



# LOUDOUN COUNTY PUBLIC SCHOOLS

## DIVISION OF PLANNING SERVICES

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### Memorandum

**To:** Douglass High School Commemorative Committee  
**From:** Sara Howard-O'Brien and Donna Torraca  
**Date:** February 11, 2022  
**Re:** **February 7, 2022 Committee Meeting Follow-up and Sub-Committee Assignments**

Greetings members! We hope this note finds you well and warm. At the February 7<sup>th</sup> DHSCC meeting, sub-committees were asked to be prepared to return to the February 28<sup>th</sup> meeting to provide recommendations to the full Committee on the commemorative elements. More specifically, the request is for the sub-committees to review the BBB commemorative presentation (related to each respective sub-committee) and to return with a recommendation to the full Committee for discussion and potential vote. To assist with the review, questions have been provided for each sub-committee to consider. Please be prepared to respond to these questions in your presentations to the full Committee.

Just as the Committee has made recommendations for the commemorative elements to be included in the Douglass High School renovation, the intent of this phase is to further define those elements. The focus is on location, type and number. Once these have been determined, the next phase will be content. Some sub-committees have begun work on content (which is great) but the primary focus for the 28<sup>th</sup> is to establish where the commemorative elements will be incorporated into the site. These decisions will allow the renovation to move forward and allow the committee as a whole to voice its recommendations for the commemoration.

The schedule provides the opportunity for the sub-committees to present their recommendations on 2/28 and 3/14. As each sub-committee presents, the full Committee will have the opportunity to vote on these recommendations. Should additional information be needed or alternatives desired, this can also be requested at these meetings. Two dates were set aside for these discussions as there are many details to consider. LCPS architects will be on-hand to answer questions. BBB is scheduled to return on 3/28.

It is requested that all Committee members review the commemorative presentation and sub-committee questions and be prepared to participate. Thank you for your continued hard work and dedication to this project.

#### Enclosures:

- BBB February 7, 2022 Commemorative Presentation
- Sub-committee Questions
- List of Sub-committee membership

## Douglass High School Commemorative Committee Subcommittee List

Amphitheatre/Outdoor Seating:	Jim Roberts and Valerie Bush
Front Plaza/Entry Area:	Larry Roeder and Tammy Carter
Kiosk/Computer Screen Subcommittee	Carlotta Coates and Valerie Bush
Mural Subcommittee	Larry Simms, Larry Roeder, Joyce Jackson
Paver and Quote Subcommittee	Carlotta Coates and Gert Evans
Reconciliation Subcommittee	Larry Simms, Valerie Bush, Jim Roberts, Charles Avery, Erica Bush, Dwight Brooks, Tammy
Timeline Subcommittee	Gert Evans and Gladys Burke
Time Capsule Subcommittee	Valerie Bush, Larry Roeder, Jim Roberts
W&OD Trail Sign Subcommittee	Dwight Brooks and Tammy Carter
<b>COMPLETED:</b>	
Mission Statement:	Joyce Jackson and Glory Howard

**DOUGLASS HIGH SCHOOL COMMEMORATIVE COMMITTEE**  
**Subcommittee Recommendations to Full Committee**

**AMPHITHEATER SUBCOMMITTEE**  
**(See Presentation Pages 33-34 and 40)**

**Questions for Subcommittee:**

1. What type of flags are desired?
2. What size flags do you anticipate?
3. Do you want the 4 poles as shown or just 1 pole as a Maypole?
4. Are the flags permanent or temporary?
5. After reviewing the size of the area, do you concur with the recommendation to **not** cover the podium area?
6. Would any of the flags shown below be under consideration, perhaps on a rotating basis?



