Loudoun County
Adult Education
Educación para Adultos

www.lcps.org/adulted
LCPS – Adult Education
21000 Education Court
Ashburn, VA 20148
Tel: 571-252-1393 Fax: 571-252-1633
Adult Education Centers

Please visit our website for directions to each location: www.lcps.org/adulted

The Adult Education Office is located at the:
Loudoun County Public Schools Administrative Building
21000 Education Court, Ashburn, Virginia 20148

Locations

Academies of Loudoun (ACL)
42075 Loudoun Academy Dr., Leesburg, VA 20175

Dominion High School (DHS)
21326 Augusta Dr., Sterling, VA 20164

Loudoun County High School (LCH)
415 Dry Mill Rd., SW, Leesburg, VA 20175

Park View High School (PVH)
400 West Laurel Ave., Sterling, VA 20164

Staff Training Center (STC)
43711 Partlow Road, Ashburn, VA 20147

Rock Ridge High School (RRH)
43460 Loudoun Reserve Dr., Ashburn, VA 20147

Courses information are subject to change. Please visit our website frequently for updates: www.lcps.org/adulted

Contents

03 Adult Centers Location
04 Spring 2020 Calendar
05 Online Registration
06 GED Information
07 English For English Learners/Aprenda Inglés
08 Enhance your English Classes
09 Adult High School Arts & Crafts Photography Visual Arts
10 Horticulture & Floral Business & Career Computer & Software Technology
11 Financial Awareness
12 Languages
13 Personal Improvement Trade & Industry
14 Map
15 Registration Forms
Spring Schedule 2020

**Dec 15**
Open registration for English Learners (EL) classes until January 9th, 2020
Please call the office to set up an appointment at 571-252-1393.

**Jan 06**
Registration begins for General Classes.
Please visit the website for classes information, www.lcps.org/adulted

**Jan 27**
Daytime EL Classes Begin - Staff Training Center
Evening EL Classes Begin - Loudoun County, Park View HS, Rock Ridge HS

**Jan 20**
Holiday – Martin Luther King Jr. Day
No classes

**Feb 04**
General Adult Education Classes Begin.
Refer to catalog (on the website) for specific class dates.

**Feb 17**
Holiday – President’s Day
No classes

**Apr 06 — 10**
Holiday – Spring Break
No classes

**May 25**
Holiday – Memorial Day
No classes

School Closings

Adult Education follows the LCPS extracurricular and evening activities schedule. **There will be no classes when evening activities are canceled.** Classes will NOT meet when schools are closed for holidays (NOTE: Teacher workdays are not considered holidays). Announcements will be made over the local radio, TV stations and Adult Education website: www.lcps.org/adulted.

PLEASE DO NOT CALL SCHOOLS OR SCHOOL BOARD OFFICES.
Registration payments and process:

General Classes
Registration can be completed online, www.lcps/adulted.org with credit card payment or in person (only cash, money order, or check) at: 21000 Education Court Room 531, Ashburn, VA 20148

English for English Learners/GED Preparatory classes
Registration must be in person (only cash, money order, or check) Payments are due at the time of registration.

Online registration procedures:

Registration Link
www.lcps.org/adulted

Click on online registration. Please read the disclaimer and follow the link to the Adult Education Online Registration website.

In order to register online, you MUST have a student account.

General Information:

Registration for General Classes
Courses are open to residents and non-residents alike (age 18 and older). Registration can be completed in one of three ways: online, mail or in-person. You MUST register before attending a class. Registrations are processed in the order received and are not accepted after the start of a class. Registration confirmations will not be sent. You will only be notified if an issue is encountered with your registration.

Senior Citizen
There is a 25% discount on some courses for citizens 60 years or over. Registration must be completed by mail (must have a LCPS Adult Education account) or in-person with photo ID. Discounts are NOT AVAILABLE on: English as a Second Language, Business/ Career, Financial Awareness, Horticulture, Computer Technology/ Software or Trade & Industry courses.

Tuition Fees
Payment is due when you register. Payments may be paid by credit card, check (returned checks are subject to a fee), money orders, or cash (exact change).

