



# INCLUSIVE SCHOOL EDUCATION ACTION PLAN

School: Potomac Falls HS

ACTION STEPS: (based off survey quality indicators)	Person(s) Responsible	Resources Needed	Time Frame	Evidence of Mastery
Review and analyze students (e.g. disabilities, needs, current services, etc.), to determine if a recommendation should be made that the student,s IEP team to consider a more inclusive setting for one or more classes (as appropriate).	SPED Dean, SPED Dept. Chair, SPED AP, SPED Supervisor	IEP's, Grade reports, SOL test history	Throughout the year as needed	Excel spreadsheet with recommendations with documentation of recommendation and discussion
Train and encourage staff of the impact of the student's disability and the importance of access to the general education setting and the appropriate services necessary for this access. Incorporate a specific scheduling/service conversation in all annual IEP meetings and/or with school counselors.	SPED Dean, SPED Dept. Chair, SPED AP, Guidance Director, SPED Supervisor	IEP's, grade reports, SOL test history	Throughout the year as needed	Monthly staff meetings, meeting with counselors, meeting with guidance director