**JUNETEENTH DAY FLAG**



**PAN AFRICAN FLAG**



**MAY POLE WITH STREAMERS**



**FLAGS WITH DHS LOGO**

**DOUGLASS HIGH SCHOOL COMMEMORATIVE COMMITTEE**  
**Subcommittee Recommendations to Full Committee**

**AMPHITHEATER SUBCOMMITTEE – Page 2**

(See Presentation Pages 33-34 and 40)

7. Proposed name of Amphitheater? County-Wide League? Something else?
8. Are you satisfied with the lighting proposed at the bench seating?
9. Is there other lighting desired in this area?
10. Comments from the subcommittee indicate signage. Do you want additional signage beyond what BBB has shown for “Did you Know” panels along the side adjacent to the hockey rink, adjacent to the parking area, and the low wall at the rear of the stage area?

**Additional Recommendations Needed – West Side of Building:**

11. The Pin Oak Tree on the west side of the building may need to be removed. Do you recommend:
  - a. Planting another tree?
  - d. Adding another commemorative element in this area?
12. Do you agree that this is a good location for the two memorial stones to be relocated on the property? (Margaret Lloyd and Marylee Miller)
13. Other comments?

**DOUGLASS HIGH SCHOOL COMMEMORATIVE COMMITTEE**  
**Subcommittee Recommendations to Full Committee**

**FRONT PLAZA SUBCOMMITTEE**  
**(See Presentation Pages 26-30)**

**Full Committee has agreed to:**

1. A sculpture; and
2. A bench with Frederick Douglass

**Monument Sign recommendations are also part of this Committee.**

**Questions for Subcommittee:**

1. Monument Sign Design:  
Option 1 – Double Sided Sign with 1 Column and emblem opportunity and planter  
Option 2 – Single Sided Sign with 2 Columns and planter
  - a. Which of the two monument sign designs from BBB do you prefer?
  - b. If you like the monument sign (Option 1) with one column and the opportunity for an emblem or engraving on the side, what would you like there?
    - Face of Frederick Douglass
    - Douglass High School Ram (LDAA logo)
    - Something else
    - Just the stone with no emblem
  - c. If you like the monument sign (Option 2) with two columns, would you like to add an emblem?
2. Do you concur with the BBB recommendation for the sculpture to be centered in the front plaza area?
3. Where would you like the bench with Frederick Douglass to be located?
  - a. Front Plaza area near front door?
  - b. East side plaza? (See Page 28)
4. What is your recommendation for other bench placement in the front plaza area (beyond bench with Frederick Douglass) in the front plaza area?
5. Do you agree with relocating the Martin Luther King plaque to site entry point, if the Town of Leesburg is in agreement?
5. Other comments?

**DOUGLASS HIGH SCHOOL COMMEMORATIVE COMMITTEE**  
**Subcommittee Recommendations to Full Committee**

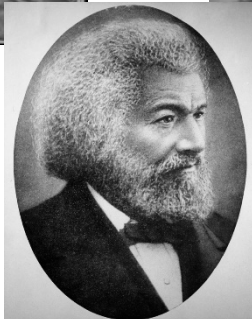
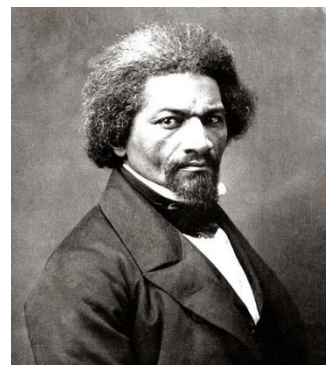
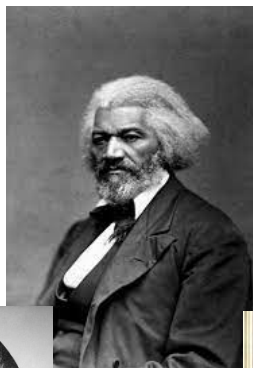
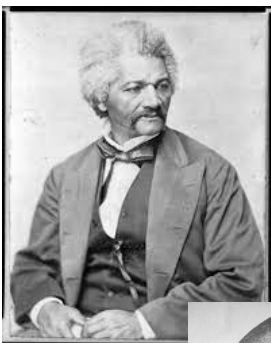
**KIOSKS/COMPUTER SCREEN SUBCOMMITTEE**  
**(See Presentation Pages 12-15)**