Refunds
A refund is automatic if the class selected has been filled or canceled. Refunds are also given if schedule changes are made by the Adult Education Office. To receive a refund, please complete the Online Refund Request Form located on our website. Refunds will be submitted via check and will take three weeks for processing. NO REFUNDS are given after the start of class.

Additional Fees
Some classes may require additional fees that are paid the first night of class. Please review the course descriptions regarding these fees.

Non Discrimination Disclosure
The LCPS Adult Education Program does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to adult students. If you have a disability and require accommodation in order to fully participate, please contact the Adult Education Office, 571-252-1393 or via email: adult.education@lcps.org to discuss your specific needs.
General Educational Development (GED®) Preparatory Classes
Earning your GED® credential is just a click away!

Adult Education Preparatory Class
Our General Education Development Preparation classes are designed to prepare adult students, 18 and older, for the GED® High School Equivalency. Classes are designed to provide basic skills instruction for adults whose math and reading skills have been assessed at or below the GED® readiness level. A placement test is given prior to class registration to help with proper class placement.

For detailed information on the GED program, please attend one of our required GED informational sessions (free of cost). To register for an informational session, please visit our website: www.lcps.org/adulted or contact the Adult Education office at (571) 252-1393. *English Language Proficiency is required for all GED® preparatory classes.

Ready to take the GED test?
All GED® Tests are given at official Pearson VUE Testing Sites. Testing sites are located throughout the state of Virginia and throughout the Country. Individuals may register for the official GED Test in one of the following ways:

Online www.ged.com
Pearson VUE Call Center 1-877-392-6433

Loudoun County Adult Education’s Pearson VUE testing site is located at Douglas School in

2019–20
GED In-Person Course Schedule
$180 per session
($20 Non refundable registration/testing + $160 Tuition Fee)

1st Session
August 6th—Classes begin
October 10th—Classes end

2nd Session
October 22nd—Classes begin
January 16th—Classes end

3rd Session
January 28th—Classes begin
April 2nd—Classes end

4th Session - Registration ends April 8th
April 14th—Classes begin
June 18th—Classes end

Tuesdays, Wednesdays & Thursdays
6:30pm - 9:00pm
Dominion High School
21326 Augusta Drive, Sterling, VA 20164

For special accommodations, please contact the Adult Education office.

GED Online Courses 2019-20 Prerequisites
Apply

1st Session August 12 – November 11
2nd Session December 2 – March 2
3rd Session March 16 – June 15
Loudoun County Public School English for English Learners

Loudoun County Adult Education offers EL classes to Loudoun County residents who desire to improve their understanding of the English language. Instruction is given in reading, writing, listening and speaking. Classes range from literacy to advanced levels and meet twice a week for 13 weeks, 2.5 hours per class. All students MUST attend a registration/testing session prior to joining the EL classes. Payment is due when you register.

Classes start the week of January 27, 2020.

Registration & Tuition
Open Registration starts on November 13th, 2019 through January 9th, 2020. Please contact the office to make an appointment to complete payment, enrollment, & schedule a placement test date. 571-252-1393 or adult.education@lcps.org

The cost of ALL EL classes are a total of $170 for the 13 weeks. This includes $150 for the class (books included) and a $20 non-refundable registration/testing fee.

Class Locations
• Daytime Classes (9:00am – 11:30am or 11:45am – 2:15pm)
  • Staff Training Center: Ashburn
• Evening Classes (6:30pm – 9:00pm)
  • Loudoun County High School: Leesburg
  • Park View High School: Sterling
  • Rock Ridge High School: Ashburn

Required Information
• Current, Non-Expired Picture ID
• Proof of Current Address
• Payment of $170 (cash in exact change)
• Check, or Money Order
• Credit Card

For more Information:
Phone: 571-252-1393
Email: adult.education@lcps.org
Website: www.lcps.org/adulted

The LCPS Adult Education Program does not discriminate on the basis of race, color national origin, sex, disability, or age in its programs and activities and provides equal access to adult students. If you have a disability and require accommodation in order to fully participate, please contact the Adult Education Office.

Loudoun County Public School - Aprenda Inglés
El programa de Educación para Adultos del Condado de Loudoun (Loudoun County Adult Education) ofrece clases de inglés (EL) a los residentes del Condado de Loudoun que desean mejorar su entendimiento del idioma inglés. La instrucción incluye destrezas auditiva, lectura, escritura, y conversación. Las clases se ofrecen en diferentes niveles y se reúnen dos veces a la semana durante 13 semanas (2.5 horas por clase). Todos los estudiantes DEBEN asistir a una sesión de registro/evaluación antes de poder asistir a las clases de Inglés. El pago de matrícula debe realizarse al momento de registro.

Las clases comienzan la semana del 27 de enero de 2020

Registro y Matrícula
Las inscripciones comienzan el 13 de noviembre de 2019 hasta el 9 de enero de 2020. Por favor comuníquese con la oficina para solicitar una cita para completar la inscripción, el pago y coordinar el día de exámen de ubicación, 571-252-1393 o adult.education@lcps.org

El costo TOTAL de todas las clases de inglés es de $170. Esto incluye $150 por las clases (13 semanas de clases más libros incluidos) y una cuota de inscripción de $20 “no reembolsable” por registro y evaluación.

Información requerida
• Identificación con foto vigente
• Comprobante de vivienda actual
• Pago efectivo (cantidad exacta), cheque, ó giro postal de $170.00
• Tarjeta de crédito/débito

Para más información:
Teléfono: 571-252-1393
Correo Electrónico: adult.education@lcps.org
Página Web: www.lcps.org/adulted

El Programa de Educación para Adultos de LCPS no discrimina por motivos de raza, color, origen nacional, sexo, discapacidad o edad en sus programas y actividades, y proporciona igual acceso a los estudiantes adultos. Si tiene una discapacidad y necesita acomodación para poder participar plenamente,
Enhance Your English Language Skills!

Students MUST test & register before attending classes. Registration Must be completed in-person during the EL Registration session. Please contact the office for more information (571) 252 - 1393 (No senior discount available)

Conversation - $150

Students are taught to develop competence in natural conversation. Advanced vocabulary & grammar skills are addressed through demonstration speeches and presentations on topics of student’s choice dealing with cultural and daily challenges. Improvement in listening comprehension will be achieved through awareness-building drills and pronunciation skills. Online activities and homework will be expected.

Start Date: Week of February 10; 12 sessions
20105A PVH 2/10 Monday, 6:30 p.m. – 9:00 p.m. L. Buckman
20105B STC 2/14 Friday, 9:00 a.m. – 11:30 a.m. T. Dickerson

20106A - English for Academic Purposes - $150

Instructor: C. McAteer
The English for Academic Purposes (EAP) course provides language instruction for academic study in American universities. Language skills addressed include: listening reading, grammar, writing, and vocabulary development. Academic study skills addressed include: test taking and note taking skills, academic vocabulary usage, critical reading and writing, comprehending academic lectures, research and library skills, formal composition forms and development, including research papers.

Start Date: 02/10/2020; 12 sessions
Days: Monday
Time: 6:30 p.m. – 9:00 p.m.
Location: Loudoun County High School

Citizenship - $150

This citizenship class prepares participants for their interview and exam with U.S. Citizenship and Immigration Services (USCIS). In this class, students learn about American history, government, and geography and develop the English skills needed to pass the citizenship process.

Start Date: Week of February 10; 12 sessions
20109A PVH 02/10, Monday 6:30 p.m. – 9:00 p.m. V. Routson
20109B STC 02/14, Friday 11:45 a.m. – 2:15 p.m. L. Rybowski

20107A - Improve Your Writing - $150

Instructor: T. Dickerson
Focus on your writing skills. Topics include grammar, structure, formatting documents, and revision. Students will be expected to produce progressively more sophisticated writing samples such as; paragraphs, summaries, and essays. Students will develop writing portfolios of their work.

Materials required: notebook and a 3-ring binder.
Start Date: 2/13/20; 12 sessions
Days: Thursday
Time: 11:45 a.m. – 2:15 p.m.
Location: Staff Training Center

20111A – Improve your Reading & Vocabulary Skills- $150

Instructor: J. Villedrouin
Focus on developing a solid core of reading skills and increasing your vocabulary. By presenting reading within an American cultural context, this course will provide students a useful and practical language base. Topics include comprehension, vocabulary development and discussion exercises.

Start Date: 03/10/2020; 12 sessions
Days: Tuesday & Thursday
Time: 6:30 p.m. – 9:00 p.m.
Location: Dominion High School

*Please Contact the Adult Education office for more information on the test (571) 252-1393
Adult High School

For students needing additional credits in order to complete their high school Standard Diploma requirements. Students should be 18 years old and not currently enrolled in a high school program.

Ongoing registration is from **August 19, 2019 – February 28, 2020**. A transcript from the last school attended must be presented prior to registration. All course work must be completed by **May 22, 2020**.

Classes are online and self-paced. Therefore, students must have internet access. Students must meet weekly with classroom teachers at Park View High School:

**Math**: Mondays, 6:30-8:30pm  
**English**: Wednesdays 6:30-8:30pm  
**Social Studies**: Tuesdays 6:30-8:30pm  
**Science**: Thursdays, 6:30-8:30pm

**Tuition is $300 per course.** Must be payable at time of registration by either cash, check, or credit card.

Upon completion of coursework, students may obtain a transcript showing their diploma status. Diplomas are available to students in June.

*For more information or to schedule an appointment, please contact the Adult Education office: 571-252-1393.*

Arts & Crafts

**20115A - Rotary Cut Quilt – Disappearing Hourglass Quilt - $120**

**Instructor**: S. Wycoff  
Whether you are beginner quilter or have some experience, you can do the Disappearing Hourglass pattern. Learn the basics of rotary cutting and have the interesting lap quilt by the end of class.  
**Supplies Required**: Please visit our website [www.lcps.org/adulted](http://www.lcps.org/adulted)  
**Start Date**: 2/10/20; **6 Sessions**  
**Days**: Monday  
**Time**: 6:30 p.m. – 9:00 p.m.  
**Location**: Park View High School

**20117A - Photography: After the Basics - $150**

**Instructor**: N. May  
For experienced/intermediate camera users only. Improve skills in composition, lighting, and creative techniques. Hands-on workshop format: studio lighting; special effects and techniques; mat-cutting/framing; in-depth critiques and portfolio review. Develop a portfolio of 10-12 images: portraits, events, landscapes, macro, and fine art.  
**Prerequisite**: Photography: Introduction  
**Start Date**: 3/11/20; **8 Sessions**  
**Days**: Wednesday  
**Time**: 6:30 p.m. – 9:00 p.m.  
**Location**: Park View High School

Photography

**20116A - Photography: Introduction - $150**

**Instructor**: N. May  
For new, inexperienced camera users. Learn basic camera parts, operation, exposure control, and composition. Use settings and equipment for desired effects. Lecture, demo, and practice. Outside assignments to reinforce concepts.  
**Start Date**: 3/9/20; **8 Sessions**  
**Days**: Monday  
**Time**: 6:30 p.m. – 9:00 p.m.  
**Location**: Park View High School

Visual Arts

**20118A - Beginning Oil Painting - $150**

**Instructor**: S. Huyett  
This class is designed for beginners highlighting the impressionistic approach to painting.  
**Supplies Required**: Please visit our website [www.lcps.org/adulted](http://www.lcps.org/adulted)  
**Supplies need to be purchased and brought to the first class.**  
**Start Date**: 2/5/20; **8 Sessions**  
**Days**: Monday  
**Time**: 6:30 p.m. – 9:00 p.m.  
**Location**: Loudoun County High School

Courses information are subject to change. Please visit our website [www.lcps.org/adulted](http://www.lcps.org/adulted) frequently for updates.
Horticulture & Floral
(No senior discount available)

20119A - Winter Wonders Floral Design - $150

Instructor: D. Chaves
In this class you will design and bring home four beautiful fresh floral arrangements with a winter theme. No experience is necessary and all materials are provided. The lab fee is $100 included in tuition.

Start Date: 2/4/20; 4 Sessions
Days: Tuesday
Time: 6:30 p.m. – 9:00 p.m.
Location: Academies of Loudoun

20120A - Spring Floral Design - $150

Instructor: D. Chaves
In this class you will make three beautiful fresh floral designs to bring home. Each unique design will have a spring theme. No experience is necessary and all materials are included. The lab fee is $90 included in tuition.

Start Date: 3/10/20; 3 Sessions
Days: Tuesday
Time: 6:30 p.m. – 9:00 p.m.
Location: Academies of Loudoun

Business & Career
(No senior discount available)

How to Start a New Business - $50

Instructor: A. Price
Do you need help starting a business? Do you have a current business and want to improve your current strategies. Businesses can provide a substantial amount of income, a rewarding career and provide you with financial freedom. This course will teach you: How to improve your business strategy by, developing business goals, writing a business plan, financial guidance, social media, marketing strategies, business insurance, funding, getting clients, building networks, registering your business and contracting with the Federal Government.


2 sessions each
20121A DHS Thursday, 4/9/20, 6:30 p.m. – 9:00 p.m.
20121B RRH Thursday, 5/7/20, 6:30 p.m. – 9:00 p.m.

Voice-Over...NOW is YOUR Time! - $50

Instructor: W. Kamp
In what could be the most enlightening 2 hours you’ve ever spent, this class will show you how you can actually begin using your speaking voice for commercials, films, videos, and more. Most people go about it the wrong way. In this introductory class, you will learn about a unique, outside the box way to break into this creative, fulfilling, and potentially lucrative industry. Voice-overs can be managed on your own terms, on your own turf, in your own time, and with minimal overhead! Whether you choose to pursue voice-overs part-time or full-time, this could be the game changer you’ve been looking for.

1 Session
20122A LCH Monday, 3/23/20, 6:30 p.m. – 9:00 p.m.
20122B RRH Tuesday, 3/24/20, 6:30 p.m. – 9:00 p.m.

How to Start & Run a Home-based Virtual Assistant Business - $50

Instructor: C. Hardy
Are you an administrative or creative marketing professional looking to add a new dimension to your career path? Why not use your skill set in your own home-based business as a Virtual Assistant? Consider this class a crash course in how to start and market that business, find your ideal clients, and make money in a new career you’ll love.

1 Session
20123A RRH Thursday, 4/9/20, 6:30 p.m. – 9:00 p.m.
20123B STC Friday, 4/10/20, 11:45 a.m. – 2:30 p.m.

Computer Software & Technology
(No senior discount available)

20124A - Introduction to Databases (MS-SQL) - $200

Instructor: M. Kazanova
In today’s world, data is the heart of every application regardless of whether it is used for mobile, web or desktop applications. A solid knowledge of building relational data and querying the existing data is a must for every developer. This course is designed to go over fundamentals of relational databases such as creating tables, views, triggers, transactions, functions and stored procedures and error handling. Attendees of this course will spend hands-on time working on each concept and instructor will provide materials.

Start Date: 2/4/20; 10 Sessions
Days: Tuesday
Time: 6:30 p.m. – 9:00 p.m.
Location: Rock Ridge High School

Courses information are subject to change. Please visit our website www.lcps.org/adulted frequently for updates.
20125A - Intro to Microsoft Word & Google Docs - $150

Instructor: D. Corry
Learn the basics of MS Word and Google Docs. Includes using MS Word and Google Docs to create resumes, letters and other business correspondence. Includes workplace readiness skills used in business.

Start Date: 2/4/20; 8 Sessions
Days: Tuesday
Time: 6:30 p.m. – 9:00 p.m.
Location: Rock Ridge High School

20126A - Intro to Microsoft Excel & Google Sheets - $150

Instructor: D. Corry
Learn the basics of MS Excel and Google Sheets. Includes understanding and working with menu and tool bar commands, features and shortcuts, functions and creating, formatting and printing spreadsheets.

Start Date: 2/6/20; 8 Sessions
Days: Thursday
Time: 6:30 p.m. – 9:00 p.m.
Location: Rock Ridge High School

20127A - Angular 8 Fundamentals - $200

Instructor: M. Kazanova
Angular 8 is TypeScript based open-source, front-end web application platform. Angular empowers developers to build applications that live on the web, mobile or desktop. This course is designed to go over fundamentals of Angular framework such as Components, Templates, Styles, Directives, Dependency Injection, Pipes and Routing. Forms and high level overview of NgRx. Attendees of this course will spend hands-on time working on each concept therefore basic knowledge of JavaScript, HTML, CSS and Document Object Model (DOM) is required. Instructor will provide materials.

Start Date: 2/6/20; 10 Sessions
Days: Thursday
Time: 6:30 p.m. – 9:00 p.m.
Location: Rock Ridge High School


Instructor: J. Kurtz
This course will cover: 5 factors to consider when deciding to apply for benefits when it makes sense to delay benefits and when it does not; why you should always check your earnings records for accuracy; how to estimate your benefits; how to coordinate benefits with your spouse; how to minimize taxes on Social Security benefits; how to coordinate Social Security with your other sources of retirement income.

Start Date: 2/4/20; 1 Session
Days: Tuesday
Time: 6:30 p.m. – 9:00 p.m.
Location: Dominion High School

20129A - Financial Strategies for Successful Retirement - $65

Instructor: J. Kurtz
This retirement planning course teaches you to seek maximization of your income and see more from your investments, social security, and retirement plans. Your registration fee includes a colorful in-depth workbook and entitles you to an optional one-on-one consultation after the conclusion of the seminar.

Start Date: 2/11/20; 3 Sessions
Days: Tuesday
Time: 6:30 p.m. – 9:00 p.m.
Location: Dominion High School

20130A - Investing Basics: The 7 Rules of Being a Savvy Investor - $45

Instructor: C. Lee
Are you interested in investing, but don’t know how to get started? Whether you’re interested in investing for retirement, or just want to grow your wealth this course is for you. Do you know the difference between mutual funds and ETFs? Are you wondering how to improve your ability to have positive gains over time? This course is designed to educate you on the different types of investments and the 7 rules of being a savvy investor. Topics will cover understanding stocks, bonds, mutual funds and ETFs. Students will gain knowledge of behavior finance, diversification, concepts of risk and return and other strategies. Taught by an Accredited Portfolio Management Advisor.

1 Session
20130A PVH Wednesday, 2/19/20, 6:30 p.m. – 9:00 p.m.
20130B DHS Tuesday, 3/17/20, 6:30 pm. – 9:00 p.m.
20130C DHS Thursday, 4/16/20, 6:30 – 9:00 p.m.

Courses information are subject to change. Please visit our website www.lcps.org/adulted frequently for updates.
Medicare 101 - $45
Instructor: P. Sams
This course will provide an introduction to Medicare, and students will learn about Original Medicare, Supplemental Plans, Medicare Advantage Plans, Part D Prescription Drug Plans, and financial assistance programs.

1 Session
20131A DHS Thursday 3/19/20, 6:30 p.m. – 9:00 p.m.
20131B DHS Thursday 5/21/20, 6:30 p.m. – 9:00 p.m.

20132A - 16 Challenges to Retirement Management - $65
Instructor: K. O’Neil
No matter your age, you need to plan now for your retirement. This course addresses the 16 management challenges that must be met in order to realize a satisfying and rewarding retirement. Addressing these challenges, annually, both pre- and post- retirement, will give you the greatest probability to retire when you want and with the lifestyle you want.

Start Date: 3/30/20; 2 Sessions
Days: Monday & Wednesday
Time: 6:30 p.m. – 9:00 p.m.
Location: Loudoun County High School

Languages

20133A - Spanish for Educators/School Personnel - $150
Instructor: B. Chambers
This course is designed for professionals who need to communicate with parents. Whether you took a Spanish class 20 years ago and just want to brush up a bit, or you have never taken a Spanish class, you’ll learn the essential Spanish for professionals and bridge the communication gap with your Spanish-speaking parents.

Start Date: 2/4/20; 10 Sessions
Days: Tuesday & Thursday
Time: 6:00 p.m. – 9:00 p.m.
Location: Dominion High School

20134A - Introduction to Latin - $150
Instructor: S. BoscoVitch
In Introduction to Latin, students will gain a basic proficiency in reading and speaking Latin. We will use a communicative approach to read and discuss stories that deal with Roman culture, daily life, history, and mythology.

Start Date: 2/5/20; 10 Sessions
Days: Wednesday
Time: 6:30 p.m. – 9:00 p.m.
Location: Loudoun County High School

20135A - Advanced Italian - $150
Instructor: TBD
The course picks up where Basic Italian left off in the Italian Made Simple book and strengthens Italian writing, reading and speaking skills. Students will be exposed to Italian regional folklore through group participation and immersion into Italian life.

Prerequisite: Beginning Italian

Start Date: 2/6/20; 10 Sessions
Days: Thursday
Time: 6:30 p.m. – 9:00 p.m.
Location: Rock Ridge High School

Spanish Beginner - $150
This course will help students develop basic language proficiency, including vocabulary, and language structure. Students will use the four skills: listening, speaking, reading, and writing. 10 sessions

20136A PVH 3/9 Monday, 6:30 p.m. – 9:00 p.m. L. Carrasco
20136B LCH 2/12 Wednesday, 6:30 p.m. – 9:00 p.m. D. Ramirez

Courses information are subject to change. Please visit our website www.lcps.org/adulted frequently for updates.
Trade & Industry
(No senior discount available)

20141A - ServSafe Manager Training & Certification - $80
Instructor: C. Webb
This writers group is for those who want helpful, constructive comments about works in progress. As a course, the Writers Circle nurtures, supports, inspires, provides positive feedback, offers editorial suggestions and coping strategies. Open to writers of all abilities and genres. Bring the courage to share your work and the compassion to help others improve.
Start Date: 2/4/20; 6 Sessions
Days: Tuesday
Time: 6:30 p.m. – 9:00 p.m.
Location: Rock Ridge High School

Spanish Advanced - $150
Instructor: A. Goodwin
Spanish Reading Fluency and Conversation for people who would like to improve their conversation skills at work or for traveling. We would talk about culture, food, music, current events, etc. Best places to visit in Latin America and other Spanish speaking countries.
Start Date: Week of February 10; 10 sessions
20138A PVH 2/10/20, Monday, 6:30 p.m. – 9:00 p.m.
20138B STC 2/12/20, Wednesday, 11:45 a.m. – 2:30 p.m.

Personal Improvement

20139A - Public Speaking for All - $110
Instructor: W. Kent
Students will compose and perform speeches in a variety of styles in a safe, compassionate setting, then get the feedback to help them improve. Learn to cope with shyness and stage-fright, and get and maintain an audience’s attention. Bring an open mind, an open mouth and an urge to listen and enjoy.
Start Date: 2/4/20; 6 Sessions
Days: Tuesday
Time: 6:30 p.m. – 9:00 p.m.
Location: Rock Ridge High School

20140A - The Writers Circle - $110
Instructor: W. Kent
This writers group is for those who want helpful, constructive comments about works in progress. As a course, the Writers Circle nurtures, supports, inspires, provides positive feedback, offers editorial suggestions and coping strategies. Open to writers of all abilities and genres. Bring the courage to share your work and the compassion to help others improve.
Start Date: 2/6/20; 6 Sessions
Days: Thursday
Time: 6:30 p.m. – 9:00 p.m.
Location: Rock Ridge High School

Like us on Facebook
Facebook.com/LoudounCountyPublicSchoolsAdultEducation

Courses information are subject to change. Please visit our website www.lcps.org/adulted frequently for updates.
14. **Building Directory**

2. **Administration Building**
   21000 Education Court
   Ashburn, Virginia 20148

76. **Rock Ridge HS (RRH)**
    443460 Loudoun Reserve Dr.
    Ashburn, Virginia 20148

18. **Staff Training Center (STC)**
    43711 Partlow Road
    Ashburn, Virginia 20147

24. **Dominion High School (DHS)**
    21326 Augusta Drive
    Sterling, Virginia 20164

70. **Park View HS (PVH)**
    400 West Laurel Avenue
    Sterling, Virginia 20164

1. **Academies of Loudoun (ACL)**
    42075 Loudoun Academy Drive
    Leesburg, Virginia 20175

57. **Loudoun County HS (LCH)**
    415 Dry Mill Road, SW
    Leesburg, Virginia 20175

26. **Douglass School**
    407 East Market Street
    Leesburg, Virginia 20176
### Mail/In-Person Registration Form

Adult Education  
21000 Education Court  
Ashburn, VA 20148

<table>
<thead>
<tr>
<th>Name</th>
<th>Date of Birth</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Do you require accommodations: YES or NO

<table>
<thead>
<tr>
<th>Address (street)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zipcode</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cellphone #</th>
<th>Home Phone #</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Email (please print)

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Start Date</th>
<th>Tuition Fee</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Like Us On Facebook!

Facebook.com/LoudounCountyPublicSchoolsAdultEducation