TRUST for the use and benefit of the Negro public school children of Loudoun County as an athletic field and as the location of a public Negro school and other improvements to be constructed thereon as circumstances will permit and for such other Negro school purposes as said Trustees or their successors may from time to time by a majority vote decide.

In the event of the death or resignation of any of the above named Trustees, the Circuit Court of Loudoun County shall appoint the successor from the magisterial district which the one so dying or resigning came from.

Party of the First Part hereby expressly reserves on said property a vendor's lien as security for the unpaid part of the purchase price in the principal sum of Twenty-six Hundred Dollars ($2600.00), evidenced by the negotiable notes under seal bearing even date herewith made by Parties of the Second Part as Trustees payable to the order of W. S. Gibbons in the following denominations; Ten such notes in the principal sum of Two Hundred Sixty Dollars ($260.00) with interest thereon from date until paid, each of said notes being payable as aforesaid, one of same on or before one year after date; another on or before two years after date; another on or before three years after date; and in like sequence, the last and final of which will be payable on or before ten years after date, aggregating the said full principal sum of Twenty-six Hundred Dollars ($2600.00), with interest from date payable annually on the unpaid part, which vendor's lien shall further secure any and all renewals of said notes or any of them in whatsoever amount and by whomsoever held.

Party of the First Part covenants that he will warrant generally the property hereby conveyed.

Witness the following signature and seal:

W. S. Gibbons (SEAL)

VIRGINIA, COUNTY OF LOUDOUN, to-wit:

I, N. B. Hammerly, Deputy Clerk Circuit Court in and for the County of Loudoun, State aforesaid, do hereby certify that W. S. Gibbons, whose name is signed to the writing attached and thereto annexed, bearing date on the 4th day of November, 1939, has acknowledged the same before me in my County and state aforesaid.
Given under my hand in my office aforesaid this 4 day of November, 1939.

N. B. Hammerly, Deputy Clerk.

Clerks Office of the Circuit Court of Loudoun County to wit: November 22, 1939

The foregoing deed was this day received in said office and admitted to record at 11:25 o'clock A. M.

Teste:

[Signature]

Kirk

THIS DEED made this 21st day of November, 1939, between

Ida V. Kirk, widow, party of the first part, and Philip van U. Zerega

di Zerega, party of the second part.

WITNESSETH: That for and in consideration of the sum of Eight Hundred Dollars ($800.00) cash in hand paid, the receipt whereof is here- acknowledged and the assumption to the exoneration of the party of the first part of that certain deed of trust debt of Twelve Hundred Dollars ($1200.00) payable to Joseph Carr of record in Liber 9 V's, Folio 108, in the Clerk's Office of Loudoun County, Virginia, the aforesaid Ida V. Kirk, widow, party of the first part, doth grant and convey with general warranty of title unto the said Philip van U. di Zerega, his heirs and assigns forever in fee simple, party of the second part, all that certain lot or parcel of land situated, lying and being in the Village di Aldie, in Mercer Magisterial District in Loudoun County, Virginia, containing one acre of land, more or less, subject to an abatement of approximately six-tenths of an acre, adjoining and bounded by the land of Charles Gostling, and others, and being the same land which was conveyed to the said Ida V. Kirk, by J. F. Bodmer and Alice F. Bodmer, his wife, by deed bearing date on the 20th day of May, 1925, and of record in Liber 9 V's, Folio 107 in the Clerk's Office of Loudoun County, Virginia, to which deed and the deeds therein referred to reference is made for a more particular description of the land hereby conveyed.

It is understood and agreed that the grantor herein will pay the taxes on the said land for the year 1939, and that grantee is to have possession on or before January 1, 1940.

And the grantor hereby covenants that she will warrant generally the land hereby conveyed; that she has a good right to convey the same; that said land is free from all encumbrances, save the one herein enumerated; that grantee shall have quiet and peaceable possession of said land; and that she will execute such further assurances of the same as may be requisite.

WITNESS the following signature and seal.

Ida V. Kirk (SEAL)

STATE OF VIRGINIA,

COUNTY OF LOUDOUN, to-wit:

I, Wilbur C. Hall, a Notary Public in and for the County of Loudoun, in the State of Virginia, do certify that Ida V. Kirk, whose name is signed to