**Full Committee has agreed to:**

1. **Timeline inside or outside**
2. **Bust of Frederick Douglass**
3. **Picture of Frederick Douglass at Back of Stage**
4. **Computer Screen with Rotating Information**
5. **Display Case with Memorabilia**
6. **Basketball hoops, maroon curtains on stage, floor markings for basketball court and original stage area**

**Questions for Subcommittee:**

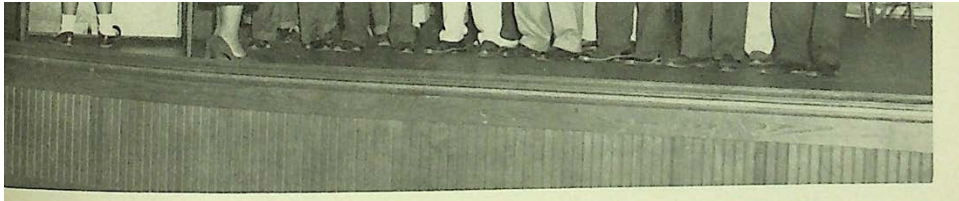
1. Do you agree with the locations proposed for the kiosks?
2. Do you agree with the number of kiosks?
3. Are there alternate locations in the building where you would want kiosks?
4. Do you agree with the proposed location inside and outside for site directory kiosks? (As shown on Page 4)
5. Do you want a digital screen within the timeline display? (See Pages 8-9 and 16-17)
6. Which picture of Frederick Douglass would you like at the back of the stage?
7. Is there another picture you prefer?



**DOUGLASS HIGH SCHOOL COMMEMORATIVE COMMITTEE  
Subcommittee Recommendations to Full Committee**

**KIOSKS/COMPUTER SCREEN SUBCOMMITTEE – Page 2  
(See Presentation Pages 12-15)**

8. Do you want bead board at the front of the stage as it was in 1941 or plain panel as it appears now from the 1960 renovations?



1941  
Bead Board  
Example



1960  
Example

9. Do you want to incorporate a reproduction of the scoreboard in the east corner of the front room? See below upper left hand corner.



**DOUGLASS HIGH SCHOOL COMMEMORATIVE COMMITTEE**  
**Subcommittee Recommendations to Full Committee**

**KIOSKS/COMPUTER SCREEN SUBCOMMITTEE – Page 3**

(See Presentation Pages 12-15)

10. Which of the commemorative room signage examples do you recommend from the BBB Presentation? (See Page 23) More than one option is available as some are informational and some are for naming (dedication)
11. Do you want to have the tack/bulletin board restored in the front room?



12. Where should the Frederick Douglass bust be located?
13. Where should the \$1 be located? **Note:** one of the locations suggested is the alcove entryway. This area needs to remain clear due to safety and security, fire safety, entry and exit and ADA. It is a very small area.
14. Do you agree with the display case locations as shown in the BBB Presentations?
15. Where would you like to have the sports and band trophies displayed? Please keep in mind, some are quite tall. Without adding to what is already proposed, options include the areas identified in the 2 front classrooms and along the back hallway wall.
16. Other comments?



**DOUGLASS HIGH SCHOOL COMMEMORATIVE COMMITTEE**  
**Subcommittee Recommendations to Full Committee**

**MURALS SUBCOMMITTEE**

**(See Presentation Pages 18-22, 31, 35-36)**

**Full Committee has agreed to have 3 murals on the property:**

1. Mural on the outside back wall of gym at the outdoor basketball court
2. Mural inside gym
3. Mural inside shop building

**Questions for Subcommittee:**

**Inside Gym:** BBB recommends using wall behind the bleachers and the west side of the gym for mural and/or photo panel opportunities. It is also recommended the use of panels to enhance acoustics.

1. Do you prefer the photo panels or a painted mural? **Note:** a painted mural provides less opportunity to improve acoustics.
2. Do you want DHS Logo interspersed on back panels?
3. How many murals/photo panels should there be?
4. Do you approve of the color pattern on the sound panels in the gym or prefer a different sequence of alternating colors?

**Outside at Basketball Court:** BBB recommends either a mural at the basketball court OR decorative fencing but NOT both.

5. Do you prefer a mural on the outside of gym wall or a decorative fence?
6. Do you want 1 mural on the outside wall or potentially 3 with one in each "section".

**Example of a Mural that is "panel like"**



**Example of one large mural**



**DOUGLASS HIGH SCHOOL COMMEMORATIVE COMMITTEE  
Subcommittee Recommendations to Full Committee**

What the back of the gym currently looks like



**Mural(s)/Photos Inside Shop/Band Building:**

**Please keep in mind these recommendations are for location and number NOT content. The Content will come in the next phase of recommendations.**

1. Do you concur with the proposed location in the BBB Presentation (See Page 21)?
2. Do you recommend more than one location in the shop/band building for a mural or photo?
3. Other comments?

**NOTE:**

**Additional photo/interpretative opportunities are available in the courtyard adjacent to the shop/band building to commemorate the building use**

**DOUGLASS HIGH SCHOOL COMMEMORATIVE COMMITTEE**  
**Subcommittee Recommendations to Full Committee**

**PAVERS AND QUOTE SUBCOMMITTEE**  
**(See Presentation Pages 26-28, 31-34)**

**Full Committee has discussed having pavers and quotes throughout the site along with naming of the rooms and other naming opportunities on campus:**

**Questions for Subcommittee:**

1. Proposed Name of Shop/Band Building?
2. Do you agree with the location of the information panels on the west side of the building as shown in the BBB Presentation? (See Page 31)
3. Do you agree with the location of the overall property directory as shown in the BBB presentation? (Front entrance adjacent to proposed location of Douglass bench) (See Page 28)
4. Do you have comments on the proposed location of paver/quote opportunities as depicted in the BBB presentation? (See all pages noted above)
5. Where would you want quotes INSIDE the building?
  - a. Inside Timeline?
  - b. Room Name Panels?
  - c. Gym Wall acoustic panels?
  - d. Information Panel on the back of the stage? (See Presentation Pages 14 and 15)
6. Other comments?

**DOUGLASS HIGH SCHOOL COMMEMORATIVE COMMITTEE**  
**Subcommittee Recommendations to Full Committee**

**TIMELINE SUBCOMMITTEE**  
**(See Presentation Pages 8-9, 14-17)**

**The Full Committee has agreed to a Timeline inside or outside.**

**Questions for Subcommittee:**

1. The BBB Presentation provides an opportunity for a timeline on either or both sides of the main hall. Would you like 2 timelines in the front hall as well as the hallway at the back of the stage?
2. If one timeline is recommended, which wall in the front hall do you recommend?
3. Do you want an alternate display rather than a timeline in the back hallway?
4. Do you like the timeline panel system proposed for a timeline?
5. Other comments?

**DOUGLASS HIGH SCHOOL COMMEMORATIVE COMMITTEE**  
**Subcommittee Recommendations to Full Committee**

**TIME CAPSULE SUBCOMMITTEE**

**Questions for Subcommittee:**

1. What criteria will be used to decide what to put inside the box which will determine the size needed but suggest a larger rather than smaller box.
2. Will each committee member or individual organization place something inside the box?
3. Will items be Douglass High School oriented or Loudoun County?
4. Would it be digital or paper?
5. Where should the capsule be located? Should it be inside or outside?
6. Should it be placed below ground or above ground.
7. What is the timeframe for the capsule to be buried; i.e. when will it be opened?
8. What would the plaque identifying the location say?
9. Other comments?

**DOUGLASS HIGH SCHOOL COMMEMORATIVE COMMITTEE  
Subcommittee Recommendations to Full Committee**

**W&OD TRAIL SIGN SUBCOMMITTEE  
(Presentation Page 37)**

**Location offered by BBB. No specific questions at this time until content phase.**

1. Additional Comments?