



INCLUSIVE SCHOOL EDUCATION ACTION PLAN

School: Horizon ES

ACTION STEPS: (based off survey quality indicators)	Person(s) Responsible	Resources Needed	Time Frame	Evidence of Mastery
Master schedule includes common planning time for grade or subject areas to meet and collaborate with general education, special education, EL, and reading specialist.	Admin Team, School Leadership team and Team representatives	Master Schedule, Scheduling staff input session prior to the school year.	Summer 2019	Final Master schedule will have common planning built in.
Establish common IEP expectations through monthly Special Education CLT meetings, professional development through LCPS-county wide modules and classes. In addition, continued support of case managers for writing IEPs, progress reports, and data collection.	School Designee, Case managers, with support from Special Education Supervisor, and Consulting Teachers as needed	County-Wide Modules in Vision,	Ongoing	Audit of IEPs across case managers looking for common expectations.
Staff Professional Development sessions to further develop inclusive practices and differentiation of instruction for students with IEPs. (Defining an inclusive model, how to differentiate, and planning for differentiation)	Admin Team, Resource Team, Leadership team	Development of PD and Time slot during staff meetings.	Spring 2019	Feedback surveys for PD sessions.
General Education teachers and Special Education teachers will work collaboratively to plan lessons, assignments, and assessments to support differentiation for students with IEPs.	Admin Team, case managers, General Education teachers.	Access to planbook.com, common planning time	Continuous	Lesson Plan reviews
MANDT Relational training will be provided to general education staff members.	Admin Team, school based MANDT Trainers	School based MANDT Trainers	September 2019	Completion of Trainings
FBA/BIP implementation training will be provided to all staff members that work with a student that currently has a FBA/BIP	Admin Team, case managers, General Ed. Teachers.	Time to provide training to Gen. Ed. and specialist teachers.	Ongoing	Tracking incident occurrence data of students with FBA/BIPS
In House CII Opportunities: -Staff Snack Cart - Lost and Found Organization -Adaptive Playground Equipment -Food Drive	Admin Team, Special Education Team, bookkeeper	Staff orders	2018-2019 school year	Organized Lost and Found, Delivery of snack items,
Annual Multicultural Event	Horizon Staff, Multicultural team representatives	Student created globes, Student created flags, Holiday Sing along	Annual Event	Events are completed